

# EMNETH PARISH COUNCIL

## Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 29<sup>th</sup> September 2015 at 7.00pm at Emneth Central Hall

**In attendance:** Cllr. Waterfield (Chair), Cllr. Curtis, Cllr. Howard, Cllr. Towler, Cllr. Fleet, Cllr. McCourt, Cllr. Graham, Cllr. Harper, Cllr. Oliver, Cllr Wiles

**Apologies:** Cllr. Crofts, County Cllr. Humphrey

**Parish Clerk:** Kate Bennett

**Public:** 0

### MINUTES

#### 1. Apologies for absence

1.1 Apologies were given for absence as listed above and accepted.

#### 2. Declarations of Pecuniary Interest

2.1 There were no declarations of pecuniary interest made on this month's agenda.

#### 3. Minutes

3.1 The Minutes of the Ordinary Meeting of Tuesday 25<sup>th</sup> August 2015 were agreed and signed as a true record of the meeting by the Chairman.

#### 4. Reports

##### 4.1 Police Report –

4.1.1 It was noted that 20 fixed penalty notices and 23 written warning letters had been issued as a result of recent speeding enforcement action along Church Road.

4.1.2 The data retrieved from the SAM2 camera positioned along Hungate Road had recorded an average speed of 42mph of vehicles travelling towards the village. Over 4,000 vehicles were recorded in one week. One vehicle at 7.35am was recorded approaching the village at 85mph.

4.2 **Borough Councillor Report** – No report.

4.3 **County Councillor Report** – No report.

##### 4.4 Parish Councillor Reports/Correspondence –

4.4.1 Cllr. Waterfield reported that ex Cllr. Terrington was unwell and now in hospital, hopefully for only a short time. The '*Freedom of the Parish*' scroll had been passed to his daughter who had passed it on and he was most appreciative.

4.4.2 It was reported that members of Emneth, Upwell, Nordelph & Outwell had attended the councillor training given by NorfolkALC and found it useful.

4.4.3 It was noted that interviews for the parish councillor vacancy will take place on Tuesday 6<sup>th</sup> October at the village hall at 7pm.

4.4.4 The Minutes of the Planning Meeting of Tuesday 15<sup>th</sup> September were signed as a true record of the meeting.

#### 5. Finance

5. All were in favour to pay the outstanding list of payments since the last meeting.

Payments for authorisation - September 2015					
<u>Payee</u>	<u>Goods/ Services</u>	<u>VAT</u>	<u>TOTAL</u>	<u>dd/chq</u>	<u>Supplier/Service</u>
Kate Bennett*	860.18	0.00	860.18	d/d	Monthly wages
Kate Bennett expenses	68.47	13.69	82.16	102588	Mileage, stamps, stationery
Nicola Lane*	0.00	0.00	0.00	102589	33 hours
Jean Eady*	0.00	0.00	0.00	102590	31 hours
HMRC	40.60	0.00	40.60	102591	KB £0.40 JE £40.20
Westcotec	74.50	14.90	89.40	102592	August maintenance
E.on	202.64	9.69	212.33	102593	August energy
CGM	810.75	162.15	972.90	102594	June, July & August cutting/trimming
EPFC	750.00	0.00	750.00	102595	2nd quarterly grant payment
Morton & Hall	325.00	65.00	390.00	102596	Inspection report, Pavilion
Emneth Design	26.25	0.00	26.25	102597	Update service
Norse	1,817.79	363.56	2,181.35	102598	6 monthly grounds maintenance - play area & football pitches
Linda White	75.00	0.00	75.00	102599	Materials & hours worked on scroll for ex Cllr. Terrington
Olive Graham	42.00	0.00	42.00	102600	Mounting of scroll for ex Cllr Terrington
Norfolk Parishes Training	300.00	0.00	300.00	102601	Councillor training by NorfolkALC 23/9 - EPC share £105.88 the balance to be reclaimed from NPC/OPC & UPC (already invoiced)
R Waterfield	89.50	17.90	107.40	102602	Blacks sacks and 'Danger Keep Out' sign
Terry Wiles	65.00	0.00	65.00	102603	Trimming at playing field (£50) & bus stop (£15)
Bowers Solicitors	502.00	100.40	602.40	102604	Professional services - land registration, 5 parcels of
	<b>6,049.68</b>	<b>747.29</b>	<b>6,796.97</b>		
*salaries shown together					

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5.2 Income for the month was noted at £282.30 - £260.00 cemetery & £22.30 Nordelph Parish Council.

## **6. Planning**

6.1 To receive Planning Applications/Decisions

### **Applications**

**Planning app 15/01493/F** – x3 4 bed dwellings with attached garages & landscaping, turning & parking at West of St. Clair, Scarfield Lane, Emneth – on a proposal from Cllr. Harper, seconded by Cllr. Curtis with all in favour it was resolved to approve the application.

**Planning app 15/01494/F** – 10 bay cattery inc. isolation unit at 139 Elm High Road, Emneth – on a proposal from Cllr. Curtis, seconded by Cllr. Harper with all in favour it was resolved to approve the application. The Parish Council is keen to support rural enterprise.

### **Decisions**

15/00682/F – 1The Lovells, Emneth, Demolition of existing double garage & construction of 4 bed 2 storey dwelling – **Application Permitted**. Noted.

15/01076/F – Woodgate House, Hollycroft Road, Emneth – Change of use from residential store to beauty therapist treatment space within existing outbuilding – **Application Permitted**. Noted.

15/01110/F – 34 Hungate Road, Emneth – Demolition of existing dwelling & replacement with new dwelling – **Application Permitted**. Noted.

12/00491/NMA\_2 – Plot adj, Sunview, Bambers Lane, Emneth – non-material amendment to planning permission 12/00491/F – Build a dwelling & detached garage – **Application Permitted**. Noted.

6.2 Correspondence received regarding planning application 15/01192/F, construction of retirement bungalow at 5 Gaultree Square, Emneth was noted.

6.3 The *Hearing Agenda* for the *Resumed Hearings* for the Local Plan was noted.

## **7. General Correspondence**

7.1 Further correspondence from the Post Office Ltd. regarding the changes to the Post Office in Emneth was noted.

7.2 Correspondence from the King's Lynn IDB was noted regarding watercourse DRN145P1118. Clerk to investigate with the BC Enforcement team the commercial works that are being carried out at the lorry wash along the A47 with no planning application to support them.

7.3 On a proposal from Cllr. McCourt, seconded by Cllr. Fleet with all in favour it was resolved to make a donation of £50.00 to The Norfolk Hospice, Tapping House.

## **8. Borough Council of KL&WN issues**

8.1 A letter from the BCKLWN regarding the threshold for affordable housing requirements in West Norfolk was noted.

## **9. Norfolk County Council issues**

9.1 Clerk to report a damaged Anglian Water manhole cover opposite 58 Gaultree Square. The cover is loose and the manhole sinking, the tarmac is loose around it.

## **10. Norfolk County Council Highways Issues**

10.1 On a proposal from Cllr. McCourt, seconded by Cllr Curtis with 10 in favour, 1 against, it was resolved to spend £3,000 on a trod with edging for Hungate Road from The Lovells to the playing field. The other £3,000 to be paid by Norfolk County Council via the 2016/17 Parish Partnership Scheme. This will be 100mm sub-base with a surface dressed surface.

## **11. Footway Lighting issues**

11.1. No report.

## **12. Playing Field issues**

12.1 CCTV has been installed and will be 'live' soon.

12.2 Morton & Hall had provided a structural report for the old pavilion listing repair requirements for its continued use as a store. On a proposal from Cllr. Curtis, seconded by Cllr. Harper with all in favour it was resolved to ask English Brothers to provide a quote for the trusses required for the new roof.

Cllr. McCourt left the meeting at 8.10pm.

## **13. Cemetery issues**

13.1 Cllrs. Curtis, Graham & Waterfield had met to carry out an inspection of the cemetery. It was decided that there is roughly enough space for a further 5 years. On a proposal from Cllr. Harper, seconded by Cllr. Curtis with all in favour it was resolved to approach 3 companies for a quote to pipe and fill the dyke in the cemetery to provide further space for burials.

## **14. Agricultural holdings**

14.1 Cllr. Waterfield to contact Mr. Lankfer to confirm his tariff for the coming year – to be the same as Mr. R. Hill (£91.16/acre 2014/15 price) and then an increase of 5% each year up to & including 2016/17 payment. It was agreed that there would be a 5% increase on land rents for 5 consecutive years as of 2012/13.

## **15. Date of Next Meeting**

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15.1 The next meeting will be on Tuesday 27<sup>th</sup> October 2015 at 7.00pm.

Meeting closed at 8.20pm

Chairman's signature -----