

## 34/09

### Minutes of an Ordinary Meeting of the Parish Council of Emneth that took place on Tuesday 29<sup>th</sup> September 2009 in the Central Hall

The meeting commenced at 7.00pm.

- 150/09 PRESENT** were Councillors Mr R Waterfield (Chairman), Mr M Wiles, Mr F Blake, Mr M White, Mrs O Graham, Mrs G Harper, Mr N Terrington, Mr R Towler, Mrs Y Howard, Mr S Curtis, the Clerk Mrs M Sawyer, and County/Borough Councillor Mr H Humphrey.
- 151/09 APOLOGIES** for absence were received from Councillor Mr A Green and Borough Councillor Mr C Crofts.
- 152/09 COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2007**  
Councillor Mr R Towler declared a personal interest in Agenda Item 8/1/a (Minute Number 160/09/1/a)
- 153/09 MINUTES** of the Ordinary Parish Council Meeting held on Tuesday 25<sup>th</sup> August 2009 had previously been distributed to all Councillors with copies being made available for public perusal at the post office and the Central Hall notice board. They were taken as read and after making an amendment to Minute 143/09 to clarify the location of nettles and other growth on Gaultree Square were signed by the Chairman as a true record.
- 154/09** At 7.06pm the Chairman suspended Standing Orders to permit a parishioner to speak to Members about Council's decision to terminate some of his agricultural land tenancies. The Chairman advised him that it had been a decision made at a full council meeting but in light of information lately received the matter would be reviewed after seeking professional advice and he would be advised of the outcome in due course.
- 155/09** Standing Orders were re-instated at 7.20pm and the meeting resumed to deal with the rest of the business on the Agenda.
- 156/09 REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.**  
The Chairman was reporting on the matters dealt with at the latest CAG/LAG meeting when PCSO Millburn and a colleague arrived, He asked them to update Members on the change in format of the meetings in favour of informal local surgeries.  
PCSO Millburn informed Members that crime was generally lower in the area except for ASB, which remained about the same.
- 157/09 CHAIRMAN'S CORRESPONDENCE**  
The Chairman read out a letter he had received from a parishioner who had experienced difficulties disposing of unwanted glass for recycling. There was discussion about locating a suitable place for the siting of a recycling bank in the parish. No decision was made.
- 158/09 MISCELLANEOUS CORRESPONDENCE RECEIVED**  
**The following items were dealt with at the meeting:**
- **Norwich Re-Cycling Centre Visit** - members were advised that due to unforeseen circumstances the visit to Milecross arranged for 30<sup>th</sup> September 2009 had been postponed. No alternative date had been decided at this time. The Clerk reported that efforts to contact NE Waste Services to arrange a visit there on the same date were continuing.
  - **Norfolk Rural Community Council Rural Forum** - details of the above meeting on 13<sup>th</sup> October 2009 were circulated.

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### Minutes 29<sup>th</sup> September 2009

- 158/09 MISCELLANEOUS CORRESPONDENCE RECEIVED (contd)**

**The following items are in circulation:**

- Standards Committee Minutes of meeting
- Downham LAG Minutes and Priorities
- NALC Annual Report
- Norfolk Link 172
- Clerks & Councils Direct 85
- The Clerk September 2009-10-19 NRCC Signpost
- Southern Focus
- Advertising Literature.

159/09

**FINANCIAL MATTERS**

a) **Cash received since the last Meeting:**

- i) Dignity Funerals – Plot and interment fees in respect of the late Mr P Maccariello - £320.00

b) **The following invoices were approved for payment:**

- i) MHB Services Ltd – footway lights maintenance contract –September/October - £82.24.
- ii) CGM Ltd –grass cutting & extra work in the cemetery as requested - £606.69
- iii) E.On – footway lights unmetered supply – August 2009 - £129.17
- iv) Mrs M Sawyer – salary & expenses – September - £564.05. Members approved the NJC pay award for 2009 as recommended by NALC.
- v) Mrs E Bateman – Internal Audit fees - £40.00
- vi) NORSE – half year playing field maintenance charges \_ £2511.89
- vii) Mrs J Eady – salary – September 2009 - £172.50
- viii) Mr D Melton – salary – September - £57.50
- ix) Terry Wiles – cutting hedge at cemetery - £63.25
- x) Ian Pattingale – repairs to cemetery gates - £499.27
- xi) Mr R Waterfield – reimburse cost of extension cable for IT equipment in CIP - £25.00

160/09

**PLANNING MATTERS**

1 **The following Planning Application was discussed & determined:**

- a) **09/00844/O** – Eagle House, Church Road – construction of five dwellings and 6 garages – Mr B Bowser. Application supported with a request that a condition be attached that a permanent visibility splay be constructed,
- b) **09/01122/F** – 138 Elm High Road – removal of former chapel to provide two 3 bedroomed semi-detached houses in Victorian style – Mr W Cowling – application was not supported due to lack of amenity area and parking spaces.
- c) **09/01495/RM** – land north of 22 Elm High Road – construction of two dwellings and garages – Mr J Wicks – application supported
- d) **09/01500/F** – Hungate Playing Field – provision of Skate Park – Emneth Parish Council, No comments.

2 **The following Decisions by the Planning Authority were noted:**

- a) **09/01129/F** – 122 Hungate Road – conversion of existing outbuilding with extension to form indoor swimming pool – Mr M Ryan – permission granted.
- b) **09/01163/O** – 3 The Wrore – erection of six dwellings involving demolition of existing buildings – Mr N Gooch – permission granted
- c) **09/01298/F** – land south of Tramways, Outwell Road – construction of stable block – Mr M Lee – permission granted.
- d) **09/01302/F** – land to the west of Whiteacre, 54 Elmside – permanent retention of firework storage container – Mr M White – permission granted.

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**PLANNING MATTERS (contd)**

3 **The following Appeal to the Planning Inspectorate was noted:**

- 09/00428/F – land south of 33 Ladys Drove – construction of two semi-detached dwellings – Mr W Sutton. It was agreed that the chairman would submit a representation to the Planning Inspectorate re-iterating the parish councils reasons for

- not supporting the application.
- 4 E-Consultation**  
Council was informed that an extension lead is needed and this has been ordered.

**161/09**

**HIGHWAY MATTERS**

It was confirmed that all matters reported at the last meeting have been dealt with as appropriate. It was reported that despite an assurance from the Highways Officer that he would attend, the trees were still there and becoming more of a nuisance. The Clerk to chase once more and ask that the Highways Officer will contact the Chairman before he next visits the parish.

**New Matters Reported to be dealt with as appropriate:**

- Old tram station becoming overgrown again. Clerk to request one more cut before the cutting season ends.
- Hedges along Elmside overgrown. Decided to write to householders in the first instance.

**Street Numbering**

Communication from BCKLWN to advise previously un-numbered property next to 15 Hungate Road had been given the number 17, was noted.

**Hungate Road Drain – proposed piping and in-filling**

Members were advised that KLIDB had stated that it was unlikely permission to pipe the drain in front of the playing field/play area would be given. A letter received from the Board was circulated. Agreed to take no further action at this time.

**162/09**

**PLAYING FIELD MATTERS**

Council received a report from the Representative Member. They heard that provision of a new play area will be taken forward as soon as the skate ramp has been installed. Members asked to be kept informed of progress.

**163/09**

**FOOTWAY LIGHTING MATTERS**

**Outages**

Light on column number 49 on Hollycroft Road reported to be turned around with lens missing.

It was confirmed that the missing lens on the light in Meadowgate Lane has not yet been replaced. The contractor to be reminded.

**Request for additional lighting**

A request from a parishioner for an additional light near to the bungalows opposite 18 Hollycroft Road was discussed. The parishioner to be advised that it was agreed that the level of light at that location is considered to be adequate and more lighting is therefore not necessary.

**164/09**

**AGRICULTURAL HOLDINGS MATTERS**

There was discussion regarding the request made by a tenant earlier in the meeting, Minute 154/09 refers. Before making a final decision it was decided that legal advice was needed to clarify the relevant Agricultural Act under which the tenancy had been granted. As soon as information is to hand an extra meeting will be arranged to discuss the matter further.

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**165/09**

**CEMETERY MATTERS**

**Working Party Report**

Members received a report that following a complaint from a parishioner an inspection of a recently dug grave was carried out. It was acknowledged that some earth had overspilled onto the adjoining grave. The maintenance contractor will be asked to build up this grave and others as needed. Undertakers will once more be asked to ensure that gravediggers dispose of spoil in the proper place and not along the dyke bank. Arrangements will be made to remove the spoil from that area. It had been noticed that more tree-work was needed. The Chairman was asked to contact the tree surgeon and arrange for the necessary work to be done.

**Cemetery Extension**

Nothing new to report at this time.

**Church Gates**

The Chairman reported that repairs to the old cemetery gates had been completed. Further communication with the police had failed to gain any further support or information regarding the suspected impact. It was reluctantly agreed that without further evidence a claim to the vehicle driver's insurance company would be futile.

Members were very pleased with the renovation of the gates and it was agreed to ask the same contractor to repair and restore the gates to the church and also the village sign. The Chairman was asked to put this in hand.

**Application to Erect a Memorial**

Details from Mowton Memorials showing the revised dimensions of the proposed memorial on the graves of Mr & Mrs Taylor on plot J20 were examined. The Chairman confirmed that the measurements on the drawings submitted were as those agreed with the company at a recent site meeting. Therefore approval can be given.

**Cemetery Management Course**

The Clerk advised members that the course could prove helpful but she will be away on holiday. Details of the course to be held at Norwich on 2<sup>nd</sup> November 2009 were passed to the Chairman who will attend if possible.

**166/09****BETSYS PAD DRAIN**

No progress.

**167/09****DISCUSSION DOCUMENTS**

**The following discussion/consultation documents are in circulation:**

- i) East of England Plan to 2031
- ii) Great Ouse Tidal River Strategy
- iii) More Powers for Parish Councils

**168/09****DATE OF NEXT MEETING**

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 27<sup>th</sup> October 2009, commencing at 7.00pm in the Emneth Central Hall.

There being no other business to discuss the Chairman closed the meeting at 9.58pm

**CHAIRMAN****Dated 27<sup>th</sup> October 2009**