



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 29th October 2019 at 6.30pm, Emneth Central Hall

In attendance: Councillor Wiles, Councillor Howard, Councillor Harper, Councillor McCourt, Councillor Groves (Chair), Councillor Curtis, Councillor White, Councillor Pearson, Councillor Leakey, Councillor Oliver, Councillor Fry, Councillor Purchase, County Councillor Humphrey

Apologies: Borough Councillor Crofts

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 2

MINUTES

1 Welcome

Councillor Groves (Chair) had previously advised that he may arrive a little late to the meeting, Councillor Curtis opened the meeting and welcomed everyone. Councillor McCourt was voted in as Vice Chairman until Councillor Groves was present.

2 Apologies for absence

Apologies were given as above and approved.

3 Declarations of Pecuniary Interest

There were no declarations of pecuniary interests given for any item on this month's agenda.

4 Minutes

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by Councillor Curtis.

5 Public Forum¹

The meeting was temporarily suspended to hold the Public Forum.

A resident requested that the current speed limit at Outwell/Wisbech Road (currently 60mph) be investigated and reduced to 50mph or even 40mph if feasible. This has been highlighted following the recent tragic accident at this location. Clerk to make enquiries with Norfolk County Council.

6 Reports

a) Police Report;

- The monthly newsletter had been distributed and noted.
- Councillor Fry had attended the most recent Safer Neighbourhood Action Panel meeting where *speeding* was the main topic of conversation.
- Clerk to report an increase in the amount of 'nos' (nitrus oxide) canisters being found behind the village hall, at Elmside and the playing field.

b) Borough Council Report; no report.

c) **County Councillor Report;** the proposed 2020/21 Budget is now open for consultation until 10th December 2019. Councillor Groves joined the meeting.

d) Parish Councillor Reports/Correspondence

- 'VE Day 75' will be celebrated internationally for three days from Friday 8th May 2020 to Sunday 10th May 2020 with the Friday being a bank holiday (moved from Monday 4th May 2020). A village celebration is being considered. At the moment there are no funding opportunities to tap into from central government but this will be monitored over the coming months. The Finance Committee to consider and make a proposal on how much the parish council should donate towards this event. Ideas for a commemorative memento for the children of Emneth parish were considered.
- It was resolved to accept the Planning Minutes of 10th October 2019 as a true record of the meeting.
- It was resolved to confirm to Norfolk County Council that the provision of footway lighting at the Development at Hungate Road, Emneth by BD Upton Builders Ltd. is required. It was felt that the developer should pay to have the footway lights installed and the parish council would maintain and upkeep them.

7 Finance

- a. It was resolved to approve the payments list since last meeting.

¹ The Public Forum is 15 minutes.

October 2019 payments list					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Salaries	1,350.62	0.00	1,350.62	dd	Clerk, Litter Picker, Playing Field Caretaker
Kate Bennett Expenses	71.41	3.96	75.37	103216	Mobile, mileage, internet, postage, photocopying etc.
Jean Eady	0.00	0.00	0.00	103217	50 hours
Nicola Lane	0.00	0.00	0.00	103218	44 hours
HM Revenue and Customs	207.80	0.00	207.80	103219	PAYE
Westcotec	87.66	17.53	105.19	103220	Street light maintenance fee for October
E.on	57.67	2.88	60.55	103221	September 2019 energy charges for street lighting
Advanced Payroll Services	15.00	0.00	15.00	103222	August payroll services fee
British Telecom	26.30	5.26	31.56	dd	September phone services
CGM Group	270.25	54.05	324.30	103223	Grass cutting to cemetery and churchyard
Terry Wiles	70.00	0.00	70.00	103224	Install dog waste bin at Elmside and cut vegetation in cemetery
Veolia	105.68	21.14	126.82	103225	8 trade refuse collections
Terry Wiles	650.00	0.00	650.00	103226	Cut hedges and other vegetation in churchyard
Yvonne Howard	16.40	0.00	16.40	103227	Mileage to planning update session in King's Lynn + parking
	2,928.79	104.82	3,033.61		

*salaries reported together (data protection).

- b. Income since the last meeting was noted at £1070.00 from the cemetery.
- c. A Finance Meeting was scheduled for Thursday 7th November at 12.30pm to consider the 2020/21 Budget.

8. Planning Applications

- a) **To receive and consider *Planning Applications* since the last meeting;** no report.
- b) **To note any appeal notifications since last meeting;** no report.
- c) **To note any decisions made at the Borough Council since last meeting**
 - **Planning application 19/01318/F,** Joystan 44 Hawthorn Road, Emneth; proposed single storey rear extension – approved.

9 General Correspondence

- *The Friends of Elm & Emneth Towpath Group* have requested a donation of £200.00. Clerk to confirm the parish council's support towards their group and confirm that upon receipt of an invoice for works carried out the parish council will make a donation of an agreed amount at the time of receipt.

10 Norfolk County Council Highways Issues

- Clerk to report a light out at the junction of Hawthorn Road with The Wroe.

11 Playing Field issues; no report.

12 Cemetery Issues

- a) Approval from the Diocese to carry out works to the high-risk trees in the churchyard is still awaited but progressing, *slowly*. On going.
- b) The tarmac path will soon be removed and turfed, and the few sunken graves built up and re-turfed.
- c) With the limited amount of burial space now available in the parish discussions regarding future burial ground for the village covered once more the suggestion of building a three tier, stone Commemorative Wall in the cemetery for cremations only which could hold up to 260 cremation urns; it was resolved for the Chairman to further progress this with the Diocese of Ely to gain any necessary permits etc. It was resolved with all in favour to offer burials/cremations to *residents* of the parish *only* as of 1st January 2020 i.e. prohibit non-resident reservations for burial plots and any future non-resident burials. Plots and burials may be reserved and carried out respectively before the 1st January 2020 but not after this date. This decision to be advertised as widely as possible over the next few months. It should be noted that the provision of cemetery services within a parish is a discretionary service and if burial space cannot be offered within Emneth then residents/non-residents will have to go elsewhere, maybe a neighbouring parish.

Councillor McCourt left the meeting.

13 Agenda Items for the next meeting

- Future burial ground for the parish – advertising of non-resident burials and further discussion for a commemorative wall in the cemetery.
- VE Day 75 arrangements/funding.
- 2020 2021 Budget preparations.
- Bus shelters.

14 Date of Next Meeting

- a) The next meeting will be Tuesday 26th November 2019 at 6.30pm at Emneth Central Hall.

Meeting closed at 7.50pm

Chairman's signature