

Minutes of an Ordinary Meeting of the Parish Council of Emneth that took place on Tuesday 26th October 2010 in the Central Hall

The meeting commenced at 7.00pm.

- 172/10** **PRESENT** were Councillors Mr R Waterfield (Chairman), Mr M Wiles, Mr R Towler, Mr S Curtis, Mrs O Graham, Mr N Terrington, Mrs G Harper, Mr J McCourt, Mrs Y Howard, County Borough Councillor Mr H Humphrey, the Clerk Mrs M Sawyer and 2 members of the public. Two PCSO's attended for part of the meeting.
- 173/10** **APOLOGIES** for absence.
Received from Councillors Mr M White, Mr A Green, Mr J Fleet and Borough Councillor Mr C Crofts.
- 174/10** **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2007**
None declared.
- 175/10** **MINUTES** of the Ordinary Parish Council Meeting held on Tuesday 28th September 2010 had previously been distributed to all Councillors with copies being made available for public perusal at the post office, the Central Hall notice board and the parish council website. They were taken as read and signed by the Chairman as a true record.
- 176/10** At 7.08pm the chairman suspended the meeting to permit a member of the public to speak to Members about the First Response Scheme. He said that there was no dedicated First Responder based in Emneth and he asked the Council to help find someone in the village who would be prepared to undergo training to take up the voluntary role and also to raise the funds to support the post. Members agreed to discuss the matter further at the next meeting.
- There were no other matters raised at this time and the Chairman resumed Standing Orders at 7.26pm.**
- 177/10** **REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.**
There were two police officers present.
Members received a report on recent thefts etc., in the parish. The Officers outlined the proposed coverage of the parish over Hallowe'en and Bonfire Night.
- 178/10** **CHAIRMAN'S CORRESPONDENCE**
- The Chairman read out a letter that he had received from Councillor N Terrington asking that Council supports his request that the Borough Council should be urged to continue to permit the use of bus passes from 8.30am as long as possible. This was agreed and the Clerk was asked to write to the Borough Council.
 - The Chairman referred to previous correspondence from Councillor Terrington in which he had enquired about the teaching of foreign languages in the parish school. He informed Councillor Terrington that French had been included on the curriculum since 2009.

179/10

MISCELLANEOUS CORRESPONDENCE RECEIVED

- i) **Mini Service Review**
The Clerk read out a letter received from the CEO Borough Council explaining that any charges for parish elections or parish polls would be invoiced to the parish after the event but would not become payable until after the start of the following financial year. This he hoped would permit parish councils to delay payment until the additional cost had been included in their precepts
- ii) **Precept Capping**
The Chairman read out a letter received from NALC that informed parish councils that an earlier suggestion that Parish Precepts would be capped had now been scrapped because the measure would entail major legislation. Instead parishes will be asked to recognise the need for prudence when setting their Precepts.
- iii) **Proposed Waste Incinerator in King's Lynn** - a letter received from a Norfolk County Council refuting statements made by a local Environmental Consultancy was circulated.
- iv) **A letter from the Rural Partnership Officer** of the Borough Council was circulated for information purposes. The Clerk reported that a copy had been sent to Councillor A Green.

180/10

FINANCIAL MATTERS

- a) Bank Statements were made available for inspection. Members were advised that the current balance of all accounts was £66130.10
- b) **Cash received since the last Meeting:**
 - i) Mr P Claxton - agricultural rent - £244.03
 - ii) Mr R Smith - agricultural rent - £88.74
 - iii) Mr K Adams - agricultural rent - £1930.09
 - iv) Dignity Funerals - second Interment Fees - Hannah Lee - £100.00
- c) **The following invoices were approved for payment:**
 - i) MHB Services - £90.43 monthly maintenance October/November. The increased amount was queried. The Clerk to find out why the price has been increased.
 - ii) CGM - tree trimming in churchyard - £1639.13
 - iii) E.On - unmetered supply for month of September 2010 - £131.98
 - iv) Mrs M Sawyer - salary & expenses for October 2010 - £503.10
 - v) Mr B Bailey - groundsman salary - October - £168.00
 - vi) Mrs J Eady - salary & expenses - October - £133.40
 - vii) Mazars - External Audit Fees - £470.00
 - viii) Emneth Methodist Church - S137 Grant for upgrading parish meeting room - £500.00. Previous agreed in May 2009.

181/10

PLANNING MATTERS

- 1 **The following Planning Authority Decisions were noted:**
 - a) **02/03/2501/NMA-2** - Elme Hall Hotel - non-material amendments to design- Parktel Communication Systems Ltd - Approved.
 - b) **10/01418/EXF** - 25a Church Road - extension of time for the implementation of 05/01566/F - Mr M Pearson - Approved
 - c) **10/01478/F** - 33 Hollycroft Road - extension to existing bungalow - Mr & Mrs T Wiles - Granted.
- 2 **The following application has been withdrawn:**
09/01654/O - 72 Gaultree square - residential development of 5 dwellings - Mr Crofts.

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HIGHWAY MATTERS

It was confirmed that all matters reported at the last meeting have been dealt with as appropriate.

Hungate Road

Efforts to identify the landowner on-going.

New Matters Reported to be dealt with as appropriate:

R/O 46 Gaultree Square. – new entrance gates installed at edge of carriageway. Is this permitted?

The Wroce – overgrown hedge.

Elm High Road – new pedestrian refuge outside B&Q is causing traffic problems. Report to Highways Agency.

183/10

PLAYING FIELD MATTERS

The Representative Member had nothing to report.

The Chairman reported that he and the Vice-Chairman had attended the AGM. Some new committee members had been appointed.

Play Area restoration plans have been accepted as a suitable scheme for funding and a facilitator has been appointed.

184/10

FOOTWAY LIGHTING MATTERS

Outages – None

185/10

AGRICULTURAL HOLDINGS MATTERS

The Clerk reported that all invoices had been sent and late payers would be reminded before the end of November.

186/10

CEMETERY MATTERS

Cemetery Extension

Nothing new to report at this time.

Exhumation Request

Nothing new to report at this time.

Re-Use of Old Graves

Research is on-going.

Ground Works

Members were advised that Country Grounds Maintenance had submitted a quotation of £928.20 plus VAT, for re-alignment of the path and re-siting the seats after treatment. It was unanimously agreed to accept the quote and ask for the work to be put in hand immediately.

187/10

INTERVIEW PANEL

It was arranged to conduct interviews for the new Parish Clerk on Tuesday 2nd November in the Central Hall commencing at 7.00pm. Members were advised that there were two candidates to interview. It was resolved, after discussion, that the interview would be conducted by the members of the Finance Panel with the Clerk in attendance to answer any questions if required.

188/10

MAYOR'S CIVIC AWARD FOR VOLUNTARY SERVICE

Members were asked to submit any nominations at the next meeting. A Councillor asked if a posthumous award could be made. The Chairman will contact the Civics Officer and report back at the next meeting.

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DATE OF NEXT MEETING

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 7th December 2010, commencing at 7.00pm in the Emneth Central Hall.

Before closing the meeting the Chairman thanked the Clerk for the help given to him and the Council over the past years and wished her well for the future. He presented her with a gift from all Councillors.

There being no other business to discuss he closed the meeting at 9.20pm

CHAIRMAN

Dated 7th December 2010