



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 26th November 2019 at 6.30pm, Emneth Central Hall

In attendance: Councillor Wiles, Councillor Harper, Councillor Groves (Chair), Councillor White, Councillor Pearson, Councillor Oliver, Councillor Fry, Borough Councillor Crofts

Apologies: Councillor Curtis, Councillor Howard, Councillor Purchase, Councillor McCourt, County Councillor Humphrey

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 0

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 Apologies for absence

Apologies were given as above and approved.

3 Declarations of Pecuniary Interest

There were no declarations of pecuniary interests given for any item on this month's agenda.

4 Minutes

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

5 Public Forum¹

There was no need to suspend the meeting to hold a Public Forum.

6 Reports

a) Police Report;

- The monthly newsletter had been distributed and noted.
- Following a report on the increase in the amount of 'nos' (nitrus oxide) canisters being found behind the village hall, at Elmside and the playing field this information was passed onto the Police who have advised that they will continue to monitor these areas when in Emneth. Any anti social behaviour should be reported on the non-emergency number 101.

b) Borough Council Report;

- The Borough Council now has a sufficient land supply and does not currently need to allocate any further sites for development.
- Money raised by Mintyln Crematorium from recycling metal parts totalled £9,000 and was donated to the Queen Elizabeth Hosptial in King's Lynn.
- Access arrangements for 117 dwellings at Land Off Elm High Road, Emneth are still in discussion.
- Norfolk County Council has committed to planting one million trees over the next five years.

c) County Councillor Report; no report.

d) Parish Councillor Reports/Correspondence

- 'VE Day 75' will be celebrated internationally for three days from Friday 8th May 2020 to Sunday 10th May 2020 with the Friday being a bank holiday (moved from Monday 4th May 2020). A village celebration is being considered. The Clerk will apply to the *Norfolk Community Foundation* for £500.00 funding towards the event and the parish council resolved to initially allocate £3,000 from general reserves towards the occasion and hold a further £2000 in reserves if needed. The parish council intends to hold a Public Meeting at the Methodist Chapel on Tuesday 21st January 2020 at 7pm and to invite all residents, local groups etc. who might be interested in helping with the event to attend and share ideas etc.
- A discussion took place regarding a bus shelter at Hungate Road. It was resolved at this time to not pursue this matter.

7 Finance

- a. It was resolved to approve the payments list since last meeting.

¹ The Public Forum is 15 minutes.

November 2019 payments list					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Veolia Ltd.	121.10	24.22	145.32	103228	July account - already paid
Salaries	1291.53	0.00	1291.53	dd	Clerk, Litter Picker and Playing Field Caretaker
Kate Bennett Expenses	49.83	0.73	50.56	103229	Mobile, mileage, internet, postage, photocopying etc.
Jean Eady	0.00	0.00	0.00	103230	42 hours
Nicola Lane	0.00	0.00	0.00	103231	55 hours
HM Revenue and Customs	193.00	0.00	193.00	103232	PAYE
Westcotec	87.66	17.53	105.19	103233	Street light maintenance fee for November
E.on	59.60	2.98	62.58	103234	October 2019 energy charges for street lighting
Advanced Payroll Services	15.00	0.00	15.00	103235	September payroll services
British Telecom	26.30	5.26	31.56	dd	October phone services
British Telecom	108.10	21.62	129.72	dd	Broadband services 1 Nov'19 to 31 Jan'20
CGM Group	349.50	69.90	419.40	103236	To build up and return four graves
CGM Group	665.85	133.17	799.02	103236	To remove tarmac path and replace with soil and turf
CGM Group	130.25	26.05	156.30	103236	Grass cutting 15/10
CGM Group	45.00	9.00	54.00	103236	To apply glyphosate to churchyard and cemetery
Emneth Design	26.25	0.00	26.25	103237	Website update service - quarterly charge
Emneth Central Hall	144.00	0.00	144.00	103238	Committee room hire for meetings (12 meetings)
Veolia	79.26	15.85	95.11	103239	6 trade refuse collections
	3,392.23	326.31	3,718.54		

*salaries reported together (data protection).

- b. Income since the last meeting was noted at £4620.82 (cemetery and land rents).
- c. Budget figures for 2020/21 had been prepared and considered and it was resolved to set a precept for 2020/21 at £36,000.00. This is an increase of £1000.00 from last year to help cover the increase in general costs such as salaries, grass cutting at the playing field and cemetery and further tree maintenance required at the churchyard.
- d. It was resolved for the parish council to move to on-line banking; Clerk to progress.

8. Planning Applications

- a) **To receive and consider *Planning Applications* since the last meeting;** no report.
 - **Planning Application 19/01918/O** for three plots at 72 Gaultree Square, Emneth. It was resolved to *approve* the application.
 - **Planning Application 19/01814/F** erection of replacement dwelling at Springfield, 60 Outwell Road, Emneth. It was resolved to *approve* the application.
 - **Planning Application 19/02024/F** proposed agricultural store at land rear of 48 and NW of the Pumping Station, Hawthorn Road, Emneth. It was resolved to *approve* the application.
- b) **To note any appeal notifications since last meeting;** no report.
- c) **To note any decisions made at the Borough Council since last meeting**
 - **Planning application 19/01709/F** Walnut House, 47 Outwell Road, Emneth. Rear extension to kitchen development to rear garage with replacement roofing; approved.
 - **Planning application 1/01666/RM** Land E of 10 The Wroe, Emneth. Reserved Matter for plot 2; approved.
 - **Planning application 19/01656/F** Palmar, 32 Hungate Road, Emneth. Proposal to erect temporary decking area to be removed on completion of works; approved.

9 **General Correspondence;** no report.

10 Norfolk County Council Highways Issues

- A request had been sent to Highways asking them to consider reducing the speed limit at Outwell Road which is currently set at 60mph. A response had been received advising that a recent tragic incident at this location was not caused by speed and therefore a reduction would not be considered at this time. It was noted that there were other factors contributing to the accident which were out of Highways control. The NCC speed management strategy shows that the present speed limit is appropriate for this road but if there is anything in the inquest that points towards speeding being the issue this will be reviewed.
- It was noted that the footpath at Betsy Pad from Church Road to Hawthorn Road is currently very slippery due to the wet weather. This should be avoided for the time being until things have dried up a bit.

11 Playing Field issues

- The gates will be closed at dusk and opened at dawn.

12 Cemetery Issues

- a) Approval from the Diocese to carry out works to the high-risk trees in the churchyard has now been received. Clerk to notify CGM Group and to arrange for works as soon as possible to the high risk trees only.
- b) The tarmac path has been replaced with turf.
- c) With the limited amount of burial space now available in the parish discussions regarding future burial ground for the village continued with the possibility of building a three tier, stone Commemorative Wall in the cemetery for cremations only which could hold up to 260 cremation urns. It should be noted that this is a civil cemetery and therefore the Diocese has no jurisdiction over it. Planning permission will be required and the Diocese consulted for their opinions at this time. A similar wall can be seen at Mintlyn Crematorium. Burials/cremations will be offered to *residents* of the parish *only* as of 1st January 2020 i.e. prohibit non-resident reservations for burial plots and any future non-resident burials. Plots and burials may be reserved and carried out respectively before the 1st January 2020 but not after this date. This decision to be advertised as widely as possible over the next few months. It should be noted that the provision of cemetery services within a parish is a discretionary service and if burial space cannot be offered within Emneth then residents/non-residents will have to go elsewhere, maybe a neighbouring parish.

13 Agenda Items for the next meeting

- Future burial ground for the parish – advertising of non-resident burials and further discussion for a commemorative wall in the cemetery.
- VE Day 75 arrangements
- Free trees from Norfolk County Council

14 Date of Next Meeting

- a) The next meeting will be Tuesday 17th December 2019 at 6.30pm at Emneth Central Hall.

Meeting closed at 7.50pm

Chairman’s signature