

EMNETH PARISH COUNCIL

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Minutes of Emneth Parish Council's Annual General Meeting held on Tuesday 20th May 2014 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (Chair), Cllr. Harper, Cllr. Oliver, Cllr. Terrington, Cllr. Towler, Cllr. Wiles, Cllr. Graham, Cllr. Curtis, Cllr. McCourt, Cllr. Howard

Apologies: Cllr. Fleet, Cllr. White, PCSO Bortz

Parish Clerk: Kate Bennett

Public: None

799. To consider apologies for absence

799.1 Apologies were given as listed above and accepted.

800. To receive & consider nominations for Chairman for 2014/15

800.1. On a proposal from Cllr. Graham, seconded by Cllr. McCourt with all in favour, Cllr. Waterfield was voted in as Chairman for the forthcoming year 2014-15.

801. Chairman to sign the declaration of acceptance of office & code of conduct

801.1 Cllr. Waterfield signed the declaration of acceptance of office & code of conduct.

802. To receive & consider Nominations for Vice-Chairman for 2014/15

802.1. On a proposal from Cllr. Curtis, seconded by Cllr. Harper with all in favour, Cllr. Graham was voted in as Vice-Chair for the forthcoming year, 2014-15.

803. Vice-Chair to sign the declaration of acceptance of office & code of conduct

803.1 Cllr. Graham signed the declaration of acceptance of office & code of conduct.

804. To accept the Minutes of the AGM of Tuesday 28th May 2013

804.1 The previous year's AGM Minutes were accepted and signed as a true record of the meeting.

805. Declarations of Pecuniary Interests Forms

805.1. Declaration of pecuniary interests forms had been previously circulated and most forms returned to the Clerk. Any outstanding forms to be returned at the June meeting.

806. To receive & consider Nominations for Working Parties/Groups

806.1. **Finance Working Party** – There are currently four members in this group - Cllrs Curtis, Graham, Waterfield and Wiles. Cllr. Terrington proposed and Cllr. McCourt seconded for those councillors to continue in this group, all were in favour.

806.2. **Cemetery Working Party** – The members for the past year were Cllrs Curtis, Graham, Waterfield & Wiles.

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Cllr. Harper proposed and Cllr. McCourt seconded for those councillors to continue in this group, all were in favour.

807. Nominations for representatives on outside bodies

807.1. **Playing Field Committee** – Cllr. Graham proposed and Cllr. Harper seconded for Cllr. Oliver to be the Council representative, all were in favour.

807.2. **Central Hall Committee** – Cllr. Harper was the representative for the past year. Cllr. Graham proposed and Cllr. Curtis seconded for Cllr. Harper to remain as the Central Hall Committee representative from the council. All were in favour.

808. To review the current standing orders, financial regulations & asset register

808.1 Clerk to make revisions to the current standing orders (as recommended by NALC) for consideration & adoption at the June meeting.

808.2 Clerk to distribute the current financial regulations to all councillors to be considered & adopted at the June meeting.

808.3 The asset register was updated. To be further considered at the June meeting.

809. To accept the End of Year Accounts for 2013/14

809.1 The end of year accounts had been previously circulated. These were proposed to be accepted by Cllr. Curtis & seconded by Cllr. Harper with all in favour. The Clerk reported that the bank statements were showing a £5.00 surplus to the cashbook. A bank statement for A/c 00112607 to end March 2014 is still awaited when she hopes to be able to rectify this difference.

810. To complete the Statement of Governance

810.1 The Statement of Governance was read out by the Clerk and duly completed & signed by the Chairman for submission to the external auditors.

Meeting closed at 7.24pm

Chairman's Signature_____