

Minutes of Emneth Parish Council's Annual General Meeting held on Tuesday 28th May 2013 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair), Cllr. Harper, Cllr. Oliver, Cllr. Terrington, Cllr. Towler, Cllr. Wiles, Cllr. White, Cllr. Graham, Cllr. Curtis, Cllr. McCourt, Cllr. Howard. County Cllr. Humphrey.

Apologies: Cllr. Fleet.

Parish Clerk: Kate Bennett.

Public: None.

626. To consider apologies for absence.

626.1 Cllr. Fleet.

627. To receive & consider Nominations for Chairman for 2013/14

627.1. Cllr Graham proposed and Cllr Harper seconded for Cllr. Waterfield to be Chairman for 2013-14..

Cllr. Waterfield duly signed the declaration of acceptance of office & code of conduct.

All were in favour for Cllr Waterfield to be Chairman for the year 2013-14.

628. To receive & consider Nominations for Vice-Chairman for 2013-14.

628.1. Cllr Harper proposed and Cllr Curtis seconded for Cllr Graham to be Vice-Chairman.

Cllr. Graham duly signed the declaration of acceptance of office & code of conduct.

All were in favour for Cllr Graham to be Vice-Chairman for the year 2013-14.

629. To accept the Minutes of the AGM of Tuesday 29th May 2012.

The previous year's AGM Minutes were accepted and signed as a true record of the meeting.

630. Declarations of Pecuniary Interests.

630.1. All councillors present filled out and signed a declaration of pecuniary interest form.

631. To receive & consider Nominations for Working Parties/Groups.

631.1. **Finance** – There are currently four members in this group which are: - Cllrs Curtis, Graham, Waterfield and Wiles. Cllr Harper proposed and Cllr McCourt seconded for those Councillors to continue in this group.

It was agreed for Cllrs Curtis, Graham, Waterfield and Wiles to be members of the Finance Working Party/Group.

631.2. **Cemetery Working Party** – The members for the past year were: - Cllrs Curtis, Graham, Waterfield & Wiles.

It was agreed for the members of the Cemetery Working Party for this year to be Cllrs Curtis, Graham and Waterfield.

Chairman's Signature _____

632. Nominations for representatives on outside bodies.

632.1. Playing Field – Cllr White proposed and Cllr Curtis seconded for Cllr Oliver to be the Council representative.

It was agreed for Cllr Oliver to be the representative on the Playing Field Committee.

632.2. Central Hall Committee – Cllr Harper was the representative for the past year. Cllr Graham proposed and Cllr Curtis seconded for Cllr Harper to remain.

It was agreed for Cllr Harper to be the representative on the Central Hall Committee.

633. To accept the End of Year Accounts for 2012-13.

633.1 The End of Year Accounts, having previously been circulated for consideration, were proposed to be accepted by Cllr. Curtis, seconded by Cllr. Harper, all were in favour.

634. To complete the Statement of Governance.

634.1 The Statement of Governance was read out by the Clerk and duly completed for submission to the external auditors, Mazars.

Meeting closed at 7.15p.m.

Chairman's Signature_____

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