

18/10

DRAFT Minutes of the Annual Meeting of the Parish Council of Emneth that took place on Tuesday 25th May 2010 in the Central Hall

The meeting commenced at 7.00pm.

082/10 PRESENT were Councillors Mr R Waterfield (Chairman), Mr M Wiles, Mr R Towler, Mrs Y Howard, Mr S Curtis, Mrs O Graham, Mr J McCourt, Mrs G Harper, Mr N Terrington, Mr J Fleet, Mr A Green, the Clerk Mrs M Sawyer and County/Borough Councillor Mr H Humphrey.

083/10 APOLOGIES for absence were received from Councillor Mr M White and Borough Councillor Mr C Crofts.

084/10 COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2007
None received.

085/10 ELECTION OF OFFICERS
The Chairman explained that the first item on the Agenda was to elect the Chairman and other Officers for the forthcoming year.
The following were proposed, seconded and duly elected or appointed as appropriate:
Chairman – Councillor Mr R Waterfield
Vice Chairman – Councillor Mrs O Graham
Responsible Financial Officer – Mrs M Sawyer
Internal Monitoring Officer – Councillor Mrs Y Howard
S17 Law & Order Representative – Councillor Mr R Waterfield
Finance Committee – Councillors Mr R Waterfield, Mrs O Graham, Mr S Curtis and Mr M Wiles
Cemetery Working Party – Councillors Mr R Waterfield, Mrs O Graham and Mr S Curtis.

086/10 MINUTES of the Ordinary Parish Council Meeting held on Tuesday 27th April 2010 had previously been distributed to all Councillors with copies being made available for public perusal at the post office, the Central Hall notice board and the parish council website. They were taken as read and after making an amendment to Minute Number 071/10 were signed by the Chairman as a true record. Councillor Terrington commented that he had requested his comments regarding the number of responders to the play area survey to be noted in Chairman's correspondence instead of being 'hidden away' in Playing Field matters. The Chairman advised him that his comments were not 'correspondence' and they were not in any way hidden. The Chairman informed the meeting that he was not prepared to accept 'verbal correspondence' at any future meeting. He reminded Members that the correct procedure was to notify him in writing before the meeting of any issues they had.

087/10 REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.
The Chairman gave a brief up date on future arrangements for SNT/LAG meetings. Details of information received from the SNT regarding recent criminal activities in and around Walsoken were passed to members.
County Councillor Humphrey reported that Superintendent Davison is now in post and one of his main areas of concern is to tackle low level crime as this seems to be of major concern to the average resident.
The overgrown grass in some areas giving rise to highway safety concerns was mentioned and Councillor Humphrey was asked if PCSO's could help with this. He replied that it was not something they could become involved with. The Chairman remarked that Highways were aware of the problem and had advised council that the grass cutting programme was underway.

19/10

Minutes 25th May 2010

088/10 MISCELLANEOUS CORRESPONDENCE RECEIVED
i) **Wisbech Canal Land Contamination Investigation Project.** Details of a meeting to start the project were circulated. The Chairman agreed to attend on 1st June 2010.
ii) **Custody Volunteers** – details circulated

089/10

FINANCIAL MATTERS

a) Cash received since the last Meeting:

- i) Anglia Memorials – Memorial fees in respect of the late Kenneth Crane - £80.00
- ii) BCKLWN – for assisting with display of posters relating to General Election - £6.00

b) The following invoices were approved for payment:

- i) MHB Services - £1317.78 [£1233.76 for replaced lighting columns and £84.02 monthly maintenance charges]
- ii) E.On – unmetered supply for month of March 2010 - £131.98
- iii) Mrs M Sawyer – salary & expenses for May 2010 - £603.74
- iii) Mrs J Eady – salary & expenses – May – £145.00

c) The following S137 Donation was made:

Norfolk Accident Rescue Service - £25.00

d) Parish Council Insurance – members considered a quotation received from Came Insurance. They were assured that the cover underwritten by Aviva was equal to and in some areas better than Aon with a premium saving of £334.77 on a one year policy and £397.70 on a three year policy. It was agreed to sign up for a three year period with Came and a cheque for £1195.50 was signed.

e) Youth Club Grant

Councillor A Green asked if the parish council would once again be prepared to pay for the Hire of Hall for Youth Club meetings as in the past. This was agreed.

090/10

STATEMENT OF ASSURANCE AND FINANCIAL ACCOUNTS

All members had previously received a copy of the Statement of Accounts for the period ended 31st March 2010. Various items were explained by the Clerk. After which it was proposed, seconded and agreed to accept and sign the accounts. The Clerk explained the Audit procedure that would follow. The Annual Statement of Assurance was completed and signed by the Chairman and Responsible Financial Officer.

091/10

PLANNING MATTERS

1 The following planning applications were discussed and determined:

- a) **10/00721/RM** – land on south east side of Chapel Lane – erection of bungalow & garage – Darren Hyde – application supported
- b) **10/00748/EXF** – 36 Outwell Road – extension of time for implementation of planning permission 07/01270/F – Robert Crawford – application supported

2 Elm High Road Enforcement Action - Nothing further to report at this time.

3 E-Planning – The Chairman reported that he was meeting the CIP planning officer later in the week to discuss closure of the facility and to discuss retention of the equipment to use for e-planning purposes.

092/10

HIGHWAY MATTERS

It was confirmed that all matters reported at the last meeting have been dealt with as appropriate. Members were advised that grassed verges, etc were now on a four week rotating cutting programme.

Traffic Build Up at A1101/A47 roundabout

Response from Highways Agency read out. Agreed that the response was not very helpful. The situation will continue to be watched.

New Matters Reported to be dealt with as appropriate:

Hawthorn Road/The Wroe Overgrown hedge – no action taken by house-holder despite several requests. County Councillor Humphrey was asked if he would ask Highways to help with this matter.

20/10

Minutes 25th May 2010

092/10

HIGHWAY MATTERS (contd)

Hungate Road

Overgrown hedge causing nuisance to motorists. Efforts to be made to identify the landowner by next meeting.

Off Elmside PROW

No response from CGM. The Clerk to chase.

Lady's Drove

The condition of the footway was inspected following reports of a person falling over. It was

reported that no problems could be seen.

093/10

PLAYING FIELD MATTERS

Council received a report from the chairman regarding his meeting with playing field committee members to discuss employing a new groundsman. He said matters are in hand and he will continue to liaise with the P/F committee.

094/10

FOOTWAY LIGHTING MATTERS

Outages - None reported.

Damaged Lights at Gaultree Square and Elm High Road

Columns are now installed waiting for power to be connected.

Maintenance Contract

A new three year contract with MHB Services was accepted.

095/10

AGRICULTURAL HOLDINGS MATTERS

Nothing to report.

096/10

CEMETERY MATTERS

Cemetery Extension

Nothing new to report at this time

Exhumation Request

Nothing new to report at this time

097/10

DATE OF NEXT MEETING

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 29th June 2010, commencing at 7.00pm in the Emneth Central Hall.

There being no other business to discuss the Chairman closed the meeting at 9.20pm

CHAIRMAN

Dated 29th June 2010