

# EMNETH PARISH COUNCIL

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### Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 25<sup>th</sup> March 2014 at 7.00pm at Emneth Central Hall

**In attendance:** Cllr. Waterfield (Chair), Cllr. Graham Cllr. Wiles, Cllr. McCourt, Cllr. White, Cllr. Curtis, Cllr. Oliver, Cllr. Fleet, Cllr. Harper, Cllr. Howard, Cllr. Terrington, Cllr. Towler,  
**Apologies:** County Cllr. Humphrey, Borough Cllr. Crofts, PCSO Bortz  
**Parish Clerk:** Kate Bennett  
**Public :** None

#### 769. Apologies for absence

769.1 Apologies were given for absence as listed above and accepted.

#### 770. Declarations of Pecuniary Interest

770.1 There were none.

#### 771. Minutes

771.1 The Minutes of the Ordinary Meeting held on Tuesday 25<sup>th</sup> February 2014 were agreed and signed as a true record of the meeting by the Chairman.

#### 772. Reports

##### 772.1 Police Report –

772.1.1 Apologies via email had been received from PCSO Bortz.

772.1.2 Double parking issues along Chapel Lane were reported to the Clerk with concerns over access for emergency vehicles. Clerk to action accordingly.

772.1.3 Email noted from the Police in reply to our email last month regarding parking issues outside the school and nursery in Emneth. Clerk to forward this email to the school for their information.

772.2 **Borough Councillor Report** – nothing to report this month.

772.3 **County Councillor Report** – nothing to report this month.

##### 772.4 Parish Councillor Reports/Correspondence –

772.4.1 The Minutes from the last Joint Council Meeting were distributed.

772.4.2 Three quotes had been received for 2014 grounds maintenance works in the parish. On a proposal from Cllr. Graham, seconded by Cllr. White with all in favour it was agreed to accept the quotation from CGM for a 3 year contract, 2014-16 inclusive. Clerk to advise accordingly.

772.4.3 Parish Assembly date of 22nd April at 7.00pm noted. Clerk to send out invitations to all local groups.

#### 773. Finance

773.1 All were in favour to pay this month's invoices.

Accounts for Payment March 2014						
No.	Name	Chq No.	Description	Net	VAT	Total
112	Westcotec Ltd.	102395	March street light maintenance	74.50	14.90	89.40
113	Jean Eady*	102396	26 Feb to 25 March - 24 hours	0.00	0.00	0.00
114	EPFC	102397	Oct '13 and Jan'14 quarterly grant - £750 each	1,500.00	0.00	1,500.00
115	E.on	102398	February street lighting	128.21	25.64	153.85
116	CGM	102399	Litter pick Betsy Pad & bus shelter	57.50	11.50	69.00
117	BCKLWN	102400	Annual contribution to car park in Upwell	200.00	0.00	200.00
118	Crowson & Ward	102401	Filing cabinet & suspension files	113.95	22.79	136.74
119	Kate Bennett	102402	Expenses	103.17	3.09	106.26
120	Nicola Lane*	102403	17 Feb to 10 Mar = 44 hours	429.08	0.00	429.08
				<b>2,606.41</b>	<b>77.92</b>	<b>2,684.33</b>
*salaries shown together for data protection						

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773.2 Income received this month = 0.00

773.3 Clerk to progress the telephone banking and on-line banking facilities.

773.4 On a proposal from Cllr. McCourt, seconded by Cllr. Harper with all in favour it was agreed to close the Business Saver Account and transfer the funds to the Current Account. Clerk to action.

773.5 Mrs. Bateman of West Walton Parish Council will carry out the internal audit once again this year for the end of year accounts, 2013-14.

## **774. Planning**

774.1 To receive Planning Applications/Decisions

<p><b>Planning app 14/00287/O</b> Outline app for proposed 2 residential plots Eagle House, Church Road, Emneth <b>On a proposal from Cllr. Harper, seconded by Cllr. Curtis with all in favour the application was approved with the suggestion that the perimeter hedge is removed BEFORE the development commences.</b></p> <p><b>Planning app 14/00341/F</b> Repair, conversion &amp; extension of stables to dwelling The Stables, Oxburgh Hall, Meadowgate Lane, Emneth <b>On a proposal from Cllr. Curtis, seconded by Cllr. Harper with all in favour the application was approved.</b></p> <p><b>Planning app 13/01853/F</b> Construction of two semi-detached dwellings Land South of Elm High Road, Emneth EPC approved, BC approved – <b>noted.</b></p> <p><b>Planning app 14/00095/F</b> Residential extension and alterations to existing house Sunnyside, 105 Elm High Road, Emneth. EPC approved. BC approved – <b>noted.</b></p>	<p><b>Planning app 14/00345/LB</b> (Listed building consent) – Repair, conversion &amp; extension of stables to dwelling The Stables, Oxburgh Hall, Meadowgate Lane, Emneth <b>On a proposal from Cllr. Curtis, seconded by Cllr. Harper with all in favour the application was approved.</b></p> <p><b>Planning app 14/00020/O</b> Outline app – Proposed residential development 54 Hollycroft Road, Emneth. EPC objected. App withdrawn – <b>noted.</b></p> <p>Planning app 14/00097/F Proposed pair of semi detached 3 bed houses at land adjacent to 25 The Wroe, Emneth. EPC objected. BC refused – <b>noted.</b></p>
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## **775. General Correspondence**

775.1 Three items of correspondence were noted.

## **776. Borough Council of KL & WN issues.**

776.1 Clerk to write to the Environmental Health Officer at the BCKLWN and the Environment Agency regarding the Parish Council's concerns for parishioners being affected by the smell from Stratton's Liquid Waste Disposal site along Biggs Road.

## **777. Norfolk County Council issues.**

777.1 Nothing to report this month.

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**778. Norfolk County Council Highways Issues.**

778.1 The overgrown hedges along Elmside have now been cut back but the spoil left needs clearing away. Clerk to contact Highways for their assistance if possible.

778.2 Clerk to contact Highways to ask for their assistance with the cutting back of the hedge at the top of Hawthorn Road which, although has been cut in parts, has not been cut in the necessary places.

778.3 Clerk was given details of a further hedge along Church Road that needs cutting back.

**779. Footway Lighting issues.**

779.1. There were none.

**780. Playing Field issues.**

780.1 Cllr. McCourt to progress the repair of the car park. On going.

**781. Cemetery issues.**

781.1 Clerk to arrange a meeting with CGM regarding the cutting back of another tree in the cemetery which is overgrowing a neighbouring property and blocking out daylight.

781.2 Christmas wreaths to be removed from the cemetery.

**782. Agricultural holdings.**

782.1 Nothing to report this month.

**783. Date of Next Meeting.**

783.1 The next meeting will be the Parish Assembly on Tuesday 22<sup>nd</sup> April 2014 at 7.00pm and the next ordinary meeting on 29<sup>th</sup> April at 7.00pm.

Meeting closed at 8.20pm

Chairman's signature -----