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Minutes of Emneth Parish Council meeting held at on Tuesday 27th March 2012 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair)

Cllrs: - Mr S. Curtis, Mr J. Fleet, Mrs O. Graham, Mrs G. Harper, Mrs Y Howard,
Mr J. McCourt, Mr P. Oliver, Mr N Terrington, Mr R. Towler, Mr M. White &
Mr M Wiles

Parish Clerk: Mrs M. Meyrick.
Norfolk Constabulary: PCSO Ross.
Borough Council: Cllr Croft.

Public: 0

434. Apologies & Reasons for Absence

434.1. Cllr Humphrey.

435. Declarations of Interest

435.1. Cllr Howard declared an interest on item 448.1 as her son was one of the applicants.

436. Minutes

436.1. The minutes of the meeting of the Full Council held on Tuesday 28th February 2012, amendment – page 127, item 423.3, decision box should read ‘outside of a meeting if or when deemed necessary’. Subject to this amendment the minutes were agreed and signed as a true record by the Chairman.

There was no public session as there was no public in attendance.

437. Reports.

437.1. Police Reports – It was reported that a live web chat is being conducted today. Since the 14th February there has been 3 incidents reported that has included 2 of burglary other than dwelling and 1 of a Class B drugs possession. There have been issues in The Wroe area which a problem solving plan is being put in action very soon. There have also been issues on the playing field which is being dealt with. It was reported that there is a problem of speeding vehicles down the back of Gualtree Square. The problem of parking on pavements was also raised and that this is a county wide problem.

437.2. Borough Councillor Report – The borough is visiting parishes where there are various options and those put forward by parishes for the site specifics section of the local development framework. There is a point scoring method used for facilities in the location and have completed 15 of the 90 parishes so far. Once all the parishes have been visited the results will be passed for comment to various utility companies and after then to parish and town councils for comment.

437.3. County Councillor Report – No report.

437.4. Parish Councillor Reports/Correspondence

437.4.1. Report from Cllr Howard re: Joint Parish Council Meeting. A copy of the minutes from the meeting was e-mailed to councillors recently. Andy Wallace from Highways gave a talk on various aspects of work parish councils could take on for e.g. street cleaning, street sign cleaning etc. The downside of parishes taking on these roles is that they would have to pay for the equipment that would be used which is ok for sign cleaning but for cutting grass verges you would have to purchase a lawn mower etc. The parishes would be allowed to cut verges on B roads but not on A roads. It was reported that there would be help available for parishes to produce Village Plans, more detail is available in the minutes of the meeting.

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437.4.2. The Chairman had received a letter from Dennis Pickles reporting that at the Annual meeting of the Parochial Church Council special mention was made of the work done by the Parish Council regarding the maintenance of the church yard. They also gave thanks to the Council's continuing efforts, the churchyard always looks clean and tidy, a credit to the village.

437.4.3. Cllr Towler highlighted the issue of the bad smell that has been emanating in the village for some time now. This occurs all year round but this week it has been particularly bad. The smell appears to have come from the processing plant on Biggs Road. This affects the quality of life of villagers who have to stay indoors and close their windows.

It was agreed for the Clerk to contact the Environmental Health department to report the problem.

438. Finance

438.1. Finances since last meeting.

NO	Name	Chq No	Description	Net	VAT	Total
191	Marquee	102153	Marquee deposit	100.00	0	100.00
192	Mrs Eady	102154	Salary February	145.92	0	145.92
193	Mrs Lane	102155	Salary February	188.48	0	188.48
194	All Type Fencing	102156	Fencing project	1570.00	314.00	1884.00
195	Mrs Eady	102157	Salary March	145.92	0	145.92
196	Mrs Eady	102157	Litter picker equip	16.55	3.31	19.86
			Total	162.47	3.31	165.78
197	Mrs Lane	102158	Salary March	194.56	0	194.56
198	Mrs Meyrick	S/O	Salary March	508.17	0	508.17
199	Mrs Meyrick	102159	Expenses	32.43	0	32.43
200	All Type Fencing	102160	Alterations to fencing	70.00	14.00	84.00
201	TJ Burt	102161	Hedge Cutting	42.00	8.40	50.40
202	Mr Waterfield	102162	Refuse Sacks	12.95	2.59	15.54
203	Mr Waterfield	102162	Stationery	20.39	4.08	24.47
204	Mr Waterfield	102162	Postage	1.23	0	1.23
205	Mr Waterfield	102162	Newspaper Ad	10.00	2.00	12.00
			Total	31.62	6.08	37.70
206	MHB Services	102163	Street Light Maint Mar	76.96	15.39	92.35
207	E-on	102164	Street Light Elec Feb	138.71	27.74	166.45
208	Fenland CAB	102165	Outreach Sessions	57.00	0	57.00
209	BCKLWN	102166	Dog Waste Collection	241.28	48.26	289.54
210	BCKLWN	102166	Upwell Car Park Maint	207.86	0.00	207.86
			Total	449.14	48.26	497.40
211	CGM	102167	Litter Picking	57.50	11.50	69.00
212	CGM	102167	Litter Picking	28.75	5.75	34.50
			Total	86.25	17.25	103.50
213	Mrs Howard	102168	Mileage	28.80	0.00	28.80
Total				3853.71	454.43	4308.14

It was agreed to accept the payments as listed.

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438.2. Income received & outstanding accounts.

Invoices Received

Clingo	Burial Fee	575.00
King	Memorial Fee	80.00
Bailey	Burial Fee	1150.00
Turner	Burial Fee	200.00
All Type Fencing	Scrap Metal	70.00
Total		2075.00

Invoices Outstanding

Lankfer	Agricultural Rent	1740.00
Lankfer	Agricultural Rent	1740.00
Total		3480.00

It was reported that the address the parish council has for Mr Lankfer is incorrect, Mr Lankfer has moved and as such has not received the latest invoices sent. Cllr White stated that he will contact Mr Lankfer to obtain his new address and the Clerk will send an outstanding invoice to the new address.

438.3. Details of banking issues – Since the last meeting notification was received that bank charges of £306 were going to be charged to the current account for not having enough funds in the account. The Clerk queried this as a bank transfer had been arranged. After investigation it was established that the transfer did not take place due to not having the correct signatories on the account. This is now in the process of being corrected and the bank has agreed to refund the charges made.

438.4. Change of bank mandate – This is to formally agree to add Cllr Curtis and Cllr Harper to the signatory list of the savings and current accounts of the council.

It was agreed for Cllr Curtis and Cllr Harper to be added to the bank mandate as signatories to the Council's bank accounts.

438.5. A request was received from Hungate Rovers Youth FC. This is for the Summer Football Gala that is to be held during the weekend of the 14th & 15th July and for the provision of a marquee. It was reported that the playing field committee may be obtaining a marquee that may be suitable. The size is not known at this point, further information would need to be sought before a decision could be made.

It was agreed to put this item on the next agenda for further discussion.

439. Planning

439.1. Planning Applications.

12/00421/F - The development of three affordable houses including associated external works and parking - 44 the Wroe It was agreed to OBJECT to this application as the Council is concerned with the additional vehicle movements on the junction of The Wroe and Hawthorn Road. They would like the planning authority to pursue the option of road improvements to the junction under the section 106 agreement if planning permission is granted.	12/00406/F - Proposed extension and alterations - 17 the Wroe It was agreed to SUPPORT this application.
12/00443/LB – Listed building consent: Extension and alterations to existing Grade II	12/00442/F - Extension and alterations to existing Grade II listed house and attached cottage and

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listed house and attached cottage and change of use of attached barn to form part of the dwelling, along with demolition of outbuildings, construction of new garages and car port and construction of wall, fence and gates. - Dial House 269 Wisbech Road Outwell

It was agreed to **SUPPORT** this application.

change of use of attached barn to form part of the dwelling, along with demolition of outbuildings, construction of new garages and car port and construction of wall, fence and gates - Dial House 269 Wisbech Road Outwell

It was agreed to **SUPPORT** this application.

439.2. Planning Correspondence: - A proposed extension to agricultural building incorporating existing access at land rear of Everglens, A1101 Outwell Road. This is a note to update the council on this application which affects a cross-boundary application with Fenland District Council. This application which refers to the means of access will go before the KLWNBC development control board on Monday 2nd April. A recommendation will be presented to the committee that powers to determine the application should be devolved to that of FDC.

440. General correspondence.

440.1. Details were received from the SLCC regarding Managing War Memorial and Health & Safety seminars.

440.2. Correspondence was received from Anglian Water regarding the imminent Hose-pipe ban. This will come into effect from Thursday 5th April for all household water but this will not affect commercial properties.

440.3. A copy of the Norfolk Playing Field Association newsletter was received.

441. Borough Council of KL & WN issues.

441.1. Correspondence was received regarding the Upwell community car park contributions made by the Parish Council. This is advising the Council that the contribution expected will be adjusted from previous years to reflect inflation over the same period.

442. Norfolk County Council issues.

442.1. Highway issues

442.1.1. Hollycroft Road – hedge requires trimming next to the hail and ride site.

442.1.2. The hedge on Elmside has still not been dealt with. The Clerk to advise the owners of contractors in the area.

442.1.3. The Lady's Drove sign on the junction of Church Road and Gaultree Square needs to be reinstated.

442.2. It was reported that a planned Highway Rangers visit will take place on the 16th April 2012.

442.3. It was reported that there is an advertising sign on the verge opposite Michael Wicks garage which would need permission for.

It was agreed for the Clerk to contact planning enforcement asking if permission has been sought for the signage.

442.4. It was reported that the white lines are no longer visible to the junction of Gaultree Square and Hollycroft Road. The Clerk will report this to highways.

443. Footway Lighting issues.

443.1. There were no lighting issues reported.

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444. Playing Field issues.

444.1. It was reported that Councillors have been invited to the opening event for the new play area by the Playing Field Committee on Easter Monday 9th April.

445. Cemetery issues.

445.1. Wild flower area – This was brought forward from the last meeting for discussion. It was reported that the Parochial Church Council is not in favour of this proposal.

It was agreed not to pursue this idea of a wild flower area in the cemetery or churchyard.

445.2. A request was received to place a blue pearl headstone in the cemetery. The Clerk was unsure of the grade of blue that would be used and requested details of the actual colour.

It was agreed to allow the placement of a blue pearl headstone for the late Mr Carter in the cemetery.

The meeting was adjourned briefly at 8.51pm

The meeting was reconvened at 8.52pm

446. Royal Celebrations for 2012.

446.1. The Chairman gave an update of the details for the celebrations. Posters have been displayed and circulated in the newsletter as well as on the Parish Council website asking for volunteers to come forward for the 'It's a Knockout Competition'. It has been disappointing with the numbers of children registered to receive a Celebration Mug as it was anticipated that this would be higher. A further flyer is planned to encourage parents to register their children. Cllr McCourt can get the equipment to fill the swimming pool but will need a meter to pay for the water. The other issue is that of the hose pipe ban and whether or not permission would be granted to use water for the event.

446.2. It has been learned that a Permanent Licence would need to be obtained for the event as it involves more than 499 people attending. This means there is a cost of £100 and the issue of advertising the licence application.

It was agreed for the Council to obtain a Permanent Licence for the event at a cost of £100.

447. Date of Next Meeting

447.1. The next meeting will be: -

447.1.1. Tuesday 3rd April 2012 – Annual Parish Assembly.

447.1.2. Tuesday 24th April 2012 – Full Council Meeting.

447.2. Cllr Harper gave apologies for the next meeting.

447.3. Cllr McCourt gave apologies for the next meeting.

448. Admission to Meetings Act (PUBLIC BODIES) 1960 – following the exclusion of the public and press:

448.1. Nominations for 1948 Torch Trail.

There were 7 entries for the Torch Trail nominations. It was reported that there are 2 legs for Emneth. The 1st leg starts from the Blacksmith's Arms to the Church and then the 2nd from the Church to Grange Farm studio. This means that 4 people in total can be picked, 2 for each leg. The Clerk requested each applicant to answer some additional questions to enable Councillors to score each answer in turn. Each Councillor was given a copy of every applicants answers and a score sheet. There was some time taken where Councillors went through the process of scoring applications. Part way through this Cllr Howard stated that she felt uncomfortable taking part and wanted to declare an interest as her son was one of the applicants. She also stated that she felt that Cllr Harper should declare an interest as she had two grandchildren applying also. There followed a lengthy discussion and it was then decided to

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make this process as fair as possible by putting every applicants name into an envelope and the Clerk was invited to draw out 4 names.

The four names that were drawn out were: - Flo Thatcher, Victoria Trundle, Scott Trundle and James Howard.

448.2. Agricultural rent applications. There were 6 applications for the sites vacant but 3 were unsuitable as they require grazing land for horses. It was proposed by Cllr Curtis and seconded by Cllr Harper to accept the 3 remaining applications for tenants.

It was agreed to lease the vacant agricultural plots to Mr R. Hill, Mr G. Hill and Mr J. Mann.

Meeting closed at 9.35p.m.

Chairman's Signature_____