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Minutes of Emneth Parish Council meeting held at on Tuesday 29th March 2011 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair)

Cllrs: - Mr S Curtis, Mr J Fleet, Mrs O. Graham, Mrs G. Harper,
Mrs Y Howard, Mr J. McCourt, Mr N Terrington, Mr M. White
& Mr M Wiles.

Parish Clerk: Mrs M. Meyrick
County Councillor: Cllr H. Humphrey
Borough Councillor: Cllr C. Crofts
Public: 0

247. Apologies & Reasons for Absence

- 1.1. Cllr R. Towler.
- 1.2. Cllr A. Green.

248. Declarations of Interest

248.1. There were no declarations of interest.

249. Minutes

249.1. The minutes of the Parish Meeting of the Council held on Tuesday 22nd February 2011 amendments: - page 53, attendance list, 2nd line Mr S. Curtis removed (entered twice) and include Mrs O. Graham.- subject to these amendments the minutes were agreed and signed as a true record by the Chairman.

Meeting was adjourned at 7.02pm to allow the public session to take place
Meeting was reconvened at 7.05pm

250. Reports.

250.1. Police Reports – It was reported that the new Superintendent Dave Marshall will take over for King’s Lynn & West Norfolk from 1st April 2011.

250.2. Borough Councillor Reports – The Borough did not raise its rate of council tax, anything the parishes do the Borough absorbs. The Borough voted against with 1 abstention for the Incinerator proposal.

250.3. County Councillor Reports – Cllr Humphrey was asked to clarify whether it is £20,000 or £20 million County will have to repay the preferred bidder if the incinerator does not go ahead. With any PFI scheme there are penalties built in which has been capped at £20million but it may not go to that figure. There is a clause in the contract for expenses incurred by the bidder. If planning permission is not granted they can claim for reasonable expenses. The reason the incinerator did not go ahead in Costessey was that the contractor did not have landowner

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permission to build on the site. It was reported that King's Lynn was 1 of 260 sites considered in Norfolk.

250.4. Parish Councillor Reports/Correspondence

250.4.1. The proposal for the Parish Council to visit the Costessey landfill & recycling centre was discussed. Cllrs Curtis, Graham, Harper, Howard Waterfield & White showed an interest.

It was agreed for the Chairman to look into the hire of a minibus for a visit to the recycling centre in Costessey.

250.4.2. A discussion took place regarding the recent Mayor's ceremony where the late Mr Derek Melton was nominated for the Unsung Heroes Award for all his work on the playing field. Mr Derek Melton's family was asked to attend the ceremony as well as the Chairman of the Parish Council which nominated him. Cllr Howard expressed her dismay that she was not invited to attend by the Chairman as she was the person who put Mr Melton's name forward. The Chairman explained that it is the protocol of the Borough Council to invite the Chairman of the Parish Council and decided to invite Mr Mike Clayton as he collaborated in writing the nomination paper along with the Chairman. .

251. Finance

251.1. Finances since last meeting.

Accounts for payment March 2011						
NO	Name	Chq No	Description	Net	VAT	Total
35	Mrs J. Eady	102021	Salary – Mar	183.83	00.00	183.83
36	Mr Bailey	102022	Salary – Nov/Dec	42.00	00.00	42.00
37	Mr Bailey	102022	Salary – Mar	168.00	00.00	168.00
38	Mrs M Meyrick	102023	Salary – Mar	508.20	00.00	508.20
39	Mrs M Meyrick	102023	Expenses	36.71	00.00	36.71
40	E-on	102024	Street Light Electric – Jan	112.32	22.21	134.53
41	E-on	102024	Street Light Electric – Feb	112.32	22.46	134.78
42	CGM	102025	Litter Picking – Feb	28.75	5.75	34.50
43	MHB Services	102026	Street Light Maintenance – Mar	76.96	15.39	92.35
44	Emneth Playing Field Comm	102027	Grant for Downpipe repairs/project	576.50	00.00	576.50
45	Emneth Playing Field Comm	102027	¼ instalment of grant	625.00	00.00	625.00
46	Norfolk Age UK	102028	Grant	50.00	00.00	50.00

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47	Record RSS	102029	Balance of Skatepark Project	601.06	105.19	706.25
48	Mr R. Waterfield	102030	Chairman's Allowance	100.00	00.00	100.00
49	Mrs O. Graham	102031	Vice Chair's Allowance	50.00	00.00	50.00
Total				3271.65	171.00	3442.65

It was agreed to pay the accounts for March as listed.

251.2. Income received & outstanding accounts.

Income Received

Name	Description	Amount
Anglia Co-op	Burial Fees	320.00
Mr & Mrs Barnard	Exclusive Rights Fee	30.00
GH Linnell	Memorial Fees	160.00
Mr Cutchey	Agricultural Holdings	266.22
Total		776.22

Invoices Produced

Name	Description	Amount
AR Clingo Outstanding	Burial Fees	25.00
GH Linnell Outstanding	Memorial Fees	160.00
W Bailey & Son	Ashes Fee	25.00
Total		210.00

251.3. Report of receipts & payments for the year – The Clerk explained that due to not having up to date bank statements this report will be given at the next meeting.

251.4. Grant request from Tony Lucas EEAST Community First Responder – This item was brought forward from the last meeting to give consideration to a grant of up to £3000 for the project.

It was agreed to defer a decision on this application to the April meeting.

251.5. Decision to give grant to Playing Field Committee – This was to ratify the decision to give fund the remaining balance for the repairs of the downpipe and the project for boxing them in.

It was agreed to ratify the decision to give a grant of £625 To the Playing Field Committee for their downpipe project.

251.6. Decision to give a grant to the Football Club for the hire of marquee. It was reported last month that the quote that was received in November 2010 was for £395, an updated quote is for

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£400. The football club will be ordering the marquee and arranging for the delivery as well as covering the cost of the insurance for the 2 days of the event.

It was agreed to ratify the decision to give a grant of £400 to the Football Club for the hire of a marquee.

251.7. Advice regarding the Recording of payments over £500. The advice received from the SLCC says the Council has to advertise all individual payments over £500 which excludes salaries, there is no requirement to do so other than for principal officers earning, above approx. £58000 p.a.

251.8. Details of PAYE for local councils. Since the last meeting information from Inland Revenue and Customs informing the Council that from April all Council employees must be paid under the PAYE system, there is no choice. The Clerk has registered the Council as an employee and has spoken to Mrs Eady and Mr Bailey about this.

251.9. A recommendation from Finance Committee regarding Cemetery Fees was put before the Council. All Councillors were supplied with copy of the proposed new charges and rules & regulations. Cllr Terrington proposed to agree to the new cemetery rules & regulations.

It was agreed to accept the new Cemetery Fees and the Rules & Regulations as from the 18th April 2011.

Late Correspondence

251.10. A letter was received from E-on to inform the Council that prices are going up from the 1st April from 7.372p per kWh to 9.2p per kWh. It was thought a good idea to wait to carry out a price comparison for a month or so as normally all the other energy suppliers would follow suit.

251.11. The Annual membership renewal from NALC was been received, the cost is £357.71.

It was agreed to renew the Council's membership to NALC for the year 2011/12.

251.12. The Annual membership renewal from Norfolk Rural Community Council was received. The cost of this is for a full member is £25 and associate member £15. A full member has voting rights and an associate member does not.

It was agreed to renew the Council's membership of the Norfolk RCC as an associate member.

251.13. A grant request was received from the Macmillan Cancer Support. It was proposed by Cllr McCourt and seconded by Cllr Harper to give £50.

It was agreed to give a grant of £50 to the Macmillan Cancer Support.

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251.14. A grant request was received from the Emneth Homewatch requesting £400 to purchase a photocopier to print their newsletters. Cllr Harper proposed to give £200 but there was no seconder and the proposal was lost. Cllr McCourt proposed and seconded by Cllr Graham to give £100.

It was agreed to give a grant of £100 to Emneth Homewatch towards the purchase of a photocopier.

252. Planning

252.1 Planning Applications.

11/00328/O - Outline application: Residential development for two building plots at Land East of Gaultree Farmhouse Hungate Road Emneth Norfolk
Cllr Harper proposed and Cllr McCourt seconded to support this application.

It was agreed to support this planning application.

11/00226/F - Proposed new domestic vehicle access at Sunny Holme 57 Church Road Emneth Wisbech Norfolk
Cllr Terrington proposed and Cllr McCourt seconded to support this application.

It was agreed to support this planning application.

254. Council's website

254.1. It was reported that it appears that the inclusion of a multi-map on the website is free but the Clerk would have to check in more detail with the webmaster – confirmation will be sought for the next meeting. It was also reported that Mr Pickles is happy to draw up a map to be included on the website.

255. General correspondence.

255.1. An invitation to attend a joint meeting of NRCC & The Norfolk Rural was received. This is taking place on the 6th April at the RCC Dereham offices to discuss the Future of Rural Services.

255.2. The Norfolk RCC March newsletter was received.

255.3. Correspondence from Mr B. Krill regarding the War Memorial. – This is to notify you that the family concerned have decided not to continue with the pursuit of their late son's name being added to the War Memorial.

255.4. A copy of the Norfolk Link newsletter – Spring edition was received. – It covered issues that included data protection, localism, decentralisation and safety camera partnership.

255.5. A copy of The Clerk magazine – March edition was received. It covered issues such as the Equality Act 2010, Freedom of Information, branch news etc.

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255.6. SLCC guidance was received regarding Resolving Workplace Disputes. This is in reference to the government's consultation which closes on the 20th April 2011. The SLCC are intending to respond to the consultation and are asking for comments from members.

255.7. The agenda for the SLCC AGM which takes place on the 9th April 2011 was received.

It was agreed for the Clerk to attend this event at a cost of £10.

255.8. A request from British Heat Foundation to have Recycling bins in the parish. The Council do not own any land that would be suitable to house recycling bins.

255.9. Details of costs for play inspection from Digley Associates was received. This is something that could be useful to the playing field committee. Digley in conjunction with Came & Co are offering play inspection service at a really good price from £35 - £45 + VAT.

It was agreed for the Clerk to pass on this information to the Playing Field Committee.

Late Correspondence

255.10. A leaflet from Norfolk ALC has been received relating to the Localism Bill – What's in it for local councils and their communities? This is aimed at planning and a copy of this leaflet is on the table for each councillor.

It was agreed for the Clerk to give this to each Councillor at the next meeting.

255.11. An e-mail from Heacham Parish Council was received asking Parish Councils to lobby the Borough Council to reinstate the Tree Warden scheme.

255.12. An e-mail was received from Mr Pickles from the Council's website. He thanks the Council for their help in getting the recent footway & drainage problems dealt with near the post box on Church Road. He has highlighted another area he wishes to be looked at – an extension of the footpath alongside Church Road as it is on a dangerous bend near the Sewage Pumping Station.

It was agreed for the Chairman to find out more information and bring to the next meeting.

256. Borough Council of KL & WN issues.

256.1. There was no late correspondence.

257. Norfolk County Council issues.

257.1. Details was received of the submission of the Core Strategy to the Secretary of State which was submitted for independent examination on the 7th February .

Late Correspondence

257.2. The Highway Rangers will be in the area week commencing the 11th April. If councillors have anything they wish them to deal with can you please let the Clerk know over the next 10 days?

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258. Playing Field issues.

258.1. The tenders for the project were opened last night but there was not a good response as was thought.

259. Footway Lighting issues.

259.1. There were no lighting issues to report.

260. Cemetery issues.

260.1. The idea of an enclosure in the churchyard was discussed to house a skip purely for soil. This of course would have to be discussed with the parochial church council if the Council chooses to pursue this issue.

It was agreed to place the idea of a soil enclosure on the next agenda for discussion.

260.2. Cllr Graham and Mrs Eady have removed all the Christmas wreaths from the graves.

260.3. It was reported that it may be possible that the Harry Palmer seat would have to be put in a different location in the cemetery.

260.4. It was reported that the recent interments have not had the burial mounds removed and turfed. The Clerk will chase this up with the contractors.

260.5. It was reported that the Parochial Church Council has been advised by the police to remove a bush near the entrance to the churchyard for security reasons.

It was agreed for a quote to be obtained for this work to be carried out.

261. Royal Celebrations for 2012.

261.1. An article will be placed in the next Messenger to encourage people to get involved with the celebrations.

262. Date of Next Meeting

262.1. 5th April 2011 – Annual Parish Assembly – Cllr Croft gave his apologies for this meeting.

262.2. 26th April 2011 – Full Council Meeting

Meeting closed at 9.15p.m. Chairman's Signature_____

Notes from the Public Session

Cllr Terrington asked a question on behalf of an anonymous parishioner concerning the publishing of accounts. This relates to employees' salaries as these will not be itemised for the public but as a joint figure. It was explained Councillors would each receive this information but employees have a right to confidentiality concerning individuals pay. Cllr Terrington requested the Clerk respond to the parishioner via an e-mail.

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