



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 26th June 2018 at 6.30pm, Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Towler, Councillor McCourt, Councillor Groves, Councillor White, Councillor Oliver, Councillor Howard, Councillor Fleet, Councillor Harper, County Councillor Humphrey,

Apologies: Borough Councillor Crofts

Parish Clerk: Kate Bennett

Public: 1

MINUTES

1 Apologies for absence

Apologies were given as above and approved.

2 Declarations of Pecuniary Interest

No declarations of pecuniary interest were made for any items on this month's agenda.

3 Minutes

It was resolved to accept the Minutes of the Annual General Meeting of 29th May 2018 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum¹

The one member of public present did not wish to address Members of the Council so there was no need to suspend the meeting for a Public Forum.

5 Reports

5.1 Police Report

The monthly newsletter had been received and circulated.

5.2 Borough Councillor Report

No report.

5.3 County Councillor Report

- A new Mayor has been appointed – Nicholas Daubney.
- A new Leader to the Council has been appointed – Andrew Proctor.
- The Chairman congratulated County Councillor Humphrey on his appointment as Vice Chair of the County Council.

5.4 Parish Councillor Reports/Correspondence

- It was resolved to accept the Minutes of the Extraordinary Meeting (including Planning) of 19th June 2018. These were signed by the Chairman.
- Upwell Parish Council has now bought their own dedicated SAM2 camera for their parish so Emneth Parish Council will now benefit from the 'shared' SAM2 with Nordelph Parish Council every 8 weeks instead of every 12 weeks.

6 Finance

6.1 It was resolved, with all in favour, to approve the payments list since last meeting.

¹ The Public Forum is 15 minutes.

Payments - June 2018					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Salaries	1,293.85	0.00	1,293.85	d/d	Salaries
Kate Bennett	0.00	0.00	0.00	103001	
Kate Bennett	43.24	4.41	47.65	103001	Stamps, mileage, photocopying, stationery
Jean Eady	0.00	0.00	0.00	103003	43 hours
Nicola Lane	0.00	0.00	0.00	103004	44 hours
HM Revenue and Customs	167.40	0.00	167.40	103005	PAYE
Westcotec	87.66	17.53	105.19	103006	June footway light maintenance
Advanced Payroll Services	15.00	0.00	15.00	103007	April payroll services
Upwell Parish Council	250.00	0.00	250.00	103008	To buy out of their share of the SAM2 camera
iTech security	408.00	0.00	408.00	103009	To get CCTV system up and running plus call out fee
CGM Group	45.00	9.00	54.00	103010	Apply glyphosate to churchyard and cemetery
CGM Group	270.25	54.05	324.30	103010	Mowing of cemetery and churchyard - May
Cemetery Development Services	750.00	150.00	900.00	103011	Site investigations at land at Church Road for future burial ground
British Telecom	242.80	48.56	291.36	103012	Broadband services Jun-Aug plus £245.00 Engineer call out fee
British Telecom	24.00	4.80	28.80	103013	Phone services - May
D&D Environmental Services	185.00	0.00	185.00	103014	De-sludge tank at playing field
Glazewing	84.88	16.98	101.86	103015	9/5/18 to 30/5/18 - trade waste disposal
E.on	56.77	2.84	59.61	103016	May footway light energy charges
Emneth Design	30.00	0.00	30.00	103017	Website update service - April and May
Emneth Playing Field Committee	750.00	0.00	750.00	103018	Quarterly grant (1st)
Borough Council King's Lynn	70.00	0.00	70.00	103019	Premises licence fee - Playing Field
Emma Bateman	55.00	0.00	55.00	103020	Internal audit fee
	4,828.85	308.17	5,137.02		

*salaries shown together (data protection).

6.2 Income since the last meeting was noted at £1,450.00 (cemetery).

7 Planning Applications

7.1 To receive and consider *Planning Applications* and *Decisions* since the last meeting

- **18/01000/F**, Proposed replacement dwelling for one of the two existing fire damaged houses on the site. Including temporary accommodation at College of West Anglia, Meadowgate Lane, Emneth. It was resolved with all in favour to recommend *approval* to this application.
- **18/01083/F**, Temporary mobile home whilst development takes place at 16/01967/PACU3 at Strawberry Fields, 28 Mill Road, Emneth. It was resolved with all in favour to recommend *approval* to this application.

❖ Decisions

- No report.

8 General Correspondence

- A *thank you* letter from Norfolk Age UK for the parish council donation last month was noted.
- Councillor Wiles to progress obtaining a photograph of the proposed Wisbech to Upwell tram memento project for Members to consider.

9 Borough Council of Kings Lynn and West Norfolk Issues

- Information regarding costs to the parish for parish council election costs was noted.

10 Norfolk County Council issues

- County Councillor Humphrey agreed to obtain an A3 map showing the land at the Emneth/Elm border which is being jointly purchased between Emneth and Elm Parish Councils.
- The Chairman to approach the Chairman of Elm Parish Council to progress a joint purchase arrangement.

11 Norfolk County Council Highways Issues

- The footpath by the Church Hall is badly overgrown. Councillor Waterfield to action.
- The verge on the right hand side as you turn into Racey's Close is badly overgrown. Clerk to action.
- Pot holes can be reported by using the following link, <https://apps.norfolk.gov.uk/HighwaysDefect/>

12 Footway Lighting issues

No report.

13 Playing Field issues

- Councillor Waterfield is progressing a quote for the topping of some of the trees at the playing field.

14 Cemetery Issues

- Thanks to be recorded to the resident who has very kindly cleaned and treated the seat in the old churchyard.
- It was noted that the letters under the hedge at the back of the cemetery (which denote which row a grave is in) are difficult to see due to leaves/vegetation having blown over them and hiding them. Clerk to arrange for CGM to attend.

15 Date of Next Meeting

The next meeting will be Tuesday 31st July 2018 at 6.30pm at Emneth Central Hall.

Meeting closed at 7.25pm

Chairman's signature

DRAFT