

Meeting Minutes of Emneth Parish Council

Tuesday 5th July 2022 at 6.30pm held at Emneth Central Hall

Parish Councillors present: Michael Pearson, Roland Fry, Mike Wiles, Julian McCourt, Lloyd Groves (Chairman), Mick White, Yvonne Howard, Mark Purchase, Steve Curtis and Dan Finnis. Also present: Kate Bennett (Parish Clerk), Chris Dawson (Norfolk County Council) and one member of the public
Apologies: Chris Crofts (Borough Council), Harry Humphrey and Brenda Poole

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To receive apologies for absence

Apologies for this month's meeting were received as listed above and approved.

3 Members' Declarations of Interests in items on the agenda and any dispensations required considered

No declarations of interests were given and no dispensations requested by any Member attending this month's meeting.

4 Open Forum for Public Participation: 15 minutes

Chris Dawson reported to Members that his recent meeting with Highways included a visit to Lady's Drove regarding the potholes and subsidence here and a bid to improve the 'passing' elements along Lady's Drove. He also reported that a planning application for the proposed incinerator for Wisbech is due to be submitted very soon.

Councillor McCourt reported a raised Anglian Water manhole at the corner of Church Road close to the church including a slope to the road; Clerk to forward details to Chris Dawson for further investigation.

Chris Dawson left the meeting.

Danny Kerrison of DJK Services was present to discuss with Members his price and suggested grass cutting / maintenance services for the cemetery / churchyard in light of the poor service the Council continues to receive from their present contractor.

Mr. Kerrison left the meeting.

5 To approve the Minutes of the meeting held on 31st May 2022

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

6 Clerk to provide an update on matters not included on this month's Agenda

- a) The Clerk and Councillor Purchase had visited the occupant at 56 Outwell Road to discuss issues with the giant hogweed growing at the rear of the property; nobody answered the door. It was resolved for the Clerk to send a letter to the owner of the property who lives in King's Lynn requesting their assistance in the treatment of the hogweed as a matter of urgency.
- b) Thanks to be recorded to Councillor White for flailing the overgrowth on Council-owned land leading from The Wroe to the footpath at Elmside.

7 Finance

- a) It was resolved to approve all outstanding payments per the June Payments List (available with these Minutes).

- b) Income since the last meeting was noted at £500.00 cemetery, £89.87 Elm Parish Council and £18.16 PAYE / Pension contributions.

Councillor McCourt passed the Clerk £460.00 in cash (all non-profit) received from Jubilee mug sales. There are roughly 130 mugs left.

- c) It was resolved to accept the quote from DJK Services, initially for one year only, for grass cutting at the cemetery / churchyard and to terminate the contract with the current contractor as soon as feasibly possible; Clerk to liaise with the necessary parties over this coming month.
- d) The parish council's bank balances at 1st July 2022 were noted at: Community Account £75,355.21 and the Savings Account at £36,260.48.

8 Planning

- a) To consider planning applications since last meeting;

Planning Application 1: 22/00897/F porch extension, rear flat roof extension, rendering to top half of existing dwelling and creating a new vehicle access at 73 Lady's Drove, Emneth; it was resolved with all in favour to approve the application.

- b) To note any planning decisions/appeal notifications since last meeting:

- Planning application 22/00118/F 123 Elm High Road, Emneth extensions and alterations: permitted.
- Planning application 21/02253/F Land NW of 52 Elmside, Emneth proposed bungalow: refused.
- Planning application 22/00089/F Grange Farm, 120 Hungate Road Emneth construction of new swimming pool and enclosure; permitted.
- Planning application 21/01291/F Kirklea, 56 Church Road, Emneth a new 3 bedroom residential dwelling to neighbour existing house; refused.

- c) It was resolved for Councillor Howard to arrange for a Neighbourhood Plan expert to attend a future Parish Council meeting to provide further details on the production process of a Plan etc.

- d) Councillor Howard requested that the Parish Council correspond with the Borough Council regarding their apparent lack of consideration to Parish Council comments to planning applications. Councillor Groves suggested that Councillor Howard needed to declare an interest in this item as this topic was pertinent to a recent planning application she had submitted to the Borough Council. Further discussion on the topic halted.

- e) It was noted that some Members had attended a site meeting at Elme Hall on Sunday 3rd July with reference to a recent planning application for a House of Multiple Occupancy (sui generis) for part of the site. Members were updated on the findings from this meeting; no further discussion required until / if a further planning application is submitted for consideration. The first application had been refused based on 'loss of tourism' to the locality.

Details on all planning applications can be viewed on the Borough Council's planning portal by visiting <https://online.west-norfolk.gov.uk/online-applications/>

9 To discuss Parish matters

- a) It was noted that a planning application for the installation of a tram memento as part of the Upwell to Wisbech Tram memento project has now been submitted to the Borough Council. It was resolved to add the memento to the Parish's asset register once the project is complete.
- b) It was resolved with all in favour to submit a funding application to the Borough Council's Community Infrastructure Levy fund for a replacement bus shelter with lighting at The Peel Centre on the A1101 adjacent to Morrisons supermarket and to support an application for the Playing Field for goals posts and hand dryers.
- c) It was resolved to appoint Councillor Groves as Line Manager to the Playing Field Litter Picker.
- d) Councillor McCourt agreed to investigate purchasing a tree to the value of £200.00 to plant at the playing field from grant funds received from the Norfolk Community Foundation Small Grants Scheme to commemorate the Platinum Jubilee year.
- e) DJK Services have agreed to provide a quote for the cleaning of the bus shelter at the A1101 outside Morrisons / B&Q.

10 To note general correspondence

- a) Correspondence from a resident saying thank you for the Jubilee celebrations was noted.
- b) Correspondence from an agricultural land tenant expressing an interest in renting more land in the parish was noted.
- c) Correspondence from a resident of Church Road enquiring about the installation of a footpath outside her house was noted and actioned by the Clerk.

11 Cemetery Issues

- a) It was noted that since the recent removal of G4 mixed species there is no longer a defined boundary between the churchyard and the vicarage garden.

12 Allotment Land issues

- a) Correspondence from a tenant of Hungate Road was noted regarding the use of his headland by a neighbouring tenant for the removal of his crop; Clerk to action.

13 To discuss Central Hall issues

- a) Batteries to enable the fitting of the CCTV cameras to the rear of the hall have now been delivered and Councillor Groves has agreed to fit as soon as possible.

14 To discuss Playing Field issues

- a) The request from the Playing Field Committee for funding of £4,000.00 for a set of goal posts was further considered. It was resolved to submit a bid to the Borough Council's Community Infrastructure Levy fund in the first instance for these goal posts and for some hand dryers that are required for the changing rooms.

15 To discuss Norfolk County Council issues including highways

- a) It was noted that requests for funding via the Parish Partnership Scheme 2023/24 are now being invited.

16 To receive a report from County Council; provided during the Public Forum.

17 To receive a report from the Borough Council; no report.

18 To note any communications from the Police since last meeting

- a) The next Safer Neighbourhood Action Panel meeting is 20th July 2022.
- b) Community Engagement Officer for Emneth is Paula Gilluley paula.gilluley@norfolk.police.uk
- c) Residents are encouraged to report any anti-social behaviour issues on the Police 101 non-urgent number.

19 Items for the next meeting agenda

- Biennial fete for the village
- Parish Partnership Scheme 2023/24: £3,758.00 + Vat for 50/% of 3 bay bolt down shelter with solar lighting for adjacent The Peel Centre, A1101, Emneth
- Junior Parish Council for 14-18 year olds
- Update on the purchasing of a tree to the value of £200.00
- To discuss a quote received for the cleaning of the bus shelter at The Peel Centre, A1101

20 To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed; no report

21 Date of Next Meeting

The next meeting will be the Annual Meeting to be held on Tuesday 26th July 2022 at 6.30pm in the Committee Room at Central Hall.

Meeting closed at 8.30pm

Chairman's signature

Emneth Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
57	01/06/2022		Unity Current Account		Internal transfer	Internal transfer	X	25.00		25.00
58	06/06/2022		Unity Current Account		Open spaces	Andrew Harrison	X	25.00		25.00
59	06/06/2022		Unity Current Account		Grant	Tram Memento Project	X	400.00		400.00
60	06/06/2022		Unity Current Account		Insurance	Arthur J Gallagher Insurance	X	56.00		56.00
61	27/06/2022		Unity Current Account		Expenses	Lloyd Groves	X	150.00		150.00
62	27/06/2022		Unity Current Account		Grant	Playing Field Committee	X	750.00		750.00
63	27/06/2022		Unity Current Account		Playing Field	Borough Council of King's Ly	X	70.00		70.00
64	27/06/2022		Unity Current Account		Refuse collection	Veolia Ltd.	S	146.60	29.32	175.92
65	27/06/2022		Unity Current Account		Telecoms	British Telecom	S	37.45	7.49	44.94
66	27/06/2022		Unity Current Account		Cemetery	CGM Group	S	48.38	9.68	58.06
67	27/06/2022		Unity Current Account		Cemetery	CGM Group	S	785.99	157.20	943.19
68	27/06/2022		Unity Current Account		Cemetery	CGM Group	S	1,350.00	270.00	1,620.00
69	27/06/2022		Unity Current Account		Stationery	John E Wright & Co. Ltd.	S	39.48	7.90	47.38
70	27/06/2022		Unity Current Account		Bus shelter	Westcotec Ltd.	S	4,995.00	999.00	5,994.00
71	27/06/2022		Unity Current Account		Street lights	Westcotec Ltd.	S	87.66	17.53	105.19
72	28/06/2022		Unity Current Account		Salary	NEST	X	5.98		5.98
73	28/06/2022		Unity Current Account		Salary	HM Revenue and Customs	X	117.60		117.60
74	28/06/2022		Unity Current Account		Salary	Kate Bennett	X	719.44		719.44
75	30/06/2022		Unity Current Account		Salary	Jean Eady	X	384.20		384.20
76	30/06/2022		Unity Current Account		Salary	Nicola Lane	X	307.90		307.90
77	28/06/2022		Unity Current Account		Expenses	Emneth Central Hall	X	22.50		22.50
78	28/06/2022		Unity Current Account		Expenses	Emneth Design PC Repair Se	X	31.25		31.25
79	25/06/2022		Unity Current Account		Telecoms	British Telecom	S	37.45	7.49	44.94
80	28/06/2022		Unity Current Account		Payroll	Advanced Payroll Services	X	15.00		15.00
81	30/06/2022		Unity Current Account		Expenses	Kate Bennett	Z	101.59		101.59
82	28/06/2022		Unity Current Account		Cemetery	Danny Kerrison	X	1,150.00		1,150.00
Total								11,859.47	1,505.61	13,365.08