



Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 27th June 2017 at 6.30pm at Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Oliver, Councillor Howard, Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Groves, Councillor Harper, Councillor Towler, Councillor McCourt, Borough Councillor Crofts, County Councillor Humphrey

Apologies: Councillor Fleet, Councillor White

Parish Clerk: Kate Bennett

Public: 14

MINUTES

1 Apologies for absence

1.1 Apologies were given as above and accepted.

2 Declarations of Pecuniary Interest

2.1 Councillor Howard declared an interest in Item 15.2 on this month's agenda.

3 Minutes

3.1 It was resolved to accept the Minutes of the Annual General Meeting of Tuesday 30th May 2017 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum¹

4.1 A representative from the group present expressed their concerns regarding the speeding in the village which would appear to have increased over the last few months especially on the main roads into and out of the village – Lady's Drove, The Wroe, Hollycroft Road, Church Road and Hungate Road. After discussion it was apparent that several residents are keen to volunteer to set up a Community Speedwatch Team. Councillor Groves agreed to progress this with the residents. Councillor Groves, County Councillor Humphrey and the parish council agreed to adopt a three-pronged approach to Norfolk County Council Highways and the Police in a bid to try and secure highway improvements for the village, such as chicanes.

Thirteen members of the public left the meeting.

5 Reports

5.1 Police Report

No report.

5.2 Borough Councillor Report

5.2.1 As part of cost-cutting exercises, the Scrutiny Meetings are now being held every six weeks instead of every four.

5.2.2 The first *Community Infrastructure Levy* payments are due this month.

5.2.3 The *Local Plan Group* looking at development through to 2036 has had their first meeting.

5.2.4 The *Local Government Boundary Commission* is looking to reduce the amount of wards to 54. Feedback from parish councils is requested.

5.3 County Councillor Report

5.3.1 Following the election and *purdah* restrictions, the County has resumed business as usual.

¹ The Public Forum is 15 minutes.

5.3.2 A projected £125m gap has been predicted for three years' time between the growth required and income expected.

5.3.3 Discussions have taken place regarding one hundred per cent of business rates being ring-fenced for the local area.

5.3.4 County are continuing to try and produce balanced budgets.

5.4 Parish Councillor Reports/Correspondence

5.4.1 It was resolved to make a grant offer of £5,000.00 to the Village Hall Committee to help with costs to resurface the car park at the village hall - total project cost circa £20,000.00.

6 Finance

6.1 It was resolved, with all in favour, to approve the list of payments for the month.

Payments - June 2017					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett*	1,205.00	0.00	1,205.00	d/d	Monthly salary
Kate Bennett Expenses	40.87	3.93	44.80	102843	Stamps, mileage, photocopying
Jean Eady*	0.00	0.00	0.00	102844	45 hours
Nicola Lane*	0.00	0.00	0.00	102845	55 hours
HM Revenue and Customs	147.00	0.00	147.00	102846	
Westcotec	87.66	17.53	105.19	102847	
E.on	153.21	30.64	183.85	102848	May energy charges
Glazewing	103.00	20.60	123.60	102849	w/c 3/5/17 to w/c 31/5/17
British Telecom	22.00	4.40	26.40	102850	May phone services
CGM	45.00	9.00	54.00	102851	Apply glyphosate to churchyard and cemetery
CGM	400.50	80.10	480.60		Mowing of cemetery and churchyard (£390.75) and Betsy Pad (£9.75)
EPFC	750.00	0.00	750.00	102852	1st quarterly grant payment
BCKLWN	70.00	0.00	70.00	102853	Annual premises licence - playing field
Advanced Payroll Services	15.00	0.00	15.00	102854	May payroll services
British Telecom	84.00	16.80	100.80	102855	June-August rental charges
Emneth Central Hall	96.00	0.00	96.00	102856	Room hire at Emneth Central Hall
Terry Wiles	100.00	0.00	100.00	102857	Elmside, cemetery, Church Road
Yvonne Howard	16.90	0.00	16.90	102858	Travel expenses and parking charge for Boundary Change Meeting in Kings Lynn
	3,336.14	183.00	3,519.14		

*salaries shown together

6.2 Income since end April was noted at £1370.00 (cemetery) plus £3131.41 (annual VAT repayment).

7 Planning Applications

7.1 To receive and consider Planning Applications and Decisions since the last meeting

Planning Application 17/01131/O Outline Application for one dwelling at Land West of 71 Church Road, Emneth. It was resolved with all in favour to recommend *approval* to this application.

Planning Application 17/01185/O Outline Application with some matters reserved for proposed residential development at Land to the East of 71 Ladys Drove, Emneth. It was resolved with 6 in favour and 4 abstentions to recommend *approval* to this application.

Planning Application 17/01177/RM Single building plot on land adjacent to existing dwelling at Land adjacent 54 Hollycroft Road, Emneth. It was resolved with all in favour to make *no observations* to this application.

Decisions

Planning Application 17/00840/F Land West Ambridge Way, 118 Church Road, Emneth – variation of condition 1 of planning permission 16/02107/F proposed dwelling and internal garage and temporary retention of static caravan during construction work – permitted. Noted.

Planning Application 17/00680/RM Land North of 86 Hollycroft Road, Emneth, residential development plots 1 and 2 – permitted. Noted.

Planning Application 16/02091/O Hawstead Bungalow, 62 Elmside, Emneth, proposed bungalow – permitted. Noted.

8 General Correspondence

8.1 Clerk to follow up with Councillor Waterfield regarding some overhanging trees and bushes at Hungate Road. Clerk to send letters to the properties concerned.

8.2 Correspondence was noted from a concerned resident of Hungate Road regarding the speed of vehicles along Hungate Road. This issue formed part of this month's Public Forum. See Item 4.1.

8.3 Clerk to write to Anglian Water regarding the overgrowth at their underground reservoir at Edge Bank, Emneth.

8.4 Clerk to follow up with the Borough Council regarding the abandoned caravan at Hungate Road.

9 Borough Council of King's Lynn and West Norfolk Issues

No report.

10 Norfolk County Council issues

No report.

11 Norfolk County Council Highways Issues

11.1 Clerk to write to three residents regarding trees/shrubs overgrowing onto the highway from their properties, asking them to cut them back to their boundary lines.

12 Footway Lighting issues

12.1 Clerk to report footway light 9020, outside 51 Church Road as out.

13 Playing Field issues

13.1 It was resolved with all in favour to accept the quote of £350.00 + VAT from *Reads Groundworks and Drainage* to carry out repairs to the entrance to the playing field. Clerk to liaise with the Playing Field Committee.

13.2 Concerns have been growing recently over the increased use of the playing field by dog walkers and the obvious health and safety issues surrounding this. The Borough Council has the power to create *Public Space Protection Orders* which makes it an offence to fail to clear up after a dog on any land to which the public has access. These *Orders* last for three years before they have to be renewed or revoked. Emneth Playing Field is currently covered by this section of the *Order*. The *Order* can also provide for either the banning of dogs from land or the requirement to keep dogs on a lead. Emneth Playing Field is NOT currently covered by these sections of the *Order*. Emneth Playing Field could be considered for inclusion when the *Order* is next reviewed in 2018 if so required. On going.

14 Agricultural Holdings

No report.

15 Cemetery Issues

15.1 It was noted that one of the hedges in the old cemetery needs cutting back. Councillor Waterfield to action.

15.2 It was resolved with all in favour to move into a *closed session*, to exclude the public from the meeting, to provide councillors with an update on the acquisition of land for future burial ground for the parish².

Councillor Howard requested a *recorded vote* be taken on any matters that may be voted on during the *closed session* and then left the meeting.

15.3 The Chairman updated councillors with some correspondence that had been received regarding the planning application which is currently being considered at the Borough Council. It was resolved to make no further comments at this time regarding this application.

16 Date of Next Meeting

16.1 The next meeting will be Tuesday 25th July 2017 at 6.30pm at Central Hall.

Meeting closed at 8.10pm Chairman's signature

² Local Government Act 1972 Sec.100A(4), the detail of discussions made is not for publication.