

22/10

DRAFT Minutes of an Ordinary Meeting of the Parish Council of Emneth that took place on Tuesday 29th June 2010 in the Central Hall

The meeting commenced at 7.00pm.

103/10 PRESENT were Councillors Mr R Waterfield (Chairman), Mr M Wiles, Mr R Towler, Mrs Y Howard, Mr S Curtis, Mrs O Graham, Mr J McCourt, Mrs G Harper, Mr N Terrington, Mr J Fleet, Mr A Green and the Clerk Mrs M Sawyer.

104/10 APOLOGIES for absence were received from Councillor Mr M White, County/Borough Councillor Mr H Humphrey and Borough Councillor Mr C Crofts.

105/10 COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2007

Councillor N Terrington declared a prejudicial interest in Agenda Item Number 8/3. He left the room whilst the item was discussed and determined. Councillors A Green and J McCourt declared a personal interest in Agenda Item 8/3. All councillors signed the Register of Interests

106/10 MINUTES of the Annual Parish Council Meeting held on Tuesday 25th May 2010 and the Extra Ordinary Meeting held on Tuesday 15th June 2010 had previously been distributed to all Councillors with copies being made available for public perusal at the post office, the Central Hall notice board and the parish council website. They were taken as read and signed by the Chairman as a true record.

107/10 REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.

The Chairman gave a brief up date on future arrangements for liaison meetings. He said that the first meeting under the new format was arranged for the following Friday at Downham Market. He also advised members that on Monday 5th July there was to be a Homewatch meeting at Downham Fire Station to discuss the new regime.

108/10 CHAIRMAN'S CORRESPONDENCE

The Chairman had received a letter from Councillor N Terrington inferring that he was happy with the way his comments had been recorded in Minute 086/10.

The chairman had also received communication from Councillor Terrington requesting discussion on the Primary School. His request has been dealt with as a separate Agenda Item.

The Chairman circulated details of an open day at Grange Farm Studios on 30th July 2010 from 2 to 8pm.

109/10 MISCELLANEOUS CORRESPONDENCE RECEIVED

i) **The Butterpillar Club** - a letter from the club organiser giving details of summer holiday activities was circulated. Councillors were impressed with what is on offer and agreed to give publicity and support to the scheme. Details will appear in the next issue of the Messenger. It was proposed that a \$137 donation be made to help funds. It was proposed, seconded and agreed that £50 was an appropriate amount. A cheque for that amount was signed.

ii) **Norfolk Fire & Rescue Service questionnaire.** Passed to the chairman for completion

iii) **Youth Service Funding** - Councillor Green reported that in the circulated mail he had seen correspondence regarding provision of a multi-use sports court and he was considering making application for funding. The Playing Field Committee Representative Member advised him that it was part of the Committee's plans for the future to provide such a facility and his help with fund-raising would be welcomed.

iv) **Norfolk Accident Rescue Service** - Thankyou for donation.

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109/10 MISCELLANEOUS CORRESPONDENCE RECEIVED (contd)

The following documents are in circulation:

- Norfolk Link Issue 176 & 177
- CPRE Members' Guide

- Standards Committee Minutes of Meetings
- Police Crime Detection update
- NRCC Signpost June 2010
- The Playing Field Spring 2010 issue
- Planning changes update
- CPRE Countryside Voice
- Clerks & Councils Direct Issue 69 & 70
- S Area Road Safety Committee Minutes of meeting
- CPRE Norfolk Voice
- NRCC Minutes of General Meeting
- Norfolk Accident Rescue Service information

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FINANCIAL MATTERS

a) Cash received since the last Meeting:

- i) HMRC – repayment of VAT on 2009/2010 expenditure - £8447.76

b) The following invoices were approved for payment:

- i) MHB Services - £84.02 monthly maintenance June/ July
 ii) CGM – grass cutting & cemetery maintenance – 748.01
 iii) E.On – unmetered supply for months of April & May 2010 - £263.96
 iv) NORSE – half year playing field maintenance charges - £2643.52
 v) Royal Marquees – hire of marquee for football gala – S137 donation - £462.66
 vi) EPFC quarterly grant - £625.00
 vii) BCKLWN – purchase of CIP IT equipment for e-planning - £200.00
 viii) Mrs M Sawyer – salary & expenses for June 2010 - £538.10
 ix) Mrs J Eady – salary & expenses – June – £168.20
 x) Emneth Central Hall Committee on behalf of Youth Club – Hire of hall - £200.00 S137.

111/10

PLANNING MATTERS

1 The following planning applications were discussed and determined:

- a) **10/00871/F & 10/00873/LB** – Banyer Hall Cottage, Ladys Drove – conversion of garage/workshop to form a 4 bedroom dwelling with integral garage and garaging for plot 1 and existing cottage. Conversion of games/store building to 4 bed dwelling with study/5th bedroom – Mr Coleman – application supported.
 b) **10/00893/RM** – 3 The Wroe – construction of 6 dwellings – Mr J Myles – application supported with conditions that the adjoining PROW/Village Green is protected.
 c) **10/00907/EXO** – land north of 16/20 Church Road – extension of time for the implementation of planning permission ref 07/00713/0 – Mr P Garner – No comments
 d) **10/01027/O** – land east of Gaultree Farm House – residential development for 2 building plots – Mr Cousins – application supported
 e) **10/01089/F** – 2 Orchard Gardens – erection of open timber framed car port and wood store – application supported.

2 The following Planning Authority Decisions were noted:

- a) **10/00247/OM** – land east of Elm High Road – construction of up to 500 dwellings and associated infrastructure - application refused.
 b) **10/00290/RM** – land on the south side of Chapel Lane, Emneth – construction of dwelling – Mr & Mrs B Gibbs – application approved.
 c) **10/00748/EXF** – 36 Outwell Road – extension of time for construction of two dwellings – Mr R Crawford – permission granted.

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PLANNING MATTERS (contd)

3 Planning Training

Members were advised that there will be a training session covering 'basics' on Friday 10th September 2010. Anyone wishing to attend to notify the Clerk.

4 Residential Caravan

A councillor reported that a residential caravan had recently been sited on a plot where a house was being built and asked if planning permission was required. The Chairman replied

that as it had only just been put there it would be wise to wait a while to see what transpires.

112/10

HIGHWAY MATTERS

It was confirmed that all matters reported at the last meeting have been dealt with as appropriate.

Hawthorn Road/The Wroe Overgrown hedge – now dealt with.

Off Elmside PROW – now dealt with. CGM asked to cut it four times during the growing season.

Hungate Road

Efforts to identify the landowner on-going.

New Matters Reported to be dealt with as appropriate:

Ladys Drove

Block of concrete on verge that is a potential hazard.

Elmside

Overgrown hedge on land opposite numbers 41 & 43.

113/10

PLAYING FIELD MATTERS

Council received a report from the Representative Member regarding current initiatives.

She reported that it was the Committee's intention to ensure that Derrick Melton is remembered for his contribution to the operation of the playing field.

114/10

FOOTWAY LIGHTING MATTERS

Outages - None reported.

115/10

AGRICULTURAL HOLDINGS MATTERS

Nothing to report.

116/10

CEMETERY MATTERS

Cemetery Extension

The Chairman gave a brief update on progress following a meeting with the Borough Council Officer responsible for taking the project forward. He suggested that if part of an existing pathway in the cemetery was dug up and grassed over there would be room for a further ten or twelve burial plots.

Exhumation Request

Nothing new to report at this time.

117/10

EMNETH COUNTY PRIMSRY SCHOOL - COUNCIILLOR N TERRINGTON

Councillor Terrington proposed 'That the Council recognises the effort and writes to the Head Teacher, Governors and Staff to congratulate them on the Inspector's report'.

This was agreed.

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MEETINGS/SEMINARS/CONFERENCES/ETC

Details of the following were circulated:

- NRCC AGM at Neatishead 7th July 2010 commencing at 4.00pm
- NALC Summer conference at Norwich City Football Club on 13th July 2010 commencing at 9.30am.
- Waste & Recycling – presentation on the proposed new plant – Lynnsport on 22nd July 2010 commencing at 6.30pm.

119/10

DATE OF NEXT MEETING

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 27th July 2010, commencing at 7.00pm in the Emneth Central Hall.

There being no other business to discuss the Chairman closed the meeting at 9.20pm

CHAIRMAN

Dated 27th July 2010