

Meeting Minutes of Emneth Parish Council

Tuesday 26th July 2022 at 6.30pm held at Emneth Central Hall

Parish Councillors present: Michael Pearson, Roland Fry, Mike Wiles, Julian McCourt, Lloyd Groves (Chairman), Mick White, Yvonne Howard, Mark Purchase, Steve Curtis, Dan Finnis and Brenda Poole. Also present: Kate Bennett (Parish Clerk), Chris Dawson (Norfolk County Council), Harry Humphrey and four members of the public

Apologies: Chris Crofts (Borough Council)

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To receive apologies for absence

Apologies for this month's meeting were received as listed above and approved.

3 Members' Declarations of Interests in items on the agenda and any dispensations required considered

No declarations of interests were given and no dispensations were requested by any Member.

4 Open Forum for Public Participation: 15 minutes

- a) A resident was present to report overgrown verges restricting visibility at Church Road, potholes along Church Road and along the A1101 at Elme Hall when approaching the roundabout. She also enquired about the layout of the roundabout at Elme Hall suggesting that a redesign would ease traffic flow. She requested that the noticeboard outside Central Hall be serviced with a list of meeting dates and the most recent set of Minutes; Clerk to action.
- b) Three gentleman were present regarding their Planning Application 22/01014/F proposed change of use from Hotel (C1) to large HMO (Sui Generis) at Elme Hall Hotel, 69 Elm High Road, Emneth which was on this month's Agenda for consideration.
- c) A resident of the parish was present who was interested in helping with organizing a biennial fete for the village.

5 To approve the Minutes of the meeting held on 5th July 2022

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

6 Clerk to provide an update on matters not included on this month's Agenda

- a) The Clerk reported that a resident had been in touch to record her concern with the way a particular section of the Minutes had been worded last month; noted.

7 Finance

- a) It was resolved to approve all outstanding payments per the July Payments List (available with these Minutes).
- b) Income since the last meeting was noted at:
£2,497.50 Borough Council (grant funding for bus shelter opposite Elmfield Drive)
£2,497.50 Norfolk County Council (grant funding for bus shelter opposite Elmfield Drive)
£460.00 from sales of Jubilee mugs.
- c) The parish council's bank balances at 22nd July 2022 were noted at: Community Account £68,010.59 and the Savings Account at £36,260.48.

8 Planning

- a) To consider planning applications since last meeting;

Planning Application 1: 22/01014/F proposed change of use from hotel (C1) to large HMO (Sui Generis) at Elme Hall Hotel, 69 Elm High Road, Emneth; it was resolved to object to this application based on loss of tourism, unacceptable use and highways concerns.

Planning Application 2: 22/01141/F erection of Wisbech to Upwell Tramway Memento at Land South of Birds Corner, Emneth; it was resolved to support this application.

b) To note any planning decisions/appeal notifications since last meeting:

Planning application 22/00588/F WM Morrisons, The Peel Centre, Elm High Road, Emneth
WeBuyAnyCar.com car collection point pod: application permitted.

Planning application 22/00589/A WM Morrisons, The Peel Centre, Elm High Road, Emneth
advertisement consent for x4 fascia signs x3 hoarding: application permitted.

c) It was noted that the principle of development for planning application 22/00612/F proposed agricultural barn conversion to residential dwelling at 91 Church Road had been established in 2020 i.e. the barn had been used continuously for the last ten years for agricultural purposes; noted.

Details of all planning applications can be viewed on the Borough Council's planning portal by visiting <https://online.west-norfolk.gov.uk/online-applications/>

9 To discuss Parish matters

- a) It was noted that there has been an instance of fly tipping on Parish Council-owned land at Elmside; Clerk to investigate.
- b) It was noted that an invoice has been received from Poplar Nurseries for x1 tree to be purchased in September to be planted to commemorate the Queen's Platinum Jubilee. The money for this was granted by the Small Grants Scheme at the Norfolk Community Foundation.
- c) A quote had been received for the cleaning of the bus shelter at The Peel Centre; to be deferred to next month's meeting.
- d) Councillor Groves expressed an interest in setting up a group to organize a biennial fete for the village; further investigative work to be done. Funding will be achieved through events / bingo etc. One member of the public left the meeting.
- e) Councillor Groves expressed an interest in involving the younger members of the parish and perhaps initiating a Junior Parish Council for 14 – 18 year olds; further investigative work to be carried out.
- f) Members were reminded of the need to abide by the Conduct of Conduct that they sign up to when they become a local councillor. Clerk to investigate an anti-bullying policy.

10 To note general correspondence; no report.

11 Cemetery Issues

- a) It was resolved for the Clerk to amend the cemetery regulations to allow for non-residents who have recently had to leave the Parish to enter a residential care home to be able to benefit from *resident fees* and not *non-resident fees* (which are doubled).

12 Allotment Land issues

- a) Further correspondence from a tenant of Hungate Road was noted regarding the use of his land by a neighbouring tenant; Clerk has actioned.

13 To discuss Central Hall issues

- a) Batteries to enable the fitting of the CCTV cameras to the rear of the hall have now been delivered and Councillor Groves has agreed to fit next week.

14 To discuss Playing Field issues: no report.

15 To discuss Norfolk County Council issues including highways

- a) It was noted that requests for funding via the Parish Partnership Scheme 2023/24 are now being invited; it was resolved to send in a bid for a new bus shelter at The Peel Centre; Clerk to action.

16 To receive a report from County Council

- a) Repairs to the entrance to the allotments at Ladys Drove are progressing.
- b) Scrutiny of the consultation for the proposed incinerator for Wisbech is on going.

17 To receive a report from the Borough Council

- a) The Community Infrastructure Levy regulations are being updated in a bid to make them clearer.
- b) The Leisure Centre in Hunstanton is currently being renovated.

18 To note any communications from the Police since last meeting

- a) Emneth's Beat Manager is PC Andy Wise. At a recent Safer Neighbourhood Action Panel Meeting he encouraged residents to report all incidents so intelligence can be built up in the area. He had recently visited the Playing Field following the report of several incidents. Downham Market is currently a priority. The next SNAP meeting will be in September.
- b) Community Engagement Officer for Emneth is Paula Gilluley paula.gilluley@norfolk.police.uk
- c) Residents are encouraged to report any anti-social behaviour issues on the Police 101 non-urgent number.

19 Items for the next meeting agenda

- To discuss a quote received for the cleaning of the bus shelter at The Peel Centre, A1101
- To consider an Anti-bullying Policy
- To consider amendments to the cemetery regulations

20 To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed; no report

21 Date of Next Meeting

The next meeting will be held on Tuesday 30th August 2022 at 6.30pm in the Committee Room at Central Hall.

Meeting closed at 8.30pm

Chairman's signature

Emneth Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
88	01/07/2022		Unity Current Account		Internal transfer	Internal transfer	X	25.00		25.00
89	22/07/2022		Unity Current Account		Salary	HM Revenue and Customs	X	53.80		53.80
90	22/07/2022		Unity Current Account		Salary	NEST	X	13.96		13.96
91	22/07/2022		Unity Current Account		Salary	Nicola Lane	X	201.30		201.30
92	22/07/2022		Unity Current Account		Salary	Jean Eady	X	236.15		236.15
93	22/07/2022		Unity Current Account		Electricity	npower business solutions	L	232.07	11.60	243.67
94	22/07/2022		Unity Current Account		Cemetery	CGM Group	S	97.02	19.41	116.43
95	22/07/2022		Unity Current Account		Refuse collection	Veolia Ltd.	S	117.28	23.46	140.74
96	22/07/2022		Unity Current Account		Street lights	Westcotec Ltd.	S	87.66	17.53	105.19
97	23/07/2022		Unity Current Account		Expenses	Kate Bennett	S	83.77	4.81	88.58
98	15/07/2022		Unity Current Account		Salary	Kate Bennett	X	719.44		719.44
99	28/07/2022		Unity Current Account		Internal transfer	Internal transfer	X	138.89		138.89
100	23/07/2022		Unity Current Account		Bank	Unity Trust	X	3.00		3.00
Total								2,009.34	76.81	2,086.15