

Parish Councillors present: Lloyd Groves (Chair), Roland Fry, Yvonne Howard, Mark Purchase, Mike Wiles, Philip Leakey, Michael Pearson, Julian McCourt, Michael White, Dan Finnis and Steve Curtis. Also present: Kate Bennett (Parish Clerk) and Harry Humphrey and six members of the public

**1 Welcome**

The Chairman opened the meeting and welcomed everyone.

**2 Apologies for absence**

Apologies were received from Chris Dawson (District Councillor) and Chris Crofts (Borough Councillor).

**3 Members' Declarations of Interests in items on the agenda and any dispensations required considered**

Councillor Howard declared her interest in Item 9a) on this month's Agenda. No dispensations were required.

**4 Open Forum for Public Participation: 15 minutes**

Two members of the public present reported badly overgrown hedges/bushes at St. Edmund's Drive requiring cutting back to allow for safe passage of pushchairs, wheelchairs, mobility scooters etc. along the footpath. It was resolved to arrange to have these cut back by a parish council contractor.

Two other members of public present reported on the high speeds of traffic particularly at Hollycroft Road beyond the junction with Fendyke Road leaving the village and the lack of a footpath here for pedestrians to walk to and from the school etc. It was resolved for the Clerk to arrange a site meeting with the Highways Engineer to discuss reviewing the signage at this location and to discuss costs for installing a trod.

**5 To consider any members of public present interested in the casual vacancy on the parish council**

Two members of the public present introduced themselves to Members and explained a little bit about themselves and their reasons for being interested in becoming a parish councillor. Council thanked both candidates for their interest and advised them that Council would further discuss this after Item 20 on this Agenda.

**6 To approve the Minutes of the meeting held on 24<sup>th</sup> June 2021**

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

**7 Clerk to provide an update on matters not included on this month's Agenda**

- a) It was noted that the Clerk is still trying to negotiate a commuted sum with developers at 11-37 Elm High Road for x30 years of street light energy and maintenance charges for the 29 lamps due to be installed at the new development.
- b) A survey of the ash trees in the churchyard will be carried out in August.

**8 Finance**

- a) It was resolved to approve all outstanding payments per the Payments List attached to these Minutes. Councillors Fry and Howard to authorise the payments online with Unity Trust Bank after the meeting.
- b) Income since the last meeting was noted at £18.00 from Nordelph Parish Council (stationery recharges).
- c) Balance of Current Account at 28<sup>th</sup> June 2021 £76,859.19 and the balance of the Claude Coates fund £34,216.41.

Councillor Leakey joined the meeting.

## 9 Planning

- a) To consider planning applications since last meeting;  
Planning Application 21/01291/F, new 3 bedroom dwelling to neighbour the existing house at 56 Church Road, Emneth; it was resolved to support the application.
- b) To note any planning appeal notifications since last meeting: no report
- c) To note any decisions from the Borough Council since last meeting:
  - Planning Application 21/00966/F Hi-Rize, 178 Hungate Road, Emneth proposed swimming pool enclosure (retrospective); permitted.
  - Planning Application 21/00679/F, 1A The Wroe, Emneth two storey extension and single storey sun canopy to rear; permitted.
  - Tree Preservation Order served upon Briar Patch, 117 Elm High Road for a copper beech within the garden.
- d) It was noted that the Local Plan Review by the Borough Council will be open for representations from Monday 2<sup>nd</sup> August to Monday 27<sup>th</sup> September. Council to submit a representation requesting that site G34.1 at Elmside is de-selected.

## 10 To discuss internal parish council issues

- a) It was resolved to purchase four pavement signs to deter parking at Hollycroft Road and Hungate Road/Playing Field at a cost of £150.00 each plus four hi-viz 'Parking Marshall' vests.
- b) Clerk to write to a few households along The Wroe requesting assistance with the cutting back of overgrown vegetation from their properties onto the footpath at Elmside that runs behind their properties.
- c) It was resolved to submit an objection to the Medworth Energy from Waste Combined Heat and Power Facility consultation for Algores Way, Wisbech.
- d) It was noted that a resident of Outwell Road had recently fly tipped some topsoil onto the towpath from the footings of his new dwelling and in doing so created an unauthorized access onto the towpath from his land. He has since agreed to erect some harris fencing to secure the area.

## 11 Cemetery Issues

- a) Three unstable memorials in the cemetery are being repaired by Richard King Memorials at a cost of £186.00 each.
- b) It was resolved to request CGM to weed and tidy up the ashes area in the cemetery.
- c) Councillor Groves to progress the cost of a columbarium wall for the cemetery.
- d) Full grave burials are being offered to *residents* of the parish *only* as of 1<sup>st</sup> January 2020<sup>1</sup>. It should be noted that the provision of cemetery services within a parish is a discretionary service.

## 12 Playing Field Issues; no report.

## 13 To discuss Norfolk County Council issues including highways

- a) It was noted that bids are being invited to the 2022/23 Parish Partnership Scheme.
- b) Clerk to arrange a site meeting with the Highways Engineer to visit Mill Lane, Elmside, Church Road and Hollycroft Road.

## 14 To discuss Agricultural Allotment issues

- a) It was noted that the tenant has now removed three of the scrap vehicles from the Grays Lane allotment land.

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<sup>1</sup> Ashes interments are still permitted to non-residents, just full grave burials restricted to *residents* only

- b) Country Land Owners had reported that current land rent prices range from £80.00-£150.00 per acre annum. It was resolved to keep the Council's rents for parish land at their current level for the time being.

**15 To discuss Village Hall issues**

- a) Two CCTV units have now been purchased and delivered; awaiting installation.  
b) It was noted that there will be another Scarecrow Festival and car boot this year on Saturday 14<sup>th</sup> August.

**16 To receive a report from the County Councillor; no report.**

**17 To receive a report from the Borough Councillor;**

- a) It was noted that Central Government is being petitioned to build a new hospital in King's Lynn. Please sign the petition [Prioritise funding for a new hospital for King's Lynn & West Norfolk - Petitions \(parliament.uk\)](https://www.parliament.uk/petitions/petitions/prioritise-funding-for-a-new-hospital-for-king-s-lynn-and-west-norfolk)

**18 To note any communications from the Police since last meeting**

- a) Our new Community Engagement Officer is Paula Gilluley [paula.gilluley@norfolk.police.uk](mailto:paula.gilluley@norfolk.police.uk)  
b) Residents are encouraged to report any anti-social behaviour issues on the Police 101 non-urgent number.

**19 Items for the next meeting agenda**

- Councillor Poole to sign her Declaration of Acceptance of Office Form
- To report on breach of planning permission by a caravan at parish council land (towpath)
- To confirm the response to the Borough Council's Local Plan Review Consultation
- Councillor Howard to provide an update on a Neighbourhood Plan for the parish
- Clerk to provide an update on her meeting with Highways reference Mill Road, Elmside and footpaths for Church Road and Hollycroft Road
- Provision of pavements signs and hi viz vests
- Clerk to provide an update on scrap vehicles at Grays Lane allotment land
- Clerk to provide an update on the condition of the churchyard/cemetery
- Update on condition of ash trees in the churchyard following a survey by CGM
- Update on overgrowth of vegetation over footpath at St. Edmund's Drive
- Update on overgrowth of vegetation from the rear of the properties along The Wroe onto the Elmside public right of way
- Apologies received from Lloyd Groves and Yvonne Howard

**20 To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed**

**21 To discuss the candidates present at tonight's meeting interested in the casual vacancy**

- a) It was resolved to appoint Brenda Poole as a parish councillor with thanks to be extended to both parties for expressing an interest.

**22 Date of Next Meeting**

The next meeting will be held on Tuesday 31<sup>st</sup> August 2021 at 6.30pm in the Committee Room at Central Hall.

Meeting closed at 8.25pm

Chairman's signature .....

**Emneth Parish Council**  
**PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
56	Internal transfer	01/07/2021		Unity Current Account		Internal transfer	Internal transfer	Z	25.00	0.00	25.00
63	Clerk Salary	15/07/2021		Unity Current Account		Payroll	Kate Bennett	Z	708.40	0.00	708.40
66	Village Hall Hire	23/07/2021		Unity Current Account		Expenses	Emneth Central Hall	Z	30.00	0.00	30.00
68	Unity Bank Charges	23/07/2021		Unity Current Account		Bank	Bank	Z	3.00	0.00	3.00
59	Energy (electricity)	27/07/2021		Unity Current Account		Street lights	e.on	L	57.67	2.88	60.55
58	Stationery	27/07/2021		Unity Current Account		Stationery	Hussey Knights Ltd.	S	25.37	5.07	30.44
62	Street light maintenance	27/07/2021		Unity Current Account		Street lights	Westcotec Ltd.	S	87.66	17.53	105.19
65	British Telecom	27/07/2021		Unity Current Account		Telecoms	British Telecom	S	37.45	7.49	44.94
70	Cemetery and Churchyard	27/07/2021		Unity Current Account		Refuse collection	Veolia Ltd.	S	369.88	73.98	443.86
60	Playing Field	27/07/2021		Unity Current Account		Playing Field	J H Bees	Z	362.00	0.00	362.00
61	Donations	27/07/2021		Unity Current Account		Playing Field	Playing Field Committee	Z	388.00	0.00	388.00
64	Payroll	27/07/2021		Unity Current Account		Payroll	Advanced Payroll Services	Z	15.00	0.00	15.00
67	Expenses	27/07/2021		Unity Current Account		Expenses	Kate Bennett	Z	76.40	0.00	76.40
69	Cemetery and Churchyard	27/07/2021		Unity Current Account		Cemetery	T Wiles	Z	30.00	0.00	30.00
71	Litter Picker	27/07/2021		Unity Current Account		Salary	Jean Eady	Z	374.92	0.00	374.92
72	Playing Field Caretaker	27/07/2021		Unity Current Account		Salary	Nicola Lane	Z	241.48	0.00	241.48
73	PAYE	27/07/2021		Unity Current Account		Salary	HM Revenue and Customs	Z	96.40	0.00	96.40
57	Internal transfer	28/07/2021		Unity Current Account		Internal transfer	Internal transfer	Z	138.89	0.00	138.89
<b>Total</b>									<b>3,067.52</b>	<b>106.95</b>	<b>3,174.47</b>