



**Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 31<sup>st</sup> July 2018 at 6.30pm, Emneth Central Hall**

**In attendance:** Councillor Waterfield (Chair), Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Towler, Councillor McCourt, Councillor White, Councillor Oliver, Councillor Howard, Councillor Fleet, County Councillor Humphrey,

**Apologies:** Borough Councillor Crofts, Councillor Groves

**Parish Clerk:** Kate Bennett

**Public:** 1

**MINUTES**

**1 Apologies for absence**

Apologies were given as above and approved.

**2 Declarations of Pecuniary Interest**

No declarations of pecuniary interest were made for any items on this month's agenda.

**3 Minutes**

It was resolved to accept the Minutes of 26<sup>th</sup> June 2018 as a true record of the meeting. These were signed by the Chairman.

**4 Public Forum<sup>1</sup>**

The meeting was temporarily suspended to hold the Public Forum.

The one member of public present addressed Members reference Planning Application 18/01293/F Proposed extension and alterations to rear of existing bungalow at Shaveley, 47 Gaultree Square, Emneth. The concerns raised were discussed and clarification provided from Members.

The member of public left the meeting at 6.45pm.

**5 Reports**

**5.1 Police Report**

County Councillor Humphrey advised Members that there is a consultation open regarding the Police Crime Commissioner taking over the strategic lead of the Fire Service. Members were advised to take part in the consultation where possible. It was noted that Norfolk County Council are not in favour of the proposal.

**5.2 Borough Councillor Report**

The budget and savings plans are now in place and savings are being made.

**5.3 County Councillor Report**

- a) The new Leader has made a few changes in hierarchical structure.
- b) The new Leader has committed to a three year savings plan (not two).

**5.4 Parish Councillor Reports/Correspondence**

- It was resolved to accept the Minutes of the Planning Meeting of 3<sup>rd</sup> July 2018. These were signed by the Chairman.

**6 Finance**

6.1 It was resolved, with all in favour, to approve the payments list since last meeting.

<b>Payments - July 2018</b>					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Salaries	1,272.37	0.00	1,272.37	d/d	Salaries
Kate Bennett	56.64	8.16	64.80	103022	Expenses
Jean Eady	0.00	0.00	0.00	103023	40 hours
Nicola Lane	0.00	0.00	0.00	103024	55 hours
British Telecom	28.80	9.60	38.40	103025	June phone services
CGM Group	130.25	26.05	156.30	103026	Grass cutting cemetery and churchyard - June
E.on	54.94	2.75	57.69	103027	June energy charges
Westcotec	87.66	17.53	105.19	103028	July footway light maintenance
Emneth Design	30.00	0.00	30.00	103029	Website update service
Cemetery Development Services	300.00	60.00	360.00	103030	Submission of report to Environment Agency for approval of cemetery extension
Glazewing	84.88	16.98	101.86	103031	Trade refuse collection
Advanced Payroll Services	15.00	0.00	15.00	103032	May payroll services
Warden and Son	100.00	20.00	120.00	103033	To remove fly-tipped debris from gateway to Lady's Drove allotments
HMRC	180.00	0.00	180.00	103034	PAYE
CGM Group	130.25	26.05	156.30	103035	Grass cutting cemetery and churchyard - July
Terry Wiles	120.00	0.00	120.00	103036	Strimming to Church Road and Elmside
	<b>2,590.79</b>	<b>187.12</b>	<b>2,777.91</b>		

<sup>1</sup> The Public Forum is 15 minutes.

\*salaries shown together (data protection).

6.2 Income since the last meeting was noted at £775.00 (cemetery).

## 7 Planning Applications

7.1 To receive and consider *Planning Applications* and *Decisions* since the last meeting

- a) **18/01243/F**, rear single storey extension and alterations to dwelling at 5 The Lovells, Emneth. It was resolved to *approve* the application providing it is not compromised by the location of the main drain.
- b) **18/01257/F**, erection of 2 dwellings including demolition of existing on site at Oakwood, 44 Hollycroft Road, Emneth. It was resolved to object to two storey dwellings at the development as it was considered over-intensive development at the site and out of character with the street scene. Single storey dwellings would be desirable e.g. bungalows.
- c) **18/01293/F (amended)**, proposed extension and alterations to rear of existing bungalow at Shavelly, 47 Gaultree Square, Emneth. It was resolved to *approve* the application.

### ❖ Decisions

- a. **18/00572/CU**, College of West Anglia Centre, Meadowgate Lane, Emneth. Change of use from former equestrian school to mixed domestic equestrian use and commercial livery. Approved.
- b. **18/00858/O**, Land East of 10 The Wroe, Emneth. Erection of two detached houses on land currently kept as maintained grassland. Approved.
- c. **18/01155/O**, Land adjacent 1 The Lovells, Emneth. Construction of four bedroomed, two storey dwelling. Withdrawn.

## 8 General Correspondence

It was resolved to position the suggested Upwell tram memento outside the vicarage on the grassed area on the left hand side subject to Norfolk County Council Highways approval and following discussions with the vicar.

## 9 Borough Council of Kings Lynn and West Norfolk Issues

No report.

## 10 Norfolk County Council issues

- a) County Councillor Humphrey provided copies of an A3 map outlining the land to be purchased. Clerk to forward two copies to the Clerk at Elm Parish Council.
- b) Councillor Waterfield had agreed with the Chairman of Elm Parish Council to use Bowers Solicitors for the joint purchase.
- c) Emneth Parish Council to confirm to Norfolk County Council their desire to purchase the land, to confirm that funds are available and provide Solicitor contact/address details.

## 11 Norfolk County Council Highways Issues

- a. Clerk to write several letters with reference to overgrown hedges/trees.
- b. An email from Marshland St. James Parish Council concerning potholes at Hungate Road was noted.
- c. Pot holes can be reported by using the following link, <https://apps.norfolk.gov.uk/HighwaysDefect/>

## 12 Footway Lighting issues

No report.

## 13 Playing Field issues

- a) Councillor Waterfield is progressing a quote for the topping of some of the trees at the playing field.
- b) Receipt of the end of year accounts from the Playing Field Committee was noted.

## 14 Cemetery Issues

No report.

## 15 Date of Next Meeting

The next meeting will be Tuesday 28<sup>th</sup> August 2018 at 6.30pm at Emneth Central Hall.

Meeting closed at 8.00pm

Chairman's signature .....