

EMNETH PARISH COUNCIL

Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 28th July 2015 at 7.00pm at Emneth Central Hall

In attendance: Cllr. Waterfield (Chair), Cllr. Curtis, Cllr. Howard, Cllr. Towler, Cllr. White, Cllr. McCourt, Cllr. Oliver, Cllr. Graham, County Cllr. Humphrey, Borough Cllr. Crofts

Apologies: Cllr. Harper

Parish Clerk: Kate Bennett

Public: 0

MINUTES

1. Apologies for absence

1.1 Apologies were given for absence as listed above and accepted.

2. Declarations of Pecuniary Interest

2.1 There were no declarations of pecuniary interest made on this month's agenda.

3. Minutes

3.1 The Minutes of the Ordinary Meeting of gTuesday 30th June 2015 were agreed and signed as a true record of the meeting by the Chairman subject to the last 2 items of 4.3 being moved to Item 4.2.

4. Reports

4.1 Police Report –

4.1.1 It was noted that SNAP meetings have now been reduced from nine to three and there will be one meeting per Policing District held every two months. The next meeting will take place on Monday 10th August at 7pm at Downham Market, Hunstanton & King's Lynn.

4.1.2 It was noted that there had been a considerable amount of Traffic Police presence along Church Road recently.

4.2 Borough Councillor Report –

4.2.1 Cllr. Crofts reported that the formal examination of the Borough's Local Plan has been adjourned by the Planning Inspector due to concerns about the impact of the housing on sites of European wide importance. The examination is unlikely to reconvene until September at the earliest.

Another issue relates to the Government's requirement for the Council to have a 5 year supply of deliverable housing sites at any one time which the BCKLWN has been deemed as not having. This means that the Council is not conforming with national planning guidelines (NPPF) and will now need to increase its supply of deliverable housing sites. These must be determined housing in accordance with them being favourable as **sustainable** development.

A 2-day Borough Planning Meeting has been scheduled for 7/8 September 2015 when representatives will be allowed 5 minutes to put forward their cases.

Two briefing sessions for parish councils are being held by BCKLWN on Wednesday 5th August 2015.

4.3 County Councillor Report –

4.3.1 At a Full Council Meeting on 27th July, it was agreed to start a review of what the government's commitment to devolution could mean for Norfolk. This includes the investigation into a unitary council. An amendment was put forward by the Conservatives to the UKIP proposal that a unitary form of governance should be excluded from the review but the amendment was lost.

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4.4 Parish Councillor Reports/Correspondence –

4.4.1 The Minutes of the Planning Meeting of 16th July 2015 were signed as a true record of the meeting.

4.4.2 A letter of resignation, with immediate effect, from Cllr. Terrington was noted.

5. Finance

5. All were in favour to pay the outstanding list of payments since the last meeting.

Payments for authorisation - July 2015						
<u>Payee</u>	<u>Goods/</u> <u>Services</u>	<u>VAT</u>	<u>TOTAL</u>	<u>dd/chq</u>	<u>Supplier/Service</u>	
Kate Bennett*	900.28	0.00	900.28	d/d	Monthly wages	41
Kate Bennett expenses	40.62	3.08	43.70	102568	Mileage, stamps, stationery	42
Nicola Ljane*	0.00	0.00	0.00	102569	44 hours	43
Jean Eady*	0.00	0.00	0.00	102570	25 hours	44
HMRC	33.00	0.00	33.00	102571	J Eady £32.60, K Bennett £0.40 PAYE	45
Westcotec	74.50	14.90	89.40	102572	July maintenance	47
E.on	171.23	34.25	205.48	102573	June energy	48
Fields in Trust	50.00	0.00	50.00	102574	Membership renewal	49
Yvonne Howard	3.00	0.60	3.60	102575	Travel expenses to Joint Council Meeting	50
	£ 1,272.63	£ 52.83	£ 1,321.86			
*salaries shown together re data protection						

5.2 Income for the month was noted at £3411.11 (VAT repayment).

6. Planning

6.1 To receive Planning Applications/Decisions

Applications

Planning app 15/01110/F Demolition of existing dwelling & replacement dwelling at 34 Hungate Road, Emneth – on a proposal from Cllr. Curtis, seconded by Cllr. McCourt with all in favour it was resolved to approve the application.

Decisions

Planning app 15/00773/LDE, Application for Lawful Development Certificate for an existing residential caravan at Three Lakes Nurseries, Meadowgate Lane, Emneth – BC found Lawful – Noted.

6.2 Planning Correspondence - It was noted that BCKLWN are holding a Briefing Session at South Lynn Community Centre on Wednesday 5th August at 2pm and 6pm regarding the formal examination of the BC Local Plan document which has been adjourned and the Government's requirement for the BC to have a 5 year supply of deliverable housing sites at any one time. Cllr. Waterfield and the Clerk will attend.

7. General Correspondence

7.1 An email from a resident of The Wroe was noted concerning damage to his driveway by lorries visiting a neighbouring property. Clerk to action.

7.2 A letter from the Post Office Ltd. regarding changes to Emneth Post Office at 22 Gaultree Square was noted. Clerk to copy all councillors.

8. Borough Council of KL&WN issues

8.1 No report.

9. Norfolk County Council issues

No report.

10. Norfolk County Council Highways Issues

10.1 NCC Highways have confirmed to Cllr. Humphrey that the contractor is required to cut back further the vegetation at the junction of Church Road with Outwell Road than was done at the last cut. Although the first section of verge was cut back it needs cutting back further next time to improve visibility when existing Church Road. It was noted that a resident has trimmed the area since the last cut was carried out by Highways.

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10.2 NCC Highways has agreed to write to a resident along The Wroe to request the hedges/ bushes are cut back away from the highway.

10.3 Clerk to write to a resident of Hollycroft Road and The Wroe to request they cut their hedges back.

10.4 Clerk to report to Highways the break-up of the surface of the road at the junction of The Wroe with Gaultree Square.

10.5 The Clerk & the Chairman had met with NCC Highways to investigate the provision of a trod along Hungate Road from The Lovells to opposite the entrance to the playing field in association with the 2016/17 Parish Partnership Scheme, 50/50 funding. A quote is being prepared.

10.6 Westcotec has delivered the SAM2 sign which is currently with Cllr. Waterfield. Emneth PC has the sign for the first month. It was agreed to position it along Hungate Road for 2 weeks (one week in each direction) and then Church Road for another 2 weeks. Upon its return after Upwell & Nordelph have had their 4 weeks each it will go to Hollycroft Road and Ladys Drove.

10.7 Clerk to investigate insurance of the sign with Came & Co.

11. Footway Lighting issues

11.1. The new 3 year contract with Westcotec was signed by the Chairman.

12. Playing Field issues

12.1 A meeting had taken place with a Crime Prevention Officer who had supplied a very useful report.

12.2 Terry Wiles to be asked to attend to the overgrowing hedges & trees.

12.3 Cllr. Waterfield to arrange a meeting with fellow councillors and members of the Playing Field Committee to try and resolve the issues with repairs to the old pavilion.

13. Cemetery issues

No report.

14. Agricultural holdings

No report.

15. Date of Next Meeting

15.1 The next meeting will be on Tuesday 25th August 2015 at 7.00pm.

Meeting closed at 8.25pm

Chairman's signature -----