

**Minutes of Emneth Parish Council meeting held on Tuesday 30<sup>th</sup> July 2013 @ Emneth Central Hall, Emneth @ 7.00pm.**

In attendance: Cllr. R. Waterfield (in the Chair), Cllr. Terrington, Cllr. Wiles, Cllr. Towler, Cllr. Curtis, Cllr. White, Cllr. Harper, Cllr. Fleet, Cllr. Graham, Cllr. Oliver, Borough Cllr. Crofts, County Cllr. Humphrey.

Apologies: Cllr. Howard, Cllr. McCourt.

Parish Clerk: Kate Bennett.

Public Mr. David Howard.

**664. Apologies for absence**

664.1 Apologies were given for absence as listed above. Cllr. Waterfield read out a thank you note from Cllr. Howard for flowers received.

**665. Declarations of Pecuniary Interest**

665.1 There were no declarations of pecuniary interest made.

**666. Minutes**

666.1 The Minutes of the Ordinary Meeting held on Tuesday 25<sup>th</sup> June 2013 were agreed and signed as a true record of the meeting by the Chairman.

**There were no members of the public in attendance wishing to address the Council so no need to adjourn the meeting for the public session. Mr. Howard was present to observe only.**

**667. Reports**

667.1 **Police Report** – Nothing to report this month.

667.2 **Borough Councillor Report** – Cllr. Crofts advised that the ‘Preferred Options’ for the Detailed Policies & Sites Plan (part of the LDF) are now out for consultation for 10 weeks. All the information is available on the BC website. The only site relevant to Emneth is **EMN1 Land on South of the Wroe** for a proposed 36 dwellings, part of the 550 proposed new dwellings for the **Wisbech fringe** from 2001-2026.

667.3 **County Councillor Report** – Cllr. Humphrey reported on 2 items, the **budget** and the **incinerator**. The cost implications to the Authority by terminating the contract for the incinerator are vast and would jeopardise the financial standing of NCC and its ability to deliver its services across Norfolk. There would be £millions of savings required on top of those already forecast for the next 3 years - £144m. The incinerator has been put ‘on hold’ until independent advice has been sought.

667.4 **Parish Councillor Reports/Correspondence.**

667.4.1 The updated Standing Orders were signed by the Chairman.

667.4.2 Cllr. Waterfield attended the Joint Parish Council Meeting on 16<sup>th</sup> July and reported that the lack of maintenance to PRoW was discussed, Health & Safety Training for Parish Council employees i.e. Park Keepers/Village Hall Managers, the Commemoration of the centenary of the Great War is next year and funding from the Heritage Lottery Fund is available for anyone interested in organising an event. There was also a brief update on the LDF.

**668. Finance**

All were in favour to pay this month’s invoices.

<b>Accounts for Payment July 2013</b>						
<b>No.</b>	<b>Name</b>	<b>Chq No.</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
35	Terry Wiles	102318	Remove tree from churchyard and repair fence	60.00	0.00	60.00
36	Terry Wiles	"	Strim overgrowth at Betsy's Pad	70.00	0.00	70.00
37	E.on	102319	June Street lighting	137.37	27.47	164.84
38	Westcotec	102320	July street light maintenance	74.50	14.90	89.40
39	Doubledays	102321	Collect rubbish bags	83.33	16.67	100.00
40	Citizens Advice Bureau	102322	Outreach advice sessions April, May & June	85.50	0.00	85.50
41	Emma Bateman	102323	Internal audit fee	55.00	0.00	55.00
42	Emneth Design	102324	Website updates	25.00	0.00	25.00
43	CGM	102325	Spray herbicide to cemetery	45.00	9.00	54.00
			Litterpick bus shelter & Betsy Pad	29.00	5.80	34.80
			Mow, strim, sweep churchyard & cemetery	126.00	25.20	151.20
44	EPFC	102326	PF quarterly grant - 2nd instalment	750.00	0.00	750.00
45	Kate Bennett	102327	Postage & mileage & broadband & stationery	41.97	5.64	47.61
46	Jean Eady*	102328	26th June to 30th July = 30 hours	0.00	0.00	0.00
47	Nicola Lane*	102329	10th June to 7th July = 34 hours	396.16	0.00	396.16
48	Olive Graham	102330	Flowers	14.95	0.00	14.95
				<b>1,993.78</b>	<b>104.68</b>	<b>2,098.46</b>
	*salaries shown together for data protection					

668.2 Income received for the month was noted.  
£1130.00 Cemetery

668.3 Cllr. Humphrey was asked to assist with the cutting back of Mr. Tripp's hedge along The Wroe.

### **669. Planning**

669.1 To receive Planning Applications/Decisions.

<p><b><u>Planning app 13/00718/F</u></b> Extension to dwelling at Southmead, 33 Elm High Road, Emneth has been granted permission by the BC. <b>Noted.</b></p>	<p><b><u>Planning app 12/01392/F</u></b> Construction of a pair of semi-detached one bed chalet bungalows at Forge House, 3 Hungate Road, Emneth has been granted permission by the BC. <b>Noted.</b></p>
<p><b><u>Planning app 13/00253/F</u></b> Bungalow with rooms in the roof at Plot 2 Hollyend Court, Emneth has been refused permission by the BC. <b>Noted.</b></p>	<p><b><u>Planning app 13/01045/EXF</u></b> Extension of time for the implementation of planning permission 10/01212/F for alterations and extension to existing bungalow at 26 Hungate Road, Emneth. <b>Council were in agreement to approve the extension of time for the above application.</b></p>

669.2 Clerk provided a report from the Briefing Session hosted by BCKLWN on the Preferred Options Sites for the LDF and provided photocopies of the relevant pages from the consultation document for all councillors, the only site being relevant to Emneth site EMN1 Land on South of the Wroe for a proposed 36 dwellings. BCKLWN are requesting feedback from councillors on their suggested choices of proposed development sites by Friday 4<sup>th</sup> October 2013. The consultation period is 10 weeks.

### **670. Correspondence**

670.1 A letter from CAB was noted regarding no outreach sessions for August.

**671. Borough Council of KL & WN issues.**

671.1 Nothing to report this month.

**672. Norfolk County Council issues.**

672.1 An email from NCC regarding an HMRC scam was noted.

672.3 An email from NCC regarding road conditions in Norfolk was noted.

**673. Norfolk County Council Highways Issues.**

673.1 County Cllr. Humphrey to see if he can make any progress with the cutting back of the hedges at the back of the properties along The Wroe bordering Elmside. The hedges belong to the property owners but all of them require flail mowing if possible. NCC Highways to deal with if possible.

**674. Footway Lighting issues.**

674.1 Nothing to report this month.

**675. Playing Field issues.**

675.1 Cllr. Waterfield provided a report on the unauthorised traveller encampment earlier this month. A joint effort between the PC, the Police and BC/NCC resulted in a swift removal of the travellers on this occasion with a minimal tidy up required afterwards. A welfare assessment had been carried out by the BC and a 'Common Law Trespass Notice' issued by the PC which resulted in the travellers leaving the Playing Field by the Monday afternoon having arrived the previous Wednesday evening. Doubledays were hired to pick up the rubbish at a cost of £100.00.

675.2 Cllr. Graham, Cllr. Waterfield and the Clerk had met with Stuart Kierman and his colleagues to try and determine a way forward for the PF Committee after Stuart's departure. Alex Lane had confirmed his willingness to become a trustee and take over as Treasurer. It was noted that the role of the Caretaker may also need 'enhancing' as a result of Stuart's departure to encompass a lot of the jobs that he used to do. On going.

675.3 The Deed has now been signed by Cllr. Graham, Cllr. Waterfield, Stuart Kierman and Jill Ahearn and is back with Fields in Trust for their approval and return. The Deed then legally needs registering with the Land Registry which Brian Bowser will deal with.

**676. Cemetery issues.**

676.1 Cllr. Graham, Waterfield, Curtis and the Clerk met with John Maxey on 9<sup>th</sup> July to try and determine a suitable access from the cemetery to the proposed future burial ground. The suggested access was along the rhs of the cemetery (when standing with your back to the church) up to the last oak tree on the rhs and then in a straight line right down to the back. John Maxey agreed to write to Mr & Mrs Howard with this proposal. On going.

676.2 Clerk to write to the Diocese to check out if a further faculty is required to gain access to the new piece of land.

676.3 Clerk to make some investigations into the legality of borrowing the money for this project from the Claude Coates fund which the PC is holding to 'benefit the playing field'. A suggestion would be to repay this loan (amount tba) on an annual basis, say £1k per annum plus 1% above the current interest rate. This would be a 'loan' only and the fund would 'benefit' as the repayment rate would be more than what is currently being provided. On going.

**677. Agricultural holdings.**

677.1 Cllr. Waterfield to make further investigations into the suggested under draining of the agricultural holdings rented by Mr. Lankfer.

**678. Date of Next Meeting.**

678.1 The next meeting will take place on Tuesday 27<sup>th</sup> August 2013 @ 7.00pm.

Meeting closed at 7.50pm

Chairman's signature -----