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Minutes of Emneth Parish Council meeting held at on Tuesday 26<sup>th</sup> July 2011 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair)

Cllrs: - Mrs G. Harper, Mrs Y Howard, Mr J. McCourt, Mr P. Oliver,  
Mr N Terrington, Mr R.Towler, & Mr M Wiles.

Parish Clerk: Mrs M. Meyrick

Borough Council: Cllr Crofts

County Council: Cllr Humphrey

Public: 0

**317. Apologies & Reasons for Absence**

317.1. Cllr Graham.

317.2. Cllr Fleet.

317.3. Cllr Curtis.

**318. Declarations of Interest**

318.1. There were no declarations of interest.

**319. Minutes**

319.2. The minutes of the meeting of the Council held on Tuesday 28<sup>th</sup> June 2011- amendment – Page 82, item 306.3 – 6<sup>th</sup> line should read – ‘to put this on hold indefinitely’. Decision box 2<sup>nd</sup> line should read ‘on hold indefinitely’. Page 85 item 314.1, decision box last line should read ‘to follow this arrangement’, subject to these amendments the minutes were agreed and signed as a true record by the Chairman.

Cllr Terrington highlighted that there is nowhere on the agenda to discuss highway issues. After a brief discussion it was proposed to put on future agendas highway issues.

<p><b>It was agreed to place highway issues in the Norfolk County Council section of the agenda.</b></p>
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**320. Reports.**

320.1. Police Reports – Cllr White informed the council that he had reported to the police the issue of criminal damage that occurred when the travellers gained access onto the playing field and that the response from the officer was not satisfactory. Cllr Humphrey will chase this issue up with the police as all calls are recorded.

320.2. Borough Councillor Report – A meeting took place recently to debate the proposed incinerator whereby 100-150 people were in attendance. It was agreed at that meeting to object to the planning application, the Borough Council has the right to be a consultee. There has been an application for a wind farm at Syderstone which was turned down. There were quite a few speakers for this application, normally each speaker has 3 minutes but 5 minutes were allowed on this occasion.

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320.3. County Councillor Report – Incinerator planning application – Planning regulatory members will look at the planning permission. The Borough Council has asked omissions specialists to look at the chimney element of the application. The Borough and Parish Councils have 6 weeks to decide on their comments for the application; this is a further 2 weeks as it is normally 4 weeks. The Environment Agency will have to consider the application also, consultants wanted more information on the bottom waste. Cllr Humphrey stated that he has said that although the poll was not conducted properly concerns have been raised. Following the concerns raised Cllr Humphrey has requested that the monitoring levels and what they would do if the levels are exceeded be looked at. There are already 32,000 movements on the road with the incinerator it will increase by 80 movements per day.

### 320.4. Parish Councillor Reports/Correspondence

Report from Cllr Waterfield re: Recent Travellers encampment – Peter Daniel, Gypsy & Traveller Liaison Officer at Norfolk County Council was spoken to at length on the Friday after access was gained by the travellers. A meeting was arranged for the Monday which resulted in the issuing of a Common Law Trespass notice to leave by 4pm on the 13<sup>th</sup> July. This was not adhered to so a Section 77 had to be issued with a list of all the vehicles present including caravans. Thanks were given to NCC and the two officers from the Terrington St Clement Police who obtained the vehicle licence numbers. The Travellers had until Monday 18<sup>th</sup> July to vacate, which they did but if they had not the next course of action would have been to apply to the Magistrate Court for an eviction notice.

There was concern expressed relating to preventative measures to try and stop this happening in the future.

## **321. Playing Field issues.**

321.1. Update on Big Lottery Grant – A grant offer has been received to the value of £49,999, there is also £500 agreed funding from the parish council and secured funding from the Norfolk Playing Field Association. The committee are now in a position to proceed with the scheme but the committee have not met since the offer, a meeting is to take place on Thursday. If the committee agree then the work could start in early September and finish by the end of October.

321.2. The issue of the Clerk to signing documentation confirming the Council as Accountable Body was discussed.

**It was agreed for the Clerk and the Chairman to sign confirming the Council as the project's Accountable Body.**

It was reported that the committee are now down to 5 Trustees; Michael Clayton will be stepping down as Chairman from November which was always his intention once the play area project was completed. There is always a need to recruit new Trustees; there is no Parish Council representative at the moment. It was stated that the funding for this project is not open to Parish Councils.

### 321.3. Proposals for capital projects – site fencing & CCTV.

321.3.1. Fencing was not able to be included in the grant application. Funders do not like perimeter fencing. During the summer months the car park is an area of anti-social behaviour. A

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discussion took place regarding how to overcome the problem of anti-social behaviour and preventing access to the play area to travellers in the future. Mike Clayton offered to carry out the work necessary to obtain quotes. Cllr Waterfield proposed and Cllr Harper seconded for Mike Clayton to obtain 3 quotes to include a height barrier and additional gate.

**It was agreed for Mike Clayton to obtain 3 quotes for fencing to include a height barrier for the entrance and an additional gate.**

321.3.2. A further discussion took place regarding an additional gate adjacent to the bowling green. It was proposed by Cllr McCourt and seconded by Cllr Harper to create alternative arrangements to stop travellers going onto the play area.

**It was agreed for quotes to be obtained for a gated area for the play area.**

321.3.3. A discussion too place regarding the possibility of CCTV for the playing field. One proposal has been received at a cost of £4400 but others would need to be obtained. Cllr Waterfield proposed and Cllr McCourt seconded to agree in principle to CCTV with a grant of up to 50%.

**It was agreed in principle to a CCTV project for the playing field with a grant of up to 50% from the Parish Council subject to received quotes and all relevant information.**

321.4. Representative of the Playing Field Committee – this to be placed on the next agenda.

**322. Finance**

322.1. Finances since last meeting.

<b>Accounts for payment July 2011</b>						
<b>NO</b>	<b>Name</b>	<b>Chq No</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
101-103	Salaries	102077/78 & S/O	Salaries	743.89	0.00	743.89
104	Mrs Meyrick	102079	Expenses	54.35	0.00	54.35
105	Emneth Design	102080	Computer service incl internet	35.00	0.00	35.00
106	Warden & Son Ltd	102081	Pipe Trench - Cemetery	1130.00	226.00	1356.00
107	1-2 Call Ltd	102082	Clean up playing field	350.00	70.00	420.00
108	EPFC	102083	Playing Field grant - 2nd instalment	625.00	0.00	625.00
109	CGM	102084	Grounds Maintenance	480.25	96.05	576.30
110	MHB Ltd	102085	Street Light Maintenance	76.96	15.39	92.35
111	E-ON	102086	Street Light Electric - June	138.72	27.74	166.46
<b>Total</b>				<b>3634.17</b>	<b>435.18</b>	<b>4069.35</b>

**It was agreed to pay the accounts for July as listed.**

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322.2. Income received & outstanding accounts.

**Income Received**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
Wiles	Exclusive Rights	400.00
Clingo	Burial Fees	375.00
Dignity Funerals	Burial Fees	550.00
Dignity Funerals	Burial Fees	375.00
Dignity Funerals	Burial Fees	300.00
<b>Total</b>		<b>2000.00</b>

**Invoices Outstanding**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
GH Linnell Outstanding	Memorial Fees	160.00
MJ Coates due 19/8/11	Memorial Fees	80.00
<b>Total</b>		<b>240.00</b>

The Clerk has written direct to the family concerning the outstanding amount for GH Linnell, as of yet no response has been received.

322.3. Grant request from Tony Lucas EEAST Community First Responder – The Clerk has received an e-mail and which was read out at the meeting. The Clerk had telephoned Norfolk First Response department of the Ambulance Service and have left a message on their answer machine as well as sending them an e-mail but have not received a response to date. There followed a discussion.

**It was agreed to stand by last month’s decision to put this project on hold indefinitely.**

**Cllr McCourt left the meeting at this point due to work commitments.**

**323. Planning**

323.1. Planning Applications

<b>11/01205/A</b> - Advert Consent: Proposed new fascia and free standing signage to retail store - Morrison’s Supermarket Elm High Road  <b>It was agreed to SUPPORT this application.</b>	<b>11/00148/NMA_1</b> - NON-MATERIAL AMENDMENT TO PLANNING CONSENT 11/00148/F: Proposed extension - Walnut Tree Farm Fendyke Road
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323.2. Planning Decisions.

11/00662/F – Permission Granted - Demolition of existing PFS & retails units and construction of new PFS and associated works – Morrison’s Supermarket.	11/00148/NMA_1 – Permission Granted - NON-MATERIAL AMENDMENT TO PLANNING CONSENT 11/00148/F: Proposed extension - Walnut Tree Farm Fendyke Road
F/02003/11/CC – Permission granted for part demolition, refurbishment & extensions – Meadowgate School, Meadowgate Lane, Wisbech.	

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323.3. Notification was received from the Street Name & Numbering team of a new house name – The details are: - Firvale, 245 Outwell Road, Emneth.

**324. General correspondence.**

324.1. A request from Marshland St James Parish Council was received regarding the Marshland Smeeth Museum – This request was received on the 18<sup>th</sup> July for a meeting that happened last night regarding the future of the Smeeth Museum. The invitation was e-mailed to all Councillors who are on e-mail for information.

**It was agreed for the Clerk to contact Marshland St James asking for information on the outcome to the meeting.**

324.2. A letter from Emneth Homewatch regarding highway issues was received. This is a request from Norman Paget who is asking for the Give Way sign from The Wroe on the junction of The Wroe, Gosmoor Lane and the A1101 (Colletts Bridge) should be a Stop sign instead. There should also be a stop sign on the Gosmoor junction along with a warning sign as you approach Elm. It was proposed by Cllr Howard and seconded by Cllr Harper to support this request.

**It was agreed to pass this request to the Highways department with the Council's full support.**

324.3. Details of the SLCC National Conference 14<sup>th</sup> – 16<sup>th</sup> October – This is a yearly conference over 3 days at a cost of £365 + VAT.

**It was agreed that there be no representative of the Council attending this event.**

324.4. Details of SLCC East of England Conference – 14<sup>th</sup> September – This again is a yearly event and will take place at Dunston Hall in Norwich at a cost of £65. It will cover the Big Society, Legal updates, Community funding projects, HR updates, managing a significant project etc.

**It was agreed for the Clerk to attend this event.**

324.5. A copy of Norfolk RCC Signpost newsletter – July edition was received.

324.6. A copy of flyer from Norfolk Waste Research Group regarding the proposed incinerator was received.

324.7. Correspondence was received from Mike Knights regarding the proposed incinerator. This is information from Chris Edwards who is a consultant and Senior Fellow at the University of East Anglia. The document is 7 pages long, if any Councillor wishes to have a copy to let the Clerk know.

**It was agreed for the Clerk to e-mail this information to Cllr Waterfield, Cllr Howard & Cllr Towler.**

324.8. A request was received to place Elizabeth Truss MP poster in the noticeboard.

**It was agreed to place local MP Elizabeth Truss poster in the noticeboard.**

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**325. Borough Council of KL & WN issues.**

325.1. Correspondence was received from Cllr Daubney regarding the proposed incinerator. This is informing you that the Borough Council is requesting Eric Pickles MP to call-in the planning application and places the decision in the hands of the Planning Inspector to take out a public enquiry. This will then mean the planning application will not be determined by Norfolk County Council. The Borough Council are also asking if the Parish Council would consider writing the Eric Pickles MP requesting the same. It was proposed by Cllr Howard and seconded by Cllr Towler to write to Eric Pickles MP. The letter from Bill Borrett at item 326.1 was read out to the Council before a decision was made.

**It was agreed with 2 against to write to Eric Pickles MP requesting that he calls-in the Incinerator planning application and for it to be determined by the Planning Inspectorate.**

**326. Norfolk County Council issues.**

326.1. Correspondence was received from Bill Borrett, Cabinet Member regarding the proposed incinerator. This letter concerns the information received from Dr Chris Edwards regarding his claims concerning the financial case for the proposed incinerator. This letter was read to the Council prior to the decision being made at item 325.1.

326.2. A letter was received in response to the Council's request to reduce the speed limit and for a crossing on the A1101. The letter was read out to the Council which gave details why the request could not be carried out. Cllr Crofts requested the Clerk to forward this letter to him.

**It was agreed for the Clerk to send a copy of this letter to Cllr Crofts.**

326.3. A number of tree/hedges were highlighted as overgrown onto the highway. These are as follows: -

Tree – 117 Hollycroft Road – growing into the dyke side.

Hedge – Rear of 10 Hollycroft

Hedge – 40 Gaultree Square

Hedge – 1 Hawthorn Road

Hedge – 27 The Wroe

Hedge – The Lane, Elmside

**It was agreed for the Clerk to contact Highways to report these and to copy Cllr Humphrey in the e-mail.**

**327. Footway Lighting issues.**

327.1. The Clerk reported that MHB are updating the website which will make it easier for their clients to report issues and to keep updated on faults/repairs.

**328. Cemetery issues.**

328.1. It was reported that the previous Clerk usually carried out an inspection of the Cemetery on a regular basis. This was not made aware to the new Clerk but will be carried out with the first inspection taking place in August. Following Cllr Graham's return a schedule of inspections will be discussed.

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**329. Royal Celebrations for 2012.**

329.1. Following a recent meeting it was agreed for a flyer to be produced and sent out in the next Messenger. The next one is due at the beginning of October. The next meeting will take place on the 1<sup>st</sup> November with hopefully some responses from the flyer. Cllr White & Cllr McCourt has both volunteered to get involved. The school will be conducting a competition for a winning design for the mug. There will also be an application to the RAF for a flypast.

**330. Date of Next Meeting**

330.1. The next meeting will take place on the 30<sup>th</sup> August 2011.

330.2. It was requested to place on the next agenda the Queen Elizabeth Playing Field Scheme.

Meeting closed at 9.50p.m.

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