



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 29th January 2019 at 6.30pm, Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Howard, Councillor Harper, Councillor White, Councillor Groves, Councillor Oliver, Councillor McCourt, Councillor Towler, County Councillor Humphrey

Apologies: Borough Councillor Crofts

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 2

MINUTES

1 Welcome; the Chairman welcomed everyone to the meeting.

2 Apologies for absence

- a) Apologies were given as above and approved.

3 Declarations of Pecuniary Interest

- a) Councillor White declared an interest in item 8a) Planning Application 19/00106/O Erection of a single storey dwelling at land at Elmside, Emneth.

4 Minutes

- a) It was resolved to accept the Minutes of the 11th December 2018 as a true record of the meeting. These were signed by the Chairman.

5 Public Forum¹

The meeting was temporarily suspended to hold the *Public Forum*.

A member of public presented councillors with *draft* drawings/plans for a proposed trampoline centre at the playing field. These were considered, a few amendments are required regarding the correct positioning of the proposed centre. The member of public left the meeting.

The other member of public present wished to address council regarding Planning Application 19/00106/O on this month's agenda. Councillor White left the meeting. Points raised by the member of public were noted and it was resolved with all in favour to recommend *approval* to the application. Councillor White re-joined the meeting.

6 Reports

6.1 Police Report

- a) The monthly newsletter had been received and circulated.

6.2 Borough Council Report

- a) The budget is currently being considered. The *net* budget for 2019/20 is £19m, for 2020/21 £19.1m and 2021/22 £20.2m. It was noted that since 2005 the *Borough Council* has increased its budget by 11.3% compared to a *District* increase over the same period of 29.6%. Next year's budget will be finalised on 21st February 2019.

6.3 County Councillor Report

- a) Budget is £409m giving a 2.9% increase in council tax.
- b) *Notices* to make the parking on zig zags outside schools enforceable have been ordered and delivery is imminent.
- c) Emneth did not retain Children Centre status following the recent Children's Centre consultation however it is hoped that it will still be used to offer the services that it currently provides.

6.4 Parish Councillor Reports/Correspondence

- a) The resignation of an Emneth parish councillor had been received due to relocation. The vacancy will not be filled via co-option on this occasion as the elections in May are looming and the vacancy will hopefully be filled via the ballot box in May.
- b) The Minutes from the Planning Meeting of 18th December 2018 were approved and signed as a true record of the meeting.

¹ The Public Forum is 15 minutes.

7 Finance

7.1 It was resolved, with all in favour, to approve the payments list since last meeting.

Payments - January 2019					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Monthly salaries	1,709.88	0.00	1,709.88	d/d	Employment costs; Clerk, Litter Picker, Playing Field Supervisor
Kate Bennett	60.39	4.60	64.99	103094	Expenses; mileage, stationery, broadband, mobile, photocopying, postage etc.
Jean Eady	0.00	11.20	11.20	103095	Litter picker - 71.5 hours (£456.65) plus new hi-vis jackets (2)
Nicola Lane	0.00	0.00	0.00	103096	Playing Field Caretaker - 77 hours
HMRC	203.00	0.00	203.00	103097	PAYE
Advanced Payroll Services	30.00	0.00	30.00	103098	November and December ayroll services
British Telecom	8.00	1.60	9.60	103099	December charges (account in credit)
Veolia	96.88	19.38	116.26	103100	November charges - trade waste collection
Veolia	96.88	19.38	116.26	103100	December charges
E.on	56.77	2.84	59.61	103101	December charges - footway lighting electricity charges
CGM	120.00	24.00	144.00	103102	Labour and materials to build up and turf four graves
Westcotec	87.66	17.53	105.19	103103	January footway light maintenance fee
Bowers	270.37	53.00	323.37	103104	Professional services for the purchase of the former canal land from Norfolk County Council
Emneth Playing Field Committee	750.00	0.00	750.00	103105	To purchase further CCTV for the playing field
Norse	1,063.28	212.66	1,275.94	103106	x12 additional cuts to the football pitches
Fenland Hygiene Ltd.	20.04	4.01	24.05	103107	Black sacks
Emneth Design	26.25	0.00	26.25	103108	Website update service
Terry Wiles	40.00	0.00	40.00	103109	Works in the cemetery/churchyard - conker collection etc.
	4,639.40	370.20	5,009.60		

*salaries reported together (data protection).

7.2 Income since the last meeting was noted at £400.00 (cemetery).

7.3 It was resolved to approve expenditure of £200.00 for the cost of a new pc/processor for the Clerk.

8. Planning Applications

a) To receive and consider *Planning Applications and Decisions* since the last meeting

Planning Application 19/00106/O Erection of a single storey dwelling at land at Elmside. It was resolved with all in favour to recommend *approval* to this application (see Item 5 of these Minutes).

b) Decisions made by the Borough Council since last meeting

Planning Application 18/01257/F, Oakwood 44 Hollcroft Road, Emneth. Proposed erection of 2 semi-detached dwellings. Approved.

Planning Application 18/01148/O, Kirklea, 56 Church Road, Emneth. Residential development of 7 dwellings. Refused.

Planning Application 18/02013/CU, Land North of Church of St. Edmund, Church Road, Emneth. Approved.

Planning Application 18/02096/F, Strawberry Fields, 28 Mill Road, Emneth. Erection of a garage with games room above. Approved.

Planning Application 18/00669/F, Shaveley, 47 Gaultree Square, Emneth. Proposed bungalow with new shared access. Refused.

Planning Application 18/02085/F, 51 Elmfield Drive, Emneth. Construction of rear single storey extension and alterations to dwelling. Approved.

Planning Application 18/02209/F, Sherwood, 24 Hollycroft Road, Emneth. Variation of condition 2 of 17/02184/F demolition of existing garage and car port and construction of new triple garage. Approved.

c) Correspondence from Elizabeth Truss MP relating to access arrangements for Planning Application 18/01464/RM 117 dwellings at Land East of 11-37 Elm High Road, Wisbech was noted. She confirmed that she was unable to comment on individual planning applications but she would forward the parish council's concerns over access arrangements to the Borough Council for their further consideration.

9 General Correspondence

a. A letter from Norfolk Citizens Advice, Norwich was noted. It was resolved *not* to make a donation at this time.

10 Borough Council of King's Lynn and West Norfolk Issues

a) The election will be on 2nd May 2019. The Clerk has now received all Nomination Papers; any parishioner interested in standing for election this year should contact the Clerk or Borough Council for a nomination pack. Please use the following link to the National Association of Local Council's website for information relating to becoming and being a parish councillor:

<https://www.nalc.gov.uk/our-work/elections>

11 Norfolk County Council issues

a) The joint purchase of the canal land at the Emneth/Elm border is now complete.

12 Norfolk County Council Highways Issues

- a) Correspondence from Elizabeth Truss MP, following an email from the parish council, was noted regarding the condition of the A1101 at Elm High Road adjacent to Morrison’s supermarket. Norfolk County Council had confirmed that the road in question is an A class road and therefore Heavy Goods Vehicles are expected to use the road from the Town and the Port. Work is planned to surface dress the road during the 2020/21 financial year and they reported that currently there are no defects which reach the required Highways intervention levels. They go on to report that the Council has to prioritise defects which meet the requisite intervention levels. Following receipt of the complaint however they will arrange for a Highway technician to revisit the site to investigate if any further work can be planned for this location.

13 Footway Lighting issues; no report.

14 Playing Field issues

- a) It was noted that the bowling green is currently in a very poor condition.

15 Cemetery Issues

- a) The tree survey from CGM Group had been received. The Cemetery Working Party need to meet to discuss its findings and progress any urgent tree work.
- b) It was noted that the preferred site in the parish for future burial ground, adjacent to the current cemetery, is *not* available for purchase without the associated planning permission required for the development of seven dwellings at the same site.
- c) Correspondence from a lady in Ireland surrounding a request for help with the cleaning of her family’s graves in the cemetery was noted. Clerk to action.

16 Agricultural Allotments

- a) Clerk to issue a further three year tenancy agreement to a tenant whose agreement has expired.
- b) A letter from a new resident to the parish was noted relating to any available allotment land for rent in the parish. It was noted that there is none at the moment.

17 Agenda Items for the next meeting

- Raise cheque for £200.00 to Clerk for new pc/processor
- Findings from the tree survey from CGM Group
- To receive Nomination Packs and associated information for the Election: 2nd May 2019

18 Date of Next Meeting

- a) The next meeting will be Tuesday 26th February 2019 at 6.30pm at Emneth Central Hall.

Meeting closed at 8pm Chairman’s signature