



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 30th January 2018 at 6.30pm at Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Towler, Councillor McCourt, Councillor Groves, Councillor Fleet, Councillor White, County Councillor Harry Humphrey

Apologies: Councillor Oliver, Councillor Harper, Councillor Howard

Parish Clerk: Kate Bennett

Public: 2

MINUTES

1 Apologies for absence

1.1 Apologies were given as above and accepted.

2 Declarations of Pecuniary Interest

2.1 No declarations of pecuniary interest were made on any item on this month's agenda.

3 Minutes

3.1 It was resolved to accept the Minutes of the Ordinary Meeting of 12th December 2017 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum¹

4.1 The meeting was suspended to hold the public forum.

The member of public present addressed the Council with a proposal for a family fun day on the playing field on 18th August 2018. Councillors were in full support of the principal of the idea.

5 Reports

5.1 Police Report

5.1.1 The monthly newsletter from the Police had been received and circulated.

5.2 Borough Councillor Report

5.2.1 The budget is in progress.

5.2.2 A trial period of 12 months has started for a sub-committee with delegated powers to look at planning applications where the parish council's decision differs to the officer's recommendation. This is in a bid to reduce paperwork. Previously, an application such as this would have automatically been referred to the Planning Committee, this is no longer the case. A Ward Member will have to approve referral to the Planning Committee on behalf of a parish council.

5.3 County Councillor Report

5.3.1 The budget is in progress with a 5.9% precept increase.

5.4 Parish Councillor Reports/Correspondence

5.4.1 It was resolved with all in favour to *not* extend the WIFI facility at the village hall to the general public.

6 Finance

6.1 It was resolved, with all in favour, to approve the list of payments for the month.

Payments - January 2018					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Employment	1,629.70	0.00	1,629.70	d/d	46 hours
Kate Bennett Expenses	67.80	9.48	77.28	102930	Stamps, mileage, photocopying, stationery (third share of Arnold Baker), monthly allowance
Jean Eady	0.00	0.00	0.00	102931	71 hours
Nicola Lane	0.00	0.00	0.00	102932	66 hours
HM Revenue and Customs	0.00	0.00	156.40	102933	PAYE
E.on	153.21	30.64	183.85	102934	December energy charges
Glazewing	123.96	24.79	148.75	102935	£40 annual charge for duty of care plus empties w/c 6/12/17 to 28/12/17
British Telecom	84.00	16.80	100.80	dd	Internet services 1 Dec-28 Feb
Advanced Payroll Services	30.00	0.00	30.00	102936	November & December payroll services
Emneth Design	88.98	0.00	88.98	102937	Website hosting annual fee update service
CGM	660.00	132.00	792.00	102938	£650.25 Churchyard/cemetery, £9.75 Betsy Pad
Village Hall Committee	2,000.00	0.00	2,000.00	102939	Donation towards boiler and tables
Westcotec	87.66	17.53	105.19	102940	January maintenance charges
	4,925.31	231.24	5,312.95		

*salaries shown together

¹ The Public Forum is 15 minutes.

6.2 Income since the last meeting - £631.63.

7 Planning Applications

7.1 To receive and consider *Planning Applications* and *Decisions* since the last meeting

Planning Application 17/02314/O, single detached dwelling at The Queens Head, 33 Gaultree Square, Emneth. It was resolved with 8 in favour and 1 abstention to recommend approval to the application.

Planning Application 17/02386/O, residential development of 3 dwellings with associated parking at 56 Elm High Road, Emneth. It was resolved with 7 in favour and 2 abstentions to recommend approval.

Planning Application 18/00018/F, construction of one dwelling at land to rear Tudor Lodge, 98 Church Road, Emneth. It was resolved with 8 in favour and 1 abstention to recommend refusal to the application as back land/garden development.

Planning Application 18/00076F, extensions to existing house and new detached double garage at 20 The Lovells, Emneth. It was resolved with all in favour to recommend approval to the application.

Planning Application 17/02347/F (amended)², Two storey rear extension to dwelling at Collyhurst, 15 Fendyke Road, Emneth. It was resolved to approve the application.

Decisions

Planning Application 17/00442/F, Rear of 98 Church Road, Emneth. Construction of two new dwellings. Withdrawn.

Planning Application 17/01799/F, 7 Church Road, Emneth. Erection of 3 bed house. Refused.

Planning Application 17/00177/F, Adjacent to the Forge, Hungate Road, Emneth. Two dwellings and associated access and parking site. Permitted.

Planning Application 17/01875/RM, Land between 68 and entrance to Gaultree Farm and 72 Gaultree Square, Emneth. Proposed two new dwellings. Permitted.

Planning Application 17/02086/RM, 56 Elm High Road, Emneth. Two pairs of semi-detached dwellings with associated parking. Withdrawn.

Planning Application 17/01596/F, 28 Hawthorn Road, Emneth. Proposed two storey side extension, first floor rear extension and demolition and construction of new garage. Permitted.

Planning Application 17/01672/F, Land at Fendyke Field, Hungate Road, Emneth. Two 4 bed chalet bungalows. Refused.

7.2 Parish Update Sessions on Monday 5th March and Tuesday 6th March at 6pm at the Town Hall, King's Lynn, noted. Topics covered the Local Plan, Street Naming and Numbering and Neighbourhood Plans.

8 General Correspondence

No report.

9 Borough Council of King's Lynn and West Norfolk Issues

No report.

10 Norfolk County Council issues

No report.

11 Norfolk County Council Highways Issues

11.1 Various potholes throughout the village to be reported by the Clerk.

These can be reported directly by individuals by using the following the link

<https://apps.norfolk.gov.uk/HighwaysDefect/> and is usually more beneficial to be reported by the person that has located the problem as pertinent questions to the issue are raised which are often not relayed second or third hand. Please try when possible to report these problems when you see them.

12 Footway Lighting issues

12.1 The sodium lamp footway lighting stock (49 lamps) has now been changed to LED lamps. An invoice is awaited.

² This application was considered via email during the Christmas period.

13 Playing Field issues

13.1 The old pavilion has now been cleared out and the roof made water tight. Pigeon spikes are to be erected on both buildings.

13.2 Plans for a building to host trampoline sessions are still being progressed.

13.3 The 2018 contract prices from Norse for the cutting of the football pitches and play area were agreed and signed.

13.4 It was noted that some of the trees need topping. Councillor McCourt to follow up with the Playing Field Committee.

13.5 It was resolved to renew the annual Fields in Trust membership at £50.00.

14 Agricultural Holdings

No report.

15 Cemetery Issues

15.1 It was resolved to,

- request a revised plan of the proposed new cemetery land at Hungate Road showing a linear section of the land (i.e running from left to right) rather than a slice (from top to bottom) as shown on the map provided. A dedicated central access into a cemetery car park would be required too.
- Investigations with the Borough Council regarding planning permission also need to be made.
- A price of £800.00 plus the cost of the hire of a digger from Cemetery Development Services in Bedford had been provided to carry out trial digs to test water levels. On going.

15.2 The Clerk reported two graves in the cemetery that have placed white stones on graves. Both parties concerned were written to but to date no action has been taken. The Clerk has written to them again to advise that these white stones need removing and if they are not removed then councillors will take action themselves to have them removed. Clerk to discuss with the Cemetery Committee.

16 Date of Next Meeting

16.1 The next meeting will be Tuesday 27th February 2018 at 6.30pm at Central Hall, Emneth.

Meeting closed at 8.30pm

Chairman’s signature