



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 31st January 2017 at 6.30pm at Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Towler, Councillor Oliver, Councillor Howard, Councillor Fleet, Councillor Wiles, Councillor Graham, Councillor Harper, Councillor Curtis, Councillor Groves, Councillor McCourt, Councillor White

Apologies: County Councillor Humphrey

Parish Clerk: Kate Bennett

Public: 5

MINUTES

1 Apologies for absence

1.1 Apologies were given and accepted as above.

2 Declarations of Pecuniary Interest

2.1 No declarations of pecuniary interest were given for any of the items on this month's agenda.

3 Minutes

3.1 It was resolved to accept the Minutes of the Ordinary Meeting of Tuesday 13 December 2016 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum

There were five members of the public present. Three of them wishing to make representations regarding Planning Application 16/02135/F at item 7.1 on the Agenda – Residential development consisting of x4 one bedroom retirement bungalows at rear of 22 Gaultree Square, Emneth.

Comments received from all three were considered by members before resolving to suspend any decision regarding this application until amended plans have been submitted clearly indicating two car parking spaces per unit together with a sufficiently drawn plan showing the position of the lay-by at the entrance to the proposed development. 11 in favour, 1 abstention.

5 Reports

5.1 Police Report

5.1.1 It was noted that the next *Safer Neighbourhood Panel Meeting* is on Wednesday 1st February at 7pm at Downham Market Town Hall.

5.1.2 An email from the Borough Council of King's Lynn & West Norfolk regarding future community engagement with parish councils was noted.

5.1.3 An email from Inspector Cant at Downham Market inviting a parish council representative to a meeting at Downham Market Police Station on Tuesday 7 March at 7pm to discuss local policing issues was noted. Councillor Waterfield to attend.

5.2 Borough Councillor Report

No report.

5.3 County Councillor Report

No report.

5.4 Parish Councillor Reports/Correspondence

5.4.1 It was resolved, with all in favour, to approve the Planning Minutes of Tuesday 3 January 2017 and these were signed as a true record of the meeting.

5.4.2 The Village Hall Committee had requested if the parish council would be willing to represent the parish as *title holders* to the village hall to enable it to continue to run as a charity. This is a role required by the Charity Commission but a *management committee* cannot *hold title* to a property. A *holding trustee* is a role for a local authority. It was resolved with all in favour for the parish council to become *title holders* for the village hall.

6 Finance

6.1 It was resolved, with all in favour, to approve the list of payments for the month.

Payments - January 2017					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett	1,460.60	0.00	1,460.60	d/d	46 hours
Kate Bennett Expenses	50.58	8.03	58.61	102778	Stamps, mileage, photocopying
Jean Eady	0.00	0.00	0.00	102779	
Nicola Lane	0.00	0.00	0.00	102780	
HMRC	229.00	0.00	229.00	102781	
Westcotec	87.66	17.53	105.19	102782	January 2017 maintenance
E.on	153.09	30.62	183.71	102783	December energy charges
Glazewing	80.78	16.16	96.94	102784	7/12/16 to 29/12/16 (4 weeks)
Advanced Payroll Services	15.00	0.00	15.00	102785	November payroll services
Warden & Son Ltd.	460.00	92.00	552.00	102786	To remove spoil from rear of cemetery into dyke
Advanced Payroll Services	15.00	0.00	15.00	102787	December payroll services
Glazewing	40.00	8.00	48.00	102788	Annual duty of care charge
HMRC	85.00	0.00	85.00	102789	
British Telecom	61.50	12.30	73.80	102790	Nov to jan Phone services (£12) Broadband (£49.50)
	2,738.21	184.64	2,922.85		

*salaries shown together

6.2 Income since the last meeting was noted at £844.80.

7 Planning Applications

7.1 To receive and consider Planning Applications and Decisions since the last meeting

Planning Application 16/02135/F, residential development consisting of x4 one bedroom retirement bungalows at rear of 22 Gaultree Square, Emneth. It was resolved with 11 in favour and 1 abstention to suspend any decision regarding this application until amended plans have been submitted clearly indicating two car parking spaces per unit together with a sufficiently drawn plan showing the position of the lay-by at the entrance to the proposed development.

Planning Application 16/02108/F, proposed new dwelling and detached garage at Land W of 118 Church Road, Emneth. It was resolved with all in favour to not make any comment on this application.

Planning Application 17/00047/O, residential development at land adjacent 83 Ladys Drove, Emneth. It was resolved with all in favour to recommend refusal to this application. The proposed development is of a cramped and over-intensive form and alien in design to its surroundings.

Planning Application 16/01776/F, retention of extension of the existing store/shed to provide swimming pool, toilet and shower facilities at 87 Elm High Road, Emneth. It was resolved with all in favour to not make any comment to this application as it was considered that insufficient information had been provided to be able to make a recommendation.

7.2 Decisions

Planning Application 16/01716/CU Change of use of ground floor from pub to restaurant and takeaway also change of use of first floor from bed and breakfast to residential use and addition of flue at 106 Elm High Road – parish council considered this application electronically and recommended approval to the BC on 17 January 2017 with a comment that ‘the parish council is keen to encourage rural enterprise in the village and does not wish to see the property fall into neglect’.

Planning Application 16/01894/F Retention of and extension to create four bay stables, hay barn with tack room at Walnut House, Fendyke Road – Permitted by the Borough Council.

Planning Application 16/01624/O Two proposed dwellings Land adjacent 72 Gaultree Square – Permitted by the Borough Council .

Planning Application 16/01696/F Erection of a 108 metre high fence to enclose part of the front of the property. A second 1.8 metre high fence to then be taken down the driveway to meet the garage wall creating an enclosed side garden area at 26 Raceys Close – Refused by the Borough Council.

Planning Application 16/01860/CU Change of use from private swimming pool to spa at Notlems, 45 Hollycroft Road - Permitted by the Borough Council.

Planning Application 16/01663/O Demolition of existing together with associated outbuilding and replacement with up to four dwellings at 2 Church Road – Refused by the Borough Council.

Planning Application 16/02113/LB Extension and alterations to Dial House, 269 Wisbech Road – Approved by the Borough Council.

7.3 To note appeal information to Secretary of State by C R Melton & Sons in relation to the refusal by the Borough Council for the construction of a bungalow at Land N 140 Church Road, Bambers Lane (16/01601/O). Any comments to be made by 23 February 2017.

8 General Correspondence

8.1 It was resolved with all in favour to make a donation of £50.00 to Norfolk Age UK.

9 Borough Council of King's Lynn and West Norfolk Issues

9.1 A letter regarding grounds maintenance arrangements for 2017/18 was noted.

10 Norfolk County Council issues

No report.

11 Norfolk County Council Highways Issues

11.1 Various potholes in the village to be reported.

11.2 The SAM2 camera had been on Elm High Road (opposite Morrisons) for ten days. The maximum speed recorded was 70mph.

12 Footway Lighting issues

No report.

13 Playing Field issues

No report.

14 Agricultural Holdings

14.1 Itech will install the security camera at the Ladys Drove allotments gateway w/c 7 February 2017.

15 Cemetery Issues

15.1 A quote is being sought from Coates (stonemason) to clean the war memorial in the churchyard.

15.2 Councillor Waterfield to pursue the overgrown trees in the churchyard with Country Grounds Maintenance.

16 Date of Next Meeting

16.1 The next meeting will be on Tuesday 28 February 2017 at 6.30pm.

Meeting closed at 7.50pm

Chairman's signature