

Minutes of Emneth Parish Council meeting held on Tuesday 15th January 2013 @ Emneth Central Hall, Emneth @ 7.00pm.

In attendance: Cllr. R. Waterfield (in the Chair), Cllrs. Mrs. G Harper, Mr. N Terrington, Mr. J Fleet, Mr. M Wiles, Mr. R Towler, Mr. S Curtis, Mr. J McCourt, Mr. M White, Mrs. Y Howard
Apologies: Cllrs. Mrs. O Graham, Mr. P Oliver, Mr. C. Crofts
Parish Clerk: Kate Bennett
Public: None

570. Apologies & Reasons for absence

570.1 There were apologies for absence as listed above.

571. Declarations of Interest

571.1 Cllr. Howard declared an interest in Item 12.1 on the Agenda, Further enquiries for future burial ground, Cemetery Issues.

572. Minutes

572.1 The minutes of the meeting of the Full Council held on Tuesday 4th December 2012 were agreed and signed as a true record by the Chairman.

There were no members of the public in attendance so no need to adjourn for the public session.

573. Reports

573.1 Police Report – nothing to report this month.

573.2 Borough Councillor Report – nothing to report this month.

573.3 County Councillor Report – nothing to report this month.

573.4 Parish Councillor Reports/Correspondence – The Minutes from the last joint parish council meeting held on Monday 10th December @ 7.00pm at Emneth were circulated and noted. Those attending felt it was still a useful meeting to be a part of.

573.5 Cllr. Terrington reminded Council that the Clerk's 6 month review is now overdue. This to be an agenda item for the next meeting.

574. Finance

574.1 Finances since last meeting.

Accounts for payment January 2013						
NO	Name	Chq No	Description	Net	VAT	Total
122	Kate Bennett	102263	Mileage & stamps	40.47	3.29	43.76
123	E.on	102264	Oct, Nov & Dec Street lighting	420.62	84.13	504.75
124	Westcotec	102265	December street light maintenance	74.50	14.90	89.40
*125	Jean Eady	102266	December salary	*inc below		
*126	Nicola Lane	102267	December salary	397.42	0.00	397.42
127	EPFC	102268	Quarterly grant	750.00	0.00	750.00
128	R Waterfield	102269	Rubbish sacks	18.46	3.69	22.15
129	CGM Landscapes	102270	To clear fallen branch from tree in cemetery	294.00	58.80	352.80
Total				1995.47	164.81	2160.28
*salaries shown together for data protection						

All were in favour to pay this month's invoices.

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574.1.1 Cllr. Terrington asked how much the village hall room hire was for each meeting. Cllr. Waterfield confirmed that it is £12/meeting.

574.1.2 Cllr. McCourt requested a Dispensation Form for the purposes of setting the budget.

574.2 To receive a report of income received & outstanding accounts.

Received

Coleman	£44.37	Agricultural land rent
Mann	£66.55	Agricultural land rent
Smith	£88.74	Agricultural land rent
Hill. R	£849.64	Agricultural land rent
Hill. O	£44.37	Agricultural land rent
Hill. G	£177.48	Agricultural land rent
Dignity Funerals	£100.00	Cemetery
Clingo	£775.00	Cemetery
Bailey	£375.00	Cemetery
	<u>£2521.15</u>	

Outstanding

Lankfer	£870	Agricultural land rent
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575. Planning

575.1 To receive Planning Applications/Decisions.

Planning app 12/02036/F – Proposed self - contained annexe at Land at X548987 Y305991 South of Outwell Road, Emneth.

On a proposal by Cllr. Harper, seconded by Cllr. Curtis and all in favour to make no comment as only the entrance to this application is in the Emneth parish and there are no concerns on highways grounds.

575.2 Cllr. White joined the meeting at 7.10pm.

575.3 The Minutes of the Planning Meeting of 8th January 2013 were accepted as a true record of the meeting. Proposed by Cllr. Terrington and seconded by Cllr. Wiles.

575.4 Cllr. Terrington proposed that the Chairman & Clerk investigate the feasibility of introducing 'E-planning' to Emneth PC, seconded by Cllr. Howard. After a brief discussion, it was generally felt that Council would prefer to meet as they do now to discuss planning applications. E-planning is available with BCKLWN but you have to have access to the internet to make use of this and not all Emneth PC councillors do.

575.5 Councillors were reminded of the Planning Update sessions being hosted by BCKLWN in February. Clerk & Cllr. Howard to attend on Thursday 7th February @ 9.00a.m.

576. Correspondence

576.1 The information sheet from NCC regarding Better Broadband for Norfolk was noted.

576.2 Information from NCC Highways on funding for Small Highways Projects was noted.

576.3 NCC Scam Awareness workshop dates in February were noted.

577. Borough Council of KL & WN issues.

577.1 An email, forwarded on to the Clerk by Cllr. Crofts, from a local resident was noted regarding the situation of cars parking dangerously outside the school and nursery during drop off and collection times. The Parish Council discussed this situation which is not a new one to them. Cars

have parked outside the school & nursery for years making it an extremely busy area of the village at certain times of the day. Both the Police & Highways are fully aware of this, as they are in many other Parishes, but little action is ever taken. This is not a Parish Council issue although the Council clearly has concerns but it is the responsibility of the school to try and work with the parents to encourage them to park sensibly and safely (which the school does) and also the responsibility of the Police & the Highways department. Clerk to contact the resident concerned with this information.

577.2 A letter from BCKLWN was noted regarding changes to the Council Tax Base 2013/14. The Finance Committee will meet to discuss the implications of this letter and formulate a proposal accordingly & report their proposals at an Extraordinary Meeting tbc to enable a response to the BCKLWN by their deadline of 14th February 2013.

578. Norfolk County Council issues.

578.1 Highway Issues.

- 578.1.1 A bush between the road and dyke edge, adjoining number 110 Hollycroft Road, needs cutting back. Clerk to pass this to the Rangers for their next visit.
- 578.1.2 The manhole behind the village hall needs repairing.
- 578.1.3 Several potholes, x4 10" deep, along Elmside, Emneth reported again. These have already been reported to NCC Highways and have been programmed to be repaired.
- 578.1.4 x2 potholes along Hawthorn Road to be reported.
- 578.1.5 Top of Elmside (where it joins Hollycroft Road), the side of the road has collapsed from the use of the dust cart.
- 578.1.6 Pothole Church Road close to junction with Lady's Drove. (already reported).
- 578.1.7 Pothole Hollycroft Close. (already reported).
- 578.1.8 Flooding at Gaultree Square East at the junction with Hungate Road. (already reported).
- 578.1.9 Puddles on the footpath o/s 2 Lady's Drove. (already reported).
- 578.1.10 Large puddle at the junction of Cake Lane & Church Road. (already reported).
- 578.1.11 x3 road name plates reported that need repairing, Lady's Drove, Bambers Lane & Outwell Road.
- 578.1.12 Clerk to arrange another meeting with Martin Edmunds.

579. Footway Lighting issues.

579.1 Several faults reported this month to Westcotec.

580. Playing Field issues.

580.1 Cllr. Waterfield to go to the planning department at BCKLWN for copies of the various planning consents required.

580.2 An email from Stuart Kierman regarding a problem with moles at the playing field was discussed. Cllr. Waterfield to contact one of Cllr. White's associates who charges £5/mole to see if the problem can be sorted. Proposed by Cllr. Terrington, seconded by Cllr. Howards – all were in favour.

581. Cemetery issues.

581.1 Cllr. Howard left the meeting.

581.2 Cllr. Waterfield reported that Mr. Nash (Property Services @ BCKLWN) has advised that the BCKLWN is now not able to act on the PC's behalf as previously proposed by Tom Mayes. The only way that the Borough could potentially be able to advise the Parish would be to act on behalf of the Parish on an agency basis in return for a fee for advice given. Cllr. Waterfield proposed that the Council engage the services of John Maxey. Proposed by Cllr. Waterfield & seconded by Cllr. Curtis – all were in favour.

581.3 Anna Warren from the Environment Agency has confirmed that apart from the watercourse that runs along one side of the plot of land under consideration, there are no sensitive receptors nearby and that there should also be no risk to ground waters reference burials due to the type of

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geology in this general area. The email confirms that our proposal will not pose a risk to the adjacent watercourse either, particularly if we are only expecting around 10 burials per year. A stipulation is made though of no burials within 10 meters of any field drain or within 30 meters of any other watercourse or spring. There should also be no burials directly into standing water. Cllr. Waterfield proposed to contact the BCKLWN for some pre-application advice regarding the change of use of the proposed plot of land – seconded by Cllr. Harper, all were in favour.

Cllr. Howard re-joined the meeting.

582. Agricultural holdings.

582.1 All Invoices for 2011/12 land rent have now been paid apart from Mr. Lankfer.

582.2 Cllr. Terrington asked if any enquiries had been made yet to Mr. R. Hill regarding the under draining of his allotment land by Mr. Lankfer and the type of crop he would be planting to ensure minimal disturbance. Cllr. Waterfield confirmed that he had not yet approached Mr. Hill regarding this.

583. Date of Next Meeting.

583.1 The next meeting will take place on Tuesday 26th February 2013 @ 7.00pm.

Meeting closed at 8.20pm

Chairman's signature -----