

EMNETH PARISH COUNCIL

Draft Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 23 February 2016 at 7.00pm at Emneth Central Hall

In attendance: Cllr. Waterfield (Chair), Cllr. Towler, Cllr. White, Cllr. Green, Cllr. Oliver, Cllr. Graham, Cllr. Howard, Cllr. Fleet, Cllr. Curtis, Borough Cllr. Crofts

Apologies: Cllr. Harper, Cllr. McCourt

Parish Clerk: Kate Bennett

Public: 0

MINUTES

1. Apologies for absence

1.1 Apologies for absence were given as listed above and accepted.

2. Declarations of Pecuniary Interest

2.1 There were no declarations of pecuniary interest made on this month's agenda.

3. Minutes

3.1 The Minutes of the Ordinary Meeting of Tuesday 12 January 2016 were agreed and signed as a true record of the meeting by the Chairman.

4. Public Forum

No members of the public were present so there was no need to adjourn the meeting for a public forum.

5. Reports

5.1 Police Report

5.1.1 Recent *Safer Neighbourhood Action Panel* Minutes were circulated and it was noted that PCSOs will no longer be able to attend parish council meetings.

5.1.2 The SAM2 camera has been deployed along Lady's Drove for the last two weeks.

5.1.3 It was noted that five vehicles had been caught speeding by the Police along the Hungate Road in a fifteen minute period. The registered owners of these vehicles will be sent a warning letter from the Police.

5.2 Borough Councillor Report

5.2.1 The Borough has not increased their share of council tax for next year. The support grant provided from government is less each year and only expected until 2020. Savings still need to be made.

5.2.3 The 2016-17 Budget is to be approved later on this week with a *Scrutiny Structures Group* being created to identify areas where the council can be more cost effective. Shared services are always being considered.

5.2.4 The Borough Council still lack a five year land supply, one of many Borough Councils in a similar situation. Planning rules and regulations will return once the land bank has been supplied.

5.2.5 The *Local Development Framework* document is on-going. A further six week public consultation will take place once the Inspector has concluded his examination.

County Councillor Report

No report.

5.4 Parish Councillor Reports/Correspondence

5.4.1 The Minutes of the Planning Meeting of Tuesday 9 February 2016 were signed and agreed as a true record of the meeting.

5.4.2 It was resolved to change the start time of the monthly Ordinary Meetings to 6.30pm with immediate effect.

5.4.3 A draft copy of a suggested *Grant Awards Policy* for the parish council and an *Application Form* had been previously circulated to councillors for consideration and comment and it was resolved to adopt this *Policy* and *Application Form* in the format supplied.

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6. Finance

Payments for authorisation - February 2016					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett*	1,371.90	0.00	1,371.90	d/d	Monthly wages
Kate Bennett expenses	64.54	7.58	72.12	102643	Mileage, stamps, stationery & new wireless keyboard and mouse
Nicola Lane*	0.00	0.00	0.00	102644	21 Dec to w/c 8 Feb 88 hours
Jean Eady*	0.00	0.00	0.00	102645	6th January 2-016 to 23 February 2016 - 43 hours
HMRC	71.80	0.00	71.80	102646	JE £57.80 and KB £14.00
Westcotec	175.32	35.06	210.38	102647	January & February maintenance
E.on	176.94	35.39	212.33	102648	January street lighting
Norfolk Age UK	25.00	0.00	25.00	102649	Donation
BT	46.50	9.30	55.80	102650	Internet services
Upwell Parish Council	21.92	0.00	21.92	102651	Annual contribution to filling of grit bins at Health Centre car park in Upwell
Emneth Design	21.25	0.00	21.25	102652	Website update service
BCKLWN	469.56	93.91	563.47	102653	Dog waste bin emptying - 7 bins at £1.29/empty, 52 weeks (gone up from £1.25)
BCKLWN	200.00	0.00	200.00	102654	Annual contribution towards maintenance of community car park in Upwell
*salaries shown together	2,644.73	181.24	2,825.97		

6.2 Income since the last meeting was noted at £2445.00

7. Planning

Applications

7.1 To receive new Planning Applications & Decisions

Planning application 16/00242/O Outline Application, residential at Land at Church Road, Emneth. It was resolved to *approve* the application.

Decisions

Planning application 15/01970/LDP 1 The Lovells, Emneth. Application for a lawful development certificate for a new garage. Permitted. Noted.

Planning application 15/02103/F Land East of 191 Outwell Road, Emneth. Proposed 2 new dwellings. Refused. Noted.

7.2 It was resolved to sign the petition sent from the National Association of Local Councils regarding the government introducing a limited third party right of appeal by giving parish councils a right to appeal planning decisions to the Planning Inspectorate.

8. General Correspondence

8.1 The latest Newsletter from Norfolk Association of Local Councils was circulated.

8.2 Information regarding Norfolk County Council's 2016-17 budget was circulated.

8.3 Information from Anglian Water regarding a new campaign '*Pollution Watch*' was considered. It was resolved for the Clerk to write to Environmental Services at the Borough Council of King's Lynn and West Norfolk regarding pollution concerns at the lorry wash along the A47.

9. Borough Council of King's Lynn and West Norfolk Issues

9.1 The 2016-2017 Trade Refuse Container and Collection Agreement was considered at £1470.52. It was resolved for the Clerk to investigate further quotes with *Biffa* and *Singh*.

10. Norfolk County Council issues

No report.

11. Norfolk County Council Highways Issues

No report.

12. Footway Lighting issues

12.1 The inventory with UK Power Networks had recently been updated by the Clerk with UK Power Networks.

13. Playing Field issues

13.1 Thanks to be recorded to Mr. John Cousins for his help at the playing field with removing the old hedge, moving the container and erecting a new fence. Repairs to the old pavilion are on-going.

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13.2 A request from Hungate Football Club had been received for a donation towards the purchase of a defibrillator for the centre of the village. It was resolved that in principle this is an excellent idea but further information is required at the next meeting before a decision on the amount of the donation can be decided.

14. Cemetery issues

14.1 Cllr. Waterfield & Cllr. Green to measure the dyke that requires piping and filling to determine the quantity of soil & pipes required.

14.2 Councillors noted that there had been an unfortunate error at the cemetery by W Bailey & Sons (funeral director) with ashes being interred into a plot that had been reserved for someone else in the village. Those concerned had been notified and were happy to relocate their reserved plot to another location.

14.3 The erection of a new memorial in the cemetery had raised concerns as it seemed quite large but the Clerk confirmed that the memorial is within the permitted measurements of the parish council's regulations.

15. Agricultural holdings

15.1 Mr. Coleman, Hill and Mann's revised contracts have been returned, signed.

15.2 Still awaiting signed contract from Mr. Lankfer.

16. Date of Next Meeting

16.1 The next meeting will be on Tuesday 29 March 2016 at 6.30pm.

Agenda items for the next meeting,

- Trod at Hungate Road (PPS 2016 2017)
- To consider revising memorial regulations at the cemetery

Meeting closed at 8.20pm

Chairman's signature