

Meeting Minutes of Emneth Parish Council
Tuesday 14th December 2021 at 6.30pm held at Emneth Central Hall (draft)

Parish Councillors present: Yvonne Howard, Michael Pearson, Roland Fry, Lloyd Groves (Chair), Mike Wiles, Mick White, Dan Finnis and Phil Leakey. Also present: Kate Bennett (Parish Clerk)

Apologies were received from Julian McCourt, Brenda Poole and Mark Purchase

1 Welcome

The Chairman welcomed everyone to the meeting.

2 Apologies for absence

Apologies were received from Julian McCourt, Brenda Poole and Mark Purchase.

3 Members' Declarations of Interests in items on the agenda and any dispensations required considered

No declarations of interests were given and no dispensations were required.

4 Open Forum for Public Participation: 15 minutes; no report

5 To approve the Minutes of the meeting held on 30th November 2021

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

6 Clerk to provide an update on matters not included on this month's Agenda; no report.

7 Finance

- a) It was resolved to approve all outstanding payments per the December payments list.
- b) Income since the last meeting was noted at £386.22.

8 Planning

- a) To consider planning applications since last meeting;

Planning Application 1: Planning application 21/02253/F proposed bungalow at land North West of 52 Elmside, Emneth; it was resolved to *object* to this application based on it being outside the development boundary.

9 To discuss Parish matters

- a) The straightening up of some fence posts and wires on private land in the parish was further discussed; Clerk to investigate and write to the owners if necessary.

10 Cemetery Issues

- a) It was noted that the new bench for the cemetery is now in situ. Thanks to Phil Leakey and Dan Finnis for erecting and installing it.

11 Allotment Land issues

- a) All land rent invoices for the year have now been paid.

12 To discuss Village Hall issues

- a) A CCTV camera has been installed in the front car park; the rear one will be fitted when a wifi extender to provide coverage to the rear and the correct batteries have been purchased.

13 To discuss Playing Field issues

- a) Councillor Groves further outlined a proposal to introduce a new woodland/picnic area at the playing field in a bid to a) support current initiatives to plant more trees and b) to encourage biodiversity in the area. He had received a quote of £35.00 per tree including a tree guard, a post and tree tie plus £200.00 for labour to plant the trees. A further update on progress will be provided at the January 2022 meeting.

14 To discuss Norfolk County Council issues including highways

- a) Councillor Wiles reported the uneven road edge outside his property at Elmside and reported that new white lines will be painted here after Christmas.

15 To note any communications from the Police since last meeting

- a) Our Community Engagement Officer is Paula Gilluley paula.gilluley@norfolk.police.uk
- b) Residents are encouraged to report any anti-social behaviour issues on the Police 101 non-urgent number.

16 Items for the next meeting agenda

- Village Hall hire costs
- British Telecom charges at Central Hall for the phonenumber and broadband services
- To agree the updated Playing Field Caretaker contract
- To receive a copy of the annual Playing Field Accounts
- To resolve on expenditure to remove the spoil heap in the cemetery
- To resolve on the grant monies received from Norfolk Community Foundation last year for VE Day celebrations to be returned as requested

17 To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed

18 To discuss particulars of the Playing Field Caretaker's contract

- a) The particulars in question were further discussed; Councillor Groves agreed to action and report back at the January 2022 meeting.

19 Date of Next Meeting

The next meeting will be held on Tuesday 25th January 2022 at 6.30pm in the Committee Room at Central Hall.

Meeting closed at 7.00pm

Chairman's signature

Emneth Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
169	13/12/2021		Unity Current Account		Salary	Nicola Lane	Z	241.28		241.28
170	13/12/2021		Unity Current Account		Salary	HM Revenue and Customs	Z	40.40		40.40
163	14/12/2021		Unity Current Account		Electricity	npower business solutions	L	45.21	2.26	47.47
158	14/12/2021		Unity Current Account		Refuse collection	Veolia Ltd.	S	132.10	26.42	158.52
161	14/12/2021		Unity Current Account		Cemetery	CGM Group	S	32.75	6.55	39.30
162	14/12/2021		Unity Current Account		Expenses	British Telecom	S	37.45	7.49	44.94
164	14/12/2021		Unity Current Account		Street lights	Westcotec Ltd.	S	87.66	17.53	105.19
166	14/12/2021		Unity Current Account		Expenses	Lloyd Groves	S	34.46	6.89	41.35
155	14/12/2021		Unity Current Account		Expenses	Emneth Design PC Repair Se	Z	76.48		76.48
156	14/12/2021		Unity Current Account		Expenses	Emneth Design PC Repair Se	Z	27.50		27.50
157	14/12/2021		Unity Current Account		Playing Field	Playing Field Committee	Z	750.00		750.00
159	14/12/2021		Unity Current Account		Payroll	Advanced Payroll Services	Z	15.00		15.00
160	14/12/2021		Unity Current Account		Expenses	Emneth Central Hall	Z	22.50		22.50
165	14/12/2021		Unity Current Account		Expenses	Kate Bennett	Z	82.68	3.60	86.28
167	14/12/2021		Unity Current Account		Salary	Kate Bennett	Z	708.40		708.40
168	14/12/2021		Unity Current Account		Salary	Jean Eady	Z	150.46		150.46
Total								2,484.33	70.74	2,555.07