



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 17th December 2019 at 6.30pm, Emneth Central Hall

In attendance: Councillor Wiles, Councillor Groves (Chair), Councillor White, Councillor Pearson, Councillor Oliver, Councillor Purchase, Councillor Curtis

Apologies: Councillor Harper, Councillor Fry, Councillor Howard, Borough Councillor Crofts, County Councillor Humphrey

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 1

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 Apologies for absence

Apologies were given as above and approved.

3 Declarations of Pecuniary Interest

There were no declarations of pecuniary interests given for any item on this month's agenda.

4 Minutes

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

5 Public Forum¹

The meeting was temporarily suspended to hold the Public Forum.

A resident of Mill Road was present and reported his concerns with speeding in the village, particularly along Church Road and Mill Road. The Chairman reassured him that the parish council is fully aware of the on-going issues with speeding in the parish and the council's constant efforts to try and minimise these although sometimes it is felt they are fighting a losing battle. The SAM2 camera is regularly in force throughout the parish in a bid to try and slow road users down. The resident present also reported the large amounts of litter in and around the village but thanked the parish's two litter pickers who do a great job.

6 Reports

a) Police Report;

- Any anti-social behaviour in the village should be reported on the non-emergency number 101.

b) Borough Council Report; no report.

c) County Councillor Report; no report.

d) Parish Councillor Reports/Correspondence

- 'VE Day 75' will be celebrated internationally for three days from Friday 8th May 2020 to Sunday 10th May 2020 with the Friday being a bank holiday (moved from Monday 4th May 2020). A village celebration is being considered, possibly a family disco. The Clerk has applied to the *Norfolk Community Foundation* for £500.00 funding towards the event and the parish council has resolved to initially allocate £3,000 from general reserves towards the occasion and hold a further £2000 in reserves if needed. The parish council intends to hold a Public Meeting at the Methodist Chapel on Tuesday 21st January 2020 at 7pm and to invite all residents, local groups etc. who might be interested in helping with the event to attend and share ideas etc.
- The 2020 parish council meeting dates were circulated.
- Discussions surrounding a proposed incinerator for Wisbech to be deferred to the January meeting.

¹ The Public Forum is 15 minutes.

- The next *Friends of Elm & Emneth Towpath* meeting is 14th January at 6pm at Elm Parish Council offices at Begdale Road, Elm.

7 Finance

- a. It was resolved to approve the payments list since last meeting.

Payments - December 2019					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett	1058.68	0.00	1058.68	dd	Salaries - Clerk, Litter Picker, Playing Field Caretaker
Kate Bennett Expenses	55.21	5.47	60.68	103240	Mobile, mileage, internet, postage, photocopying etc.
Jean Eady	0.00	0.00	0.00	103241	31 hours
Nicola Lane	0.00	0.00	0.00	103242	33 hours
HM Revenue and Customs	134.40	0.00	134.40	103243	PAYE
E.on	57.67	2.88	60.55	103244	November charges
Advanced Payroll Services	15.00	0.00	15.00	103245	October payroll services
British Telecom	38.70	7.74	46.44	dd	February broadband services
British Telecom	26.30	5.26	31.56	dd	November phone services
Emneth Playing Field Committee	750.00	0.00	750.00	103246	Quarterly grant
Veolia Ltd.	95.85	19.17	115.02	103247	x7 collections - trade refuse collection
Emneth Design	66.48	0.00	66.48	103248	Annual website hosting fee
Westcotec	87.66	17.53	105.19	103249	Street light maintenance fee - December 2019
	2,385.95	58.05	2,444.00		

*salaries reported together (data protection).

- b. Income since the last meeting was noted at £800.00 (cemetery).
 c. The Clerk is progressing moving the parish council's bank accounts to Unity Trust Bank.

8. Planning Applications

- a) **To receive and consider *Planning Applications* since the last meeting;**
- **Planning Application 19/02053/F**, Variation of condition 5 of 15/01532/OM to allow works to commence on site at Land West of Playing Field, Hungate Road, Emneth. It was resolved to *approve* the application.
- b) **To note any appeal notifications since last meeting;** no report.
- c) **To note any decisions made at the Borough Council since last meeting**
- **19/0142/F** Church Farm, Church Road, Emneth two storey extension to rear of dwelling following demolition of rear lean-to extension and modern conservatory; *withdrawn*.
 - **19/01675/F** Our Way, Church Road, Emneth two storey side/rear extension to dwelling; *approved*.
 - **19/01814/F** Springfield, 60 Outwell Road, Emneth erection of replacement dwelling; *refused*.
- d) Correspondence relating to footway lighting requirements at the new development at Hungate Road (BD Upton Builders Ltd.) was noted and approved; 8 footway lights to be installed at the development by BD Upton Builders and maintained by the parish council.

9 General Correspondence

- a) It was noted that to date the dog waste bin at Elmside has not been emptied since installed as it does not meet the health and safety requirements of the Borough Council to empty. It needs to be lowered to 900mm from the ground; Clerk to arrange with the contractor.
- b) It was noted that the footway light at The Lovells has been reported as out.

10 Norfolk County Council Highways Issues

- a) If Norfolk County Council are giving away trees the parish council would be interested in up to 100 of them.

11 Playing Field issues

- a) The parish council would like to replace the poplar trees removed from the playing field with either oak, ash or maybe silver birch trees; on-going.
- b) A new sign will be erected to confirm that the gates will be closed at dusk and opened at dawn. In the winter time they will be locked at roughly 4.30pm and in the summer 9.00pm.

12 Cemetery Issues

- a) Approval from the Diocese to carry out works to the high-risk trees in the churchyard has now been received. It is hoped that CGM Group will carry out the work to these trees as soon as the weather permits.
- b) With the limited amount of burial space now available in the parish discussions regarding future burial ground for the village continued with the possibility of building a three tier, stone Commemorative Wall in the cemetery for cremations only which could hold up to 260 cremation urns. It should be noted that this is a civil cemetery and therefore the Diocese has no jurisdiction over it. Planning permission will be required and the Diocese consulted for their opinions at this time. A similar wall can be seen at Mintlyn Crematorium. Burials/cremations will be offered to *residents* of the parish *only* as of 1st January 2020 i.e. prohibit non-resident reservations for burial plots and any future non-resident burials. Plots and burials may be reserved and carried out respectively before the 1st January 2020 but not after this date. This decision to be advertised as widely as possible over the next few months. It should be noted that the provision of cemetery services within a parish is a discretionary service and if burial space cannot be offered within Emneth then residents/non-residents will have to go elsewhere, maybe a neighbouring parish.

13 Agenda Items for the next meeting

- Future burial ground for the parish – advertising of non-resident burials and further discussion for a commemorative wall in the cemetery.
- VE Day 75 celebrations
- Proposed incinerator for Wisbech

14 Date of Next Meeting

- a) The next meeting will be Tuesday 28th January 2020 at 6.30pm at Emneth Central Hall.

Meeting closed at 7.20pm

Chairman’s signature