

EMNETH PARISH COUNCIL

Draft Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 1st December `2015 at 7.00pm at Emneth Central Hall

In attendance: Cllr. Waterfield (Chair), Cllr. Curtis, Cllr. Towler, Cllr. McCourt, Cllr. Harper, Cllr. White,

Cllr. Green, County Cllr. Humphrey

Apologies: Cllr. Fleet, Cllr. Graham, Cllr. Oliver, Cllr. Howard, Borough Cllr. Crofts

Parish Clerk: Kate Bennett

Public: 0

MINUTES

1. Apologies for absence

1.1 Apologies for absence were given as listed above and accepted.

2. Declarations of Pecuniary Interest

2.1 There were no declarations of pecuniary interest made on this month's agenda.

3. Minutes

3.1 The Minutes of the Ordinary Meeting of Tuesday 27th October 2015 were agreed and signed as a true record of the meeting by the Chairman.

There were no members of public present so no need to adjourn the meeting for a public forum.

4. Reports

4.1 Police Report

4.1.1 The date of the next SNAP meeting was noted, Wednesday 2nd December at 7pm.

4.2 Borough Councillor Report

4.2.1 Budget preparations are the main focus at the moment.

4.2.2 The Borough has signed a *development management agreement* to build up to 600 homes to either sell or rent. A planning application has been submitted for 130 new homes at Marsh Lane, Kings Lynn – 110 homes will be for sale and 20 affordable homes. 54 houses have been sold to date. The Borough has invested £1,000,000.00 in the project as has Norfolk County Council.

4.2.3 Auditors have highlighted that the Borough are not currently receiving enough money from central government but also noted the Borough's good track record of financial management.

4.3 County Councillor Report

4.3.1 Currently carrying out a financial/budget consultation 'Re-imagining Norfolk'. Everyone is encouraged to participate. The closure of two local fire stations is being considered.

4.3.2 A 1.99% suggested increase in council tax is proposed which would provide extra funds of £6,000,000 year on year. Council Tax has not been increased for 4-5 years.

4.3.3 The Council have to make savings of £111,000,000.00 over the next three years.

4.4 Parish Councillor Reports/Correspondence –

4.4.1 The Minutes of the Planning Meeting of Thursday 12th November 2015 were signed and agreed as a true record of the meeting.

4.4.2 Discussions regarding the changing of the start time for Ordinary Meetings from 7.00pm to 6.30pm to be deferred to the January 2016 meeting.

4.4.3 The 2016 Meeting Dates were circulated.

4.4.4 Information regarding providing a workplace pension for staff was noted. The staging date for Emneth Parish Council is April 2017.

4.4.5 Information from NorfolkALC regarding audit procurement from 2017 was noted and it was agreed to opt into the new *sector led body* set up by NorfolkALC/SLCC/ADA to provide assistance with this.

5. Finance

Payments for authorisation - November & December 2015					
<u>Payee</u>	<u>Goods/ Services</u>	<u>VAT</u>	<u>TOTAL</u>	<u>dd/chq</u>	<u>Supplier/Service</u>
Kate Bennett*	986.20	0.00	986.20	d/d	Monthly wages
Kate Bennett expenses	145.44	6.71	152.15	102619	Mileage, stamps, stationery, annual dropbox renewal, balance of November wages (£67.62)
Nicola Lane*	0.00	0.00	0.00	102620	44 hours
Jean Eady*	0.00	0.00	0.00	102621	26 hours, 28th October to 24th November inclusive
HMRC	48.80	0.00	48.80	102622	JE £34.80, KB£14.00
Westcotec	87.66	17.53	105.19	102623	November maintenance
E.on	176.94	35.39	212.33	102624	October energy
Emneth Design	21.25	0.00	21.25	102625	website update service
Emneth Central Hall	266.00	0.00	266.00	102626	Hire of committee room for 2015 meetings
British Telecom	46.50	9.30	55.80	102627	Rental charges 1Nov to 31Jan
CGM	140.00	28.00	168.00	102628	Mowing c/yard.cemetery/Mg sign & Betsy Pad mowing
Yvonne Howard	13.05	0.00	13.05	102629	Mileage to planning training 12/10/15
Terry Wiles	100.00	0.00	100.00	102630	Churchyard clearance
Emneth Design	66.48	0.00	66.48	102631	Annual website hosting fee
	2,098.32	96.93	2,195.25		

*salaries shown together re data protection

5.2 Income since the last meeting was noted at £430.17 (£359.57 land rents, £70.60 Nordelph Parish Council, training).

EMNETH PARISH COUNCIL

6. Planning

6.1 To receive Planning Applications/Decisions

Applications

6.1 To receive new Planning Applications & Decisions

Planning app 15/01841/F Proposed automatic truck wash including additional hardstanding (part retrospective) at A47 car wash, Emneth Services, North Wisbech Bypass, Emneth. *This application to be deferred to the Planning Meeting on Tuesday 8th December 2015.*

Decisions

Planning application 15/01105/F Barn North of 84 Church road Emneth, proposed barn conversion to dwelling – application permitted. *Noted.*

Planning application 15/01494/F 139 Elm High Road, Emneth proposed 10 bay cattery & 2 bay isolation unit – application permitted. *Noted.*

Planning application 15/01110/NMA_1 34 Hungate Road, Emneth non material amendment to planning consent 15/01110/F demolition of existing dwelling and replacement with new dwelling – application permitted. *Noted.*

Planning application 15/01493/F West of St. Clair, Scarfield Lane, Emneth Proposed x3 4 bed dwellings with garages – application permitted. *Noted.*

Planning application 14/01714/OM Land off Elm High Road, Outline application for up to 117 dwellings all matters reserved apart from access – to be considered at Planning Committee on Monday 7th December – approval recommended. *Noted.*

7. General Correspondence

7.1 An email from a resident regarding dog fouling along the footpath from Lady's Drove to the village and around the Gaultree Square area was noted.

7.2 An email requesting information on a gentleman's family history was circulated and discussed. Clerk to action.

7.3 An email requesting a circus visit the village was noted. Clerk to action.

7.4 A thank you letter received for the donation given to Tapping House, Norfolk Hospice was noted.

7.5 A letter from Norfolk Citizens Advice requesting a financial contribution was noted. Clerk to advise that this year's allocation for 'donations' has been spent.

8. Borough Council of KL&WN issues

8.1 Nominations are being sought for the *Mayor's Civic Awards for Voluntary Service*. Any nominations to be sent to the Clerk.

8.2 This year's Council Tax Support Grant from the Borough is £1590.00.

9. Norfolk County Council issues

9.1 The SAM2 sign has been situated along Hollycroft Road approaching the school this month.

10. Norfolk County Council Highways Issues

10.1 County Cllr. Humphrey confirmed that Norfolk County Council are dealing with the overgrowth encroaching onto the road along Hawthorn Road.

10.2 Clerk to report the sunken Anglian Water manhole cover outside 58 Gaultree Square.

11. Footway Lighting issues

No report.

12. Playing Field issues

12.1 It was resolved to accept the contract from *Norse Grounds Maintenance* for the 2016 season. There is a 5% increase on last year's prices due to the increase in the minimum wage.

12.2 A discussion took place regarding the repairs required to the old pavilion. Cllr. Green and Cllr. Waterfield to progress.

13. Cemetery issues

13.1 Cllr. Waterfield & Cllr. Green to measure the dyke that requires piping and filling to determine the quantity of soil & pipes required.

14. Agricultural holdings

14.1 Outstanding land rents were noted. Clerk to action.

14.2 An agreement has been reached with Mr. Lankfer. He has accepted a three year tenancy commencing 11th October 2015. Year one (2015/16) to be £95.72 per acre then a 5% increase for years two and then three.

14.3 Leases have been sent out to Mr. O Hill & Mr. Mann for 0.5 acre each at H2, Lady's Drove.

15. Date of Next Meeting

15.1 The next meeting will be on Tuesday 12th January 2016 at 7.00pm.

EMNETH PARISH COUNCIL

Agenda items for the next meeting,

- Start time of ordinary meetings
- Progress with repairs to old pavilion
- Progress with the filling of the dyke at the cemetery

Meeting closed at 8.15pm

Chairman's signature

DRAFT