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### **Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 2<sup>nd</sup> December 2014 at 7.00pm at Emneth Central Hall**

**In attendance:** Cllr. Waterfield (Chair), Cllr. Wiles, Cllr. Curtis, Cllr. Howard, Cllr. Oliver, Cllr. Fleet, Cllr. Terrington, Cllr. Harper, Cllr. McCourt, Cllr. Graham, Cllr. Towler, Cllr. White, County Cllr. H Humphrey

**Apologies:** Cllr. Crofts

**Parish Clerk:** Kate Bennett

**Public:** 1

#### **1. Apologies for absence**

1.1 Apologies were given for absence as listed above and accepted.

#### **2. Declarations of Pecuniary Interest**

2.1 There were none.

#### **3. Minutes**

3.1 The Minutes of the Ordinary Meeting held on Tuesday 28<sup>th</sup> October 2014 were agreed and signed as a true record of the meeting by the Chairman.

The meeting was suspended to allow time for the public forum. A resident volunteer from the village was present to request a donation for the East of England Ambulance Service. He is a Community First Responder and is trying to raise £554.40 for 3 pieces of equipment. This item to be on the agenda in January.

#### **4. Reports**

4.1 **Police Report** – nothing to report this month.

4.2 **Borough Councillor Report** – The Preferred Options for the Site Allocations Document Plan was approved at Full Council on 27<sup>th</sup> November 2014. The BCKLWN Community Infrastructure Levy percentages were noted; 15% for the parish, 25% if the parish has a Neighbourhood Plan. This is an infrastructure levy that developers are charged by the BCKLWN.

4.3 **County Councillor Report** – The new Managing Director proposes to encourage power to communities, community enablement, to encourage communities to do things for themselves. Two interim directors will be put in post, 'Community & Environment' and 'Children's Services'. There is a consultation for the budget on the website with results due back in January ready for setting the budget in February. Major plans have been approved for works to the A47 although little of it in West Norfolk – there will be some work at the Broad End Road junction in Walsoken.

#### **4.4 Parish Councillor Reports/Correspondence** –

4.4.1 The asset register was reviewed and accepted.

4.4.2 The Minutes from the Joint Parish Council meeting of Tuesday 11<sup>th</sup> November 2014 were noted.

4.4.3 The suggested 2015 Meeting Dates were circulated.

4.4.4 It was agreed for Council to investigate the use of Webb's delivery service to save on postage costs. Clerk to action.

#### **5. Finance**

5.1 All were in favour to pay this month's invoices.

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<b>Payments for December 2014 Authorisation</b>					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett*	£1,201.80	£0.00	£1,201.80	d/d	Monthly salary
Kate Bennett Expenses	£111.70	£9.49	£121.19	102480	Postage, mileage, photocopying, stationery, dropbox renewal 1/3 of
Nicola Lane*	£0.00	£0.00	£0.00	102481	29 Sep to 24 Oct - 44 hours & 27 Oct to 21 Nov 44 hrs
Jean Eady*	£0.00	£0.00	£0.00	102482	29 Oct to 2 Dec - 30 hours
Westcotec	£74.59	£14.92	£89.51	102483	November maintenance
Emneth Design	£23.75	£0.00	£23.75	102484	Aug, Sep, Oct website maintenance
	£66.48	£0.00	£66.48		Annual hosting & domain fee
e.on	£142.19	£28.44	£170.63	102485	October supply for streetlighting
CGM	£260.50	£52.10	£312.60	102486	Churchyard
	£9.75	£1.95	£11.70		Betsy pad
BT	£43.95	£8.79	£52.74	102487	1 Nov to 31 Jan rental
HMRC	£268.20	£0.00	£268.20	102488	PAYE for Jean Eady Apr14 to Oct14 £229.20 + £39 November
Yvonne Howard	£3.60	£0.00	£3.60	102489	Travel expenses to joint council meeting
EPFC	£750.00	£0.00	£750.00	102490	3rd Quarterly grant payment
J H Bees	£196.00	£0.00	£196.00	102491	Flail dyke at Ladys Drove
Terry Wiles	£35.00	£0.00	£35.00	102492	Removal of debris from stow way in cemetery
Maxey Grounds & Co.	£850.00	£170.00	£1,020.00	102493	Prep of plans for registration of land & promap fees
Emneth Central Hall	£228.00	£0.00	£228.00	102494	Hall Hire for 2014
Ross Maintenance	£240.00	£0.00	£240.00	102495	Clean, treat & paint 3 benches
	<b>£4,505.51</b>	<b>£285.69</b>	<b>£4,791.20</b>		

\*salaries shown together re data protection

5.2 Income for the month was noted – £5210.86 (cemetery & land rents).

## **6. Planning**

### **6.1 To receive Planning Applications/Decisions**

<p>New drawing from <i>Mr. Chris Dawson of Hereward Services</i> regarding proposed development vicinity A1101 junction with Church Road was noted. <b>Cllr. Waterfield to investigate ownership of the tree at the tip of the plot.</b></p> <p>To discuss the A47 Truck Wash <b>Planning app 05/02583/CU</b> Change of use from service station to car wash – Filling Station, Meadowgate Lane, Emneth <b>Clerk to write to the Highways Agency regarding concerns for road users/pedestrians with the volume of large vehicles turning right into the vehicle wash. Elizabeth Truss MP to be copied in on the correspondence.</b></p>	<p>To consider <b>Planning app 14/01633/O</b> Single building plot on land adjacent to existing dwelling at land adjacent to 54 Hollycroft Road, Emneth. <b>On a proposal from Cllr. Waterfield, seconded by Cllr. Harper refusal of the application was recommended as part of the site is in an area designated to remain open. There is no provision for vehicles to turn within the curtilage of the host property – it is unacceptable for vehicles to reverse out onto the inside of a bend.</b></p> <p>To consider <b>Planning app 14/01635/O</b> Three dwellings comprising pair of semi detached house &amp; 1 detached house with parking at 56 Elm High Road, Emneth <b>On a proposal from Cllr. White, seconded by Cllr. Harper with 11 in favour, 1 against it was agreed to recommend refusal to the application based on over-intensive development – Council would support x1 dwelling.</b></p>
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6.2 All were in favour for the Clerk to make a Freedom of Information request to the Borough Council for all documents and correspondence relating to NCC Highways' decision to approve site

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EMN1 Land on South of the Wroe, Emneth as a Preferred Option for 36 dwellings to form part of the LDF. Clerk to action.

### **7. General Correspondence**

7.1 All were in favour to approve a donation of £25.00 to both Norfolk Age UK and Norfolk Accident Rescue Service. Clerk to action.

7.2 An email from the East of England Ambulance Service to be an agenda item at January's meeting.

### **8. Borough Council of KL & WN issues**

8.1. Information regarding nominations for the Mayor's Civic Awards for Voluntary Service was noted.

8.2 2015/16 tax base & council tax support grant information was noted. The 2015/16 tax base for the parish will be 813 and the council tax support grant £1790.00. It had been previously agreed to set the precept at £28,500.00 for 2015/16 with a parish funding requirement of £26710.00 and the grant of £1790.00.

### **9. Norfolk County Council issues**

9.1 Having now heard back from Norfolk Property Services regarding ownership of the former Wisbech Canal, High Road to Colletts Bridge it was decided that it would be of no benefit to the parish of Emneth to pursue this issue at this time. Cllr. Waterfield to action.

9.2 On a proposal from Cllr. Waterfield, seconded by Cllr. McCourt with 9 in favour and 3 against it was agreed to pursue the joint purchase of a SAM2 sign with Upwell & Nordelph parish councils via the 2015/16 NCC Highways Parish Partnership scheme which offers 50/50 funding for this item. Clerk to action.

### **10. Norfolk County Council Highways Issues**

10.1 A resident of Outwell Road had contacted the Clerk regarding speeding traffic/HGVs and reducing the speed limit outside her house from 50mph and/or widening the road. Clerk to action.

10.2 Clerk to arrange a meeting with Cllr. White and NCC Highways Engineer re Elmside.

### **11. Footway Lighting issues**

11.1. Nothing to report at this stage.

### **12. Playing Field issues**

12.1 Cllr. McCourt is progressing with quotes for repairs to the old pavilion.

12.2 All were in favour to provide Norse with the grounds maintenance contract for the playing field/football pitch for 2015/16.

12.3 Bowers Solicitors are submitting plans & maps to the Land Registry.

### **13. Cemetery issues**

13.1 Grave space L11 to be monitored. Clerk to action.

13.2 Clerk to estimate how many grave spaces are left.

### **14. Agricultural holdings**

14.1 The dyke along Lady's Drove has now been flailed.

14.2 Just 3 land rent invoices now outstanding. Clerk to chase.

14.3 Clerk to arrange for the removal of the 30+ tyres at the gateway to the allotments at Lady's Drove.

### **15. Date of Next Meeting**

15.1 The next meeting will be on Tuesday 27<sup>th</sup> January 2015 at 7.00pm.

Meeting closed at 9.15pm

Chairman's signature -----