



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 27th August 2019 at 6.30pm, Emneth Central Hall

In attendance: Councillor Wiles, Councillor Howard, Councillor Harper, Councillor McCourt, Councillor Groves (Chair), Councillor Curtis, Councillor Pearson, Councillor Leakey, Councillor Oliver, Councillor Fry

Apologies: Councillor Purchase, Borough Councillor Crofts

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 0

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 Apologies for absence

Apologies were given as above and approved.

3 Declarations of Pecuniary Interest

There were no declarations of pecuniary interests given for any item on this month's agenda.

4 Minutes

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

5 Public Forum¹

There was no need to suspend the meeting to hold a Public Forum.

6 Reports

a) Police Report; It was noted that a resident's windows along Elmside have been damaged by a youth with a catapult. The matter has been reported to the Police.

b) Borough Council Report; no report.

c) County Councillor Report; no report.

d) Parish Councillor Reports/Correspondence

- 'VE Day 75' will be celebrated internationally for three days from Friday 8th May 2020 to Sunday 10th May 2020 with the Friday being a bank holiday (moved from Monday 4th May 2020). A discussion took place surrounding organising a village street party on the Friday hopefully with help from the school, the village hall committee, the playing field committee and the parish council; ongoing. Clerk to investigate if any funding from central government will be made available.
- Tuesday 3rd September at 6.45pm; inspection by the parish council of the allotment land.

7 Finance

a. It was resolved to approve the payments list since last meeting.

Payments - August 2019					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Employment	1209.51	0.00	1209.51	dd	Monthly wages for Clerk, Litter Picker and Playing Field Caretaker
Kate Bennett Expenses	47.10	1.66	48.76	103191	Mileage, stamps, photocopying, mobile, stationery etc
Jean Eady	0.00	0.00	0.00	103192	40.5 hours
Nicola Lane	0.00	0.00	0.00	103193	44 hours
HM Revenue and Customs	172.40	0.00	172.40	103194	PAYE
Westcotec	87.66	17.53	105.19	103195	August street light maintenance charge
E.on	59.60	2.98	62.58	103196	July energy charges
Advanced Payroll Services	15.00	0.00	15.00	103197	June payroll services
Terry Wiles	60.00	0.00	60.00	103198	Clear overgrowth behind ashes plots
D&D Environmental Services	133.33	26.67	160.00	103199	De-sludge tank at playing field
British Telecom	108.10	21.62	129.72	dd	Aug-Oct Broadband charges
CGM	140.00	28.00	168.00	103200	Cemetery, churchyard and Betsy Pad
CGM	45.00	9.00	54.00	103200	Apply glysophate to paths and base of church
	2077.70	107.46	2185.16		

*salaries reported together (data protection).

¹ The Public Forum is 15 minutes.

- b. Income since the last meeting was noted at £680.00 from the cemetery.

8. Planning Applications

a) To receive and consider *Planning Applications* since the last meeting

- **Planning application 19/01321/F**, removal of a condition to 18/00858/O for erection of 2 houses at Land East of 10 The Wroe, Emneth. It was resolved to make no further comments to this application.
- **Planning application 19/01350/RM**, two dwellings at land adjacent to Gaultree Square, Emneth. It was resolved to approve this application.
- **Planning application 19/01413/LB**, two storey extension to rear of dwelling following demolition of rear lean-to-extension and modern conservatory at Church Farm, 82 Church Road, Emneth. It was resolved to approve the application.
- **Planning application 19/01367/F**, construction of stable block at Dial House, 269 Wisbech Road, Outwell. It was resolved to approve the application.
- **Planning application 19/01318/F**, single storey rear extension detached double garage/workshop, new entrance onto site existing garage to be converted and existing dwelling to be timber clad at Joystan, 44 Hawthorn Road, Emneth. It was resolved to approve this application.
- **Planning application 19/01412/F**, two storey extension to rear of dwelling following demolition of rear lean-to-extension and conservatory at Church Farm, 82 Church Road, Emneth. It was resolved to approve this application.
- **Planning application 19/01308/F**; demolition of porch and erection of single storey porch to front elevation at 89 Hollycroft Road, Emneth. It was resolved to approve this application.

- b) **To note any appeal notifications since last meeting**; no report.

c) To note any decisions made at the Borough Council since last meeting

- **Planning application 19/00972/O**, rear of Burgundy, 50 Hollycroft Road, Emneth, outline application for a residential development; refused.
- **Planning application 19/01167/F**, 16 Raceys Close, Emneth, single storey rear extension to existing house; approved.
- **Planning application 19/00978/F**, Joystan, 44 Hawthorn Road, Emneth, proposed chalet bungalow; approved.
- **Planning application 19/00981/F**, College of West Anglia Centre, Meadowgate Lane, Emneth, replacement dwelling for fire damaged property; approved.

9 General Correspondence

- i. A complaint from a resident regarding overgrown vegetation at the top of Hawthorn Road has been received. Clerk to action.
- ii. A complaint from a resident regarding litter along Hungate Road following the flailing of the verges by Norfolk County Council Highways was noted. Clerk to action.

10 Norfolk County Council Highways Issues

- a) The licence for a new dog waste bin along Elmside has now been received from Norfolk County Council. Clerk to arrange installation with a contractor.

11 Playing Field issues

- a) A quote from CGM for works to the poplar trees had been received for £5,788 + VAT to reduce trees to 6ft high and leave all materials on site or £11,820 + VAT to remove all materials from site. A further quote had been received by Councillor McCourt for £10,000.00. A third quote has now been provided for £5,000.00 and it was resolved with all in favour to accept this quote from Ian Buckenham to cut all 96 trees down to two feet high and remove all risings from site. It was resolved with all in favour to borrow £5,000.00 from the Claude Coates fund which is administered by the parish council on behalf of projects to improve facilities at the playing field. The loan will be over a three-year period with a monthly direct debit being set up from the parish council's community account to the Claude Coates fund. Clerk to action.
- b) It was noted that the current signage at the playing field regarding permission for dogs to be on the fields is misleading. It was noted that dogs ARE permitted to be on the field but, must be kept on a lead at all times and owners must be responsible for picking up behind their dogs should they foul.

12 Cemetery Issues

- a) Approval from the Diocese to carry out works to the high-risk trees in the churchyard is still awaited. Clerk to chase this up as it has been ongoing for far too long now.

- b) The tarmac path will soon be removed and turfed, and the few sunken graves built up and re-turfed.
- c) With the limited amount of burial space now available in the parish discussions regarding future burial ground for the village covered once more the suggestion of building a three tier, stone Commemorative Wall in the cemetery for cremations only which could hold up to 260 cremation urns; this to be investigated further. It was resolved with all in favour to offer burials/cremations to *residents* of the parish *only* as of 1st January 2020 i.e. prohibit non-resident reservations for burial plots and any future non-resident burials. Plots and burials may be reserved and carried out respectively before the 1st January 2020 but not after this date. This decision to be advertised as widely as possible over the next few months. It should be noted that the provision of cemetery services within a parish is a discretionary service and if burial space cannot be offered within Emneth then residents/non-residents will have to go elsewhere, maybe a neighbouring parish.

13 Agenda Items for the next meeting

- Future burial ground for the parish – advertising of non-resident burials and further discussion for a commemorative wall in the cemetery.
- VE Day 75 arrangements/funding.

14 Date of Next Meeting

- a) The next meeting will be Tuesday 24th September 2019 at 6.30pm at Emneth Central Hall.

Meeting closed at 8.00pm

Chairman's signature

DRAFT