



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 28th August 2018 at 6.30pm, Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Towler, Councillor McCourt, Councillor Oliver, Councillor Howard, Councillor Fleet, Councillor Groves, County Councillor Humphrey, Borough Councillor Crofts

Apologies: Councillor White

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 0

MINUTES

1 Apologies for absence

Apologies were given as above and approved.

2 Declarations of Pecuniary Interest

No declarations of pecuniary interest were made for any item on this month's agenda.

3 Minutes

It was resolved to accept the Minutes of 31st July 2018 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum¹

There was no need to suspend the meeting to hold a Public Forum as there were not any members of public present.

5 Reports

5.1 Police Report

County Councillor Humphrey advised Members that there is a consultation open² regarding the Police and Crime Commissioner's business case for taking over the strategic lead of the Fire Service. Members were advised to take part in the consultation where possible. It was resolved with all in favour to NOT support the case for the Police and Crime Commissioner to take over the strategic lead of the Fire Service at this time.

5.2 Borough Councillor Report

- a) The *National Policy and Planning Framework* consultation has now ended and the *Planning Committee* at the Borough will be attending training shortly.
- b) Neighbourhood Plans for parishes are being encouraged by Central Government.
- c) Parish Councils will now be liable for uncontested election costs (expected to be circa £250.00).

5.3 County Councillor Report

No further report to be given other than the information already provided at 5.1 of these Minutes.

5.4 Parish Councillor Reports/Correspondence

- a) It was resolved to approve the Minutes from the Planning Meeting of 21st August 2018 and sign them as a true record of the meeting.
- b) An email from a resident of The Lovells concerned with speeding traffic in the village was noted. The Chairman had responded accordingly.
- c) It was resolved to approve for the Village Hall Committee to make use of the parish council's noticeboard in the car park.

6 Finance

6.1 It was resolved, with all in favour, to approve the payments list since last meeting.

Payments - July 2018					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Salaries	1,203.44	0.00	1,203.44	d/d	Clerk, Litter Picker, Playing Field Caretaker
Kate Bennett	54.37	6.63	61.00	103037	Expenses
Jean Eady	0.00	0.00	0.00	103038	40 hours
Nicola Lane	0.00	0.00	0.00	103039	44 hours
CGM Group	45.00	9.00	54.00	103040	Apply glyphosate to churchyard and cemetery
Westcotec	87.66	17.53	105.19	103041	Street light maintenance - August
Veolia (Glazewing)	63.66	12.73	76.39	103042	Trade refuse collection
E.on	56.77	2.84	59.61	103043	July energy charges
Advanced Payroll Services	15.00	0.00	15.00	103044	June payroll services
British Telecom	28.80	9.60	38.40	103045	July phone services
Fenland Hygiene	20.04	4.01	24.05	103046	Black sacks
HMRC	162.60	0.00	162.60	103047	PAYE
	1,737.34	62.34	1,799.68		

*salaries reported together (data protection).

6.2 Income since the last meeting was noted at £280.00 (cemetery).

7 Planning Applications

7.1 To receive and consider *Planning Applications* and *Decisions* since the last meeting

¹ The Public Forum is 15 minutes.

² Consultation closes 5th September 2018.

- a) 18/01257/F, Proposed erection of x2 semi-detached dwellings including demolition of existing dwelling on site at Oakwood, 44 Hollycroft Road, Emneth. It was resolved to *refuse* the application, single storey dwellings only would be preferred.
- b) 18/01464/RM, Construction of 117 dwellings at Land East of 11-37 Elm High Road, Emneth. It was resolved to *refuse* the application until such time access arrangements are improved.
- c) 18/01361/F, Removal of existing conservatory and erection of single storey side extension at Dial Cottage, 261 Wisbech Road, Outwell. It was resolved to *approve* the application.

Decisions made by the Borough Council since last meeting

- a) 18/01001/F, 12 Church Road, Emneth – Side and rear two storey extensions and new porch area. Approved.

8 General Correspondence

- a. A letter from *Alive Leisure (Lynnsport)* requesting information on facilities available in the parish was noted. It was resolved not to respond at this time.

9 Borough Council of Kings Lynn and West Norfolk Issues

No report.

10 Norfolk County Council issues

- a) The parish council’s solicitors have been in touch with Norfolk County Council Highways to progress the purchase of the canal land at the Elm/Emneth border. Due to holidays, progress to date has been a little slow. The parish council would like a formal offer letter from Norfolk County Council; County Councillor Humphrey agreed to arrange.

11 Norfolk County Council Highways Issues

- a. It was noted that there are two precarious looking branches hanging from the large ash tree at the junction of Hawthorn Road with The Wroe. County Councillor Humphrey to address this with Norfolk County Council Highways Department.
- b. Pot holes can be reported by using the following link, <https://apps.norfolk.gov.uk/HighwaysDefect/>

12 Footway Lighting issues

No report.

13 Playing Field issues

- a) Councillor Waterfield is progressing with a quote for the topping of some of the trees at the playing field.

14 Cemetery Issues

No report.

15 Date of Next Meeting

The next meeting will be Tuesday 25th September 2018 at 6.30pm at Emneth Central Hall.

Meeting closed at 7.50pm Chairman’s signature