

**Minutes of Emneth Parish Council meeting held on Tuesday 28<sup>th</sup> August 2012 @ Emneth Central Hall, Emneth @ 7.00pm.**

In attendance: Cllr. R. Waterfield (in the Chair)  
Cllrs. Mrs. G Harper, Mr. N Terrington, Mr. P Oliver, Mr J McCourt  
Mr. M Wiles, Mr. R Towler, Mr. S Curtis, Mr. M White,  
Apologies: Cllrs. Mrs O Graham, Mrs. Howard, Mr. J Fleet, Mr.C Crofts,  
Mr H Humphrey & PCSO Tracy Millburn  
Parish Clerk: Kate Bennett  
Public: None

**514. Apologies & Reasons for absence**

514.1 There were apologies for absence as listed above.

**515. Declarations of Interest**

515.1 There were no declarations of interest.

**516. Minutes**

516.1 The minutes of the meeting of the Full Council held on Tuesday 31<sup>st</sup> July 2012 were agreed and signed as a true record by the Chairman.

**There were no members of the public in attendance so no need to adjourn for the public session.**

**517. Reports**

- 517.1 Police Report – nothing to report this month.
- 517.2 Borough Councillor Report – nothing to report this month.
- 517.3 County Councillor Report – nothing to report this month.
- 517.4 Parish Councillor Reports/Correspondence – nothing to report this month.

**518. Finance**

518.1 Finances since last meeting.

<b>Payments for August 2012</b>						
<b>NO</b>	<b>Name</b>	<b>Chq No</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
83	Emneth Design	102227	Web site update service	25.00	0.00	25.00
84	Kate Bennett	102228	Clerk's expenses, ink cartridge, postage	62.10	8.71	62.10
85	Kate Bennett	102228	Clerk's wages	469.11	0.00	469.11
86	Norfolk ALC	102229	Cemetery/churchyard training	50.00	0.00	50.00
87	EPFC	102230	Quarterly grant payment	750.00	0.00	750.00
88	EPFC	102230	RoSPA playground safety training (sustainability grant)	560.00	0.00	560.00
89	Nicola Lane	102231	Caretaker wages	212.80	0.00	212.80
90	Jean Eady	102232	Litter clearing	152.00	0.00	152.00
91	E.on	102233	July street lighting	141.73	28.35	170.08
92	B.T.	102234	Broadband 1 <sup>st</sup> July-31 <sup>st</sup> Oct 2012	41.00	8.20	49.20
<b>Total</b>				<b>2463.74</b>	<b>45.26</b>	<b>2500.29</b>

A proposal by Cllr. Harper, seconded by Cllr. Curtis & all were in favour to pay this month's invoices.

518.2 To receive report of income received & outstanding accounts.

<b>Norfolk Playing Field Association</b>	<b>£1500.00 paid</b>
<b>King Memorials</b>	<b>£80.00 paid</b>
<b>Jenny's Marquees</b>	<b>£100.00 paid</b>
<b>Clingo</b>	<b>£200.00 paid</b>
<b>Hanchets</b>	<b>£160.00 paid = £2040.00 total</b>

518.3 The Clerk reported that CGM have advised that EPC are in credit to the sum of £580.00 due to the overpayment of an invoice in Oct/Nov 2011. Clerk to investigate and report back at next meeting.

**519. Planning**

519.1 Planning Applications.

12/01200/O Outline application – site for construction of one dwelling @ 68 Elmside, Emneth – <b>recommend refusal as is out of character with the street scene &amp; the proposed development is too large for the plot size.</b>	12/01306/F – proposed extension & alterations @ 54 Hungate Road, Emneth, Wisbech – <b>recommend approval.</b>

**520. General correspondence.**

520.1 A letter from the BCKLWN regarding the addition for inflation on the agreed annual contribution for the Upwell Community Car Park had been received to advise that any organisations not yet paid can be re-invoiced less the inflationary amount, any organisations already paid, the inflationary amount will be deducted from next year's invoice but inflation will have to be included for 2013/14 invoice.

520.2 A letter from the Rural Cambs Citizens Advice Bureau regarding membership had been received attaching an invoice for April, May & June's Outreach Advice sessions @ £28.50 each. This invoice to be paid at September's meeting.

520.3 A letter from NALC re Local Council Payment Methods was noted regarding a consultation proposing to remove the law that restricts local councils to one method of making payments (cheques with two councillor signatories).

520.4 A letter from Norfolk Green was noted to advise of minor changes to the times of buses on the 60 route, but there will be no loss to the level of service provided.

520.5 Cllr. Terrington asked for the Clerk to investigate further the BCKLWN's investigations into alternative waste management for black bin waste. On going.

**521. Borough Council of KL & WN issues.**

521.1 Cllr. Waterfield, to return his Register of Members' Interests to the Clerk at the September meeting.

521.2 Hayley Kurt from BCKLWN will be attending October's meeting to discuss the changes to the Parish's refuse collections.

**522. Norfolk County Council issues.**

**522.1 Highway Issues.**

- 522.1.1 A grip needs cutting into the side of the road o/s Homeland, Chapel Lane, Emneth.
- 522.1.2 A grip needs cutting into the side of the road o/s 10 Hollycroft Road, Emneth.
- 522.1.3 A grip needs cutting into the side of the road o/s Poppy Lodge, Elmside, Emneth.
- 522.1.4 An accumulation of compacted mud by the brick wall on the side of the road near to the Chip Shop, opposite the school on Hollycroft Road needs scraping away.

**523. Footway Lighting issues.**

- 523.1 Cllr. Waterfield had carried out a survey and all 6 outages had been reported.
- 523.2 An amended contract had been received from Westcotec to substitute the one on file from MHB Services. It confirmed that the annual maintenance charge would be £894.09 + VAT to be invoiced on the 8<sup>th</sup> of every month for 1/12 of the annual charge = £74.50 + VAT which is in line with the charges from MHB.

**524. Playing Field issues.**

- 524.1 Cllr. Oliver reported that the playing field mound was well overdue for a cut but that Norse were reluctant to do it due to health & safety reasons. Cllr. White kindly offered to help out & strim it.
- 524.2 The dog waste bin on Hungate Road by the playing field needs emptying.
- 524.3 Cllr. McCourt reported that the ivy on the new fencing would soon need spraying as it was starting to take over.

**525. Cemetery issues.**

- 525.1 Cllr. Waterfield & the Clerk attended some training on the managing of closed churchyards & cemeteries and found it very informative. As a result, it was felt that EPC may need to revise their EROB deed to incorporate to whom the EROB is bequeathed upon the owner/s of the EROB dieing i.e. to whom are the rights transferred to, next of kin. It was noted that the churchyard/cemetery should not be subsidised from Council Tax – our churchyard/cemetery fees should adequately reflect our running costs. All trees, fences & walls are the Parish Council's responsibility as are the memorials and adequate steps must be taken to ensure that there are no health & safety issues attached to such. The council should consider taking steps to have a professional survey done at the churchyard & cemetery to ensure there are no liabilities here. It should also be noted that cremated remains are permitted to be interred in a grave in a closed churchyard assuming no remains are disturbed in the process.
- 525.2 Cllr. Terrington requested that 'further enquiries for future burial ground' be an item for next month's agenda. Cllr. Waterfield to find paperwork from BCKLWN relating to them opening negotiations with the purchase of some land directly behind the cemetery.

**526. Rent Review for agricultural holdings.**

- 526.1 On a proposal from Cllr. Curtis & seconded by Cllr. Harper it was agreed to increase all rents, apart from Mr. Lankfer's\*, by 5% per year over the next 5 years. All of council were in agreement with this apart from Cllr. Terrington who was against.  
\* Mr. Lankfer's rent (currently £60/acre) will be increased when his contract ends in October 2013 to be in line with Mr. R Hill's rent (£78.75/acre) as they both farm the same piece of land, Hungate 2<sup>nd</sup>. It was explained that Mr. Lankfer's rent was less due to the poor condition/state of the land when he took it on. Cllr. Waterfield to further enquire into Mr. Lankfer's request to under drain this piece of land at his own expense.

**527. Date of Next Meeting.**

527.1 The next meeting will take place on the 25<sup>th</sup> September 2012 @ 7.00pm.

Meeting closed at 9.10pm

Chairman's signature -----