

Minutes of an Ordinary Meeting of the Parish Council of Emneth that took place on Tuesday 25th August 2009 in the Central Hall

The meeting commenced at 7.00pm.

- 134/09** **PRESENT** were Councillors Mr R Waterfield (Chairman), Mr M Wiles, Mr F Blake, Mr M White, Mrs O Graham, Mrs G Harper, Mr N Terrington, Mr J McCourt, Mr R Towler, Mr A Green, Mrs Y Howard, the Clerk Mrs M Sawyer, and Borough Councillor Mr C Crofts.
- 135/09** **APOLOGIES** for absence were received from Councillor Mr S Curtis and County/Borough Councillor Mr H Humphrey.
- 136/09** **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2007**
None declared.
- 137/09** **MINUTES** of the Ordinary Parish Council Meeting held on Tuesday 28th July 2009 had previously been distributed to all Councillors with copies being made available for public perusal at the post office and the Central Hall notice board. They were taken as read and after making an amendment to Minute 120/09 to delete the reference to retrospective apologies received from Councillor A Green were signed by the Chairman as a true record.
- 138/09** **REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.**
There was no Police Officer present.
Reports and circulars on various matters were circulated for information purposes only.
The Chairman reported that a PCSO had paid a visit to the Church Fete and had found it a useful place to meet and talk with local people.
- 139/09** **CHAIRMAN'S CORRESPONDENCE**
The Chairman read out a letter he had received from the Borough Mayor to thank the parish council for arranging an enjoyable visit and for making his party so welcome.
- 140/09** **MISCELLANEOUS CORRESPONDENCE RECEIVED**
The following items were dealt with at the meeting:
- **Norwich Re-Cycling Centre Visit** - members were advised that a visit could be arranged for a maximum of six persons on a date to suit. The Clerk was asked to make arrangements for 30th September 2009. Several Councillors expressed an interest and attendees will be confirmed at the next meeting when more details are known.
 - **Mayor's Civic Awards for Voluntary Service 2009.** Members were asked to submit nominations at the next meeting.
 - **The Greenhouse Trust** - information leaflets circulated.
- 141/09** **FINANCIAL MATTERS**
- a) Members were advised that the balance of all accounts at 25th August 2009 was £78,179.54 of which £59,661.84 was the Claude Coates Fund
- b) **Cash received since the last Meeting:**
- i) A Clingo - Ashes Plot & Interment fees in respect of the late Mr K Reed - £60.00
 - ii) A Clingo - Interment fees in respect of the late Mr K Melville - £45.00
 - iii) Richard King Memorials - Right to place a memorial to the late Mr K Reed - £80.00
 - iv) Norfolk Community Foundation - Skate Park Grant - £4960.00
 - v) Allianz Insurance - settlement of claim for replacing damaged footway light Gaultree Square/Lady's Drove junction - £990.50

141/09

FINANCIAL MATTERS (contd)

- c) **The following invoices were approved for payment:**
- i) BCKLWN – planning application fees for Skate Ramp previously agreed - £ 85.00
 - ii) MHB Services Ltd – footway lights maintenance contract –August/September - £82.24.
 - iii) CGM Ltd –grass cutting & extra work in the cemetery as requested - £858.77
 - iv) BCKLWN – waste disposal – dog bins - £82.23
 - v) E.On – footway lights unmetered supply – July 2009 - £129.17
 - vi) MHB Services Ltd – footway lights maintenance contract June/July 2009 to replace lost cheque 101836 - £82.24
 - vii) Mrs M Sawyer – salary & expenses – August - £505.45
 - viii) Mrs J Eady – salary & expenses – August 2009 - £184.24
 - ix) Mr D Melton – salary & expenses – August - £46.00
 - x) Mr R Waterfield – re-imburse cost of refuse sacks – £14.63

142/09

PLANNING MATTERS

- 1 **The following Planning Application was discussed & determined:**
- a) **09/01298/F** – land south of Tramways, Outwell Road – construction of proposed stable block – Mr M Lee – application supported but planning advised of parish council's concerns over highway safety and the need for off-road parking whilst entrance gates are opened and closed.
- 2 **The following Decisions by the Planning Authority were noted:**
- a) **09/00395/F** – Homelands, Chapel Lane – extension to bungalow and new detached garage/workshop plus works in connection with a loft conversion – Mr D Phoenix – permission granted.
 - b) **09/00956/F** – west of 84 Church Road – 2 storey dwelling with integral garage and car port – Mr A J Green – permission granted
 - c) **09/01046/F** – Old Hungate Inn, 180 Hungate Road - extension to dwelling – Mr R Maryon – permission granted.
 - d) **09/01118/F** – 47 The Wroe – conversion of garage to part dwelling and single storey extension to front of dwelling – Mr Phoenix and Miss P Watson – permission granted.
- 3 **Planning Enforcement Matters**
Members were advised that a residential caravan at Plumtree House was under investigation by Planning Enforcement.
- 4 **E-Consultation**
Council was informed that an extension lead is needed and this has been ordered.

143/09

HIGHWAY MATTERS

It was confirmed that all matters reported at the last meeting have been dealt with as appropriate. It was reported that despite an assurance from the Highways Officer that he would attend, the trees were still there and becoming more of a nuisance. The Clerk to chase once more.

Church Road/Outwell Road Junction – response from County Council that the problem will be inspected but doubtful if changes will be authorised. Parish Council to be advised in due course.

New Matters Reported to be dealt with as appropriate:

- Old tram station becoming overgrown again
- Hedge & overgrown nettles at number 1 Gaultree Square

144/09

PLAYING FIELD MATTERS

Members were advised that the planning application for the proposed Skate Ramp had been

submitted in Early August and it would take about 8 weeks.

AGM

Members were advised that the Playing Field AGM was to be held on Tuesday 8th September 2009 in the sports pavilion. All members were invited to attend.

145/09 FOOTWAY LIGHTING MATTERS

Outages

None reported.

RTA – Outwell Road

Members were advised that the matter had been reported to the driver's insurance company who had acknowledged responsibility and were waiting details of cost etc. MHB had been advised and asked if they could find out when the electricity pole was to be replaced.

146/09 AGRICULTURAL HOLDINGS MATTERS

Councillor N Terrington expressed concern that the Council's Auditors might question the loss of rental income due to the agreement arrived at with the present tenant of the Hungate Road land. The Chairman assured him that the matter had been fully dealt with in the Minutes of previous meetings but if he wished the matter could be re-visited later in the year when rent income for the current year will be on the Agenda.

147/09 CEMETERY MATTERS

Cemetery Extension

Nothing new to report at this time. Borough Councillor C Crofts agreed to chase Mr Nash again.

Old Cemetery

It was reported that trees are over-hanging some of the headstones. The contractor will be asked to trim back where needed.

Church Gates

The Chairman reported that he is meeting with a local builder/carpenter to arrange for repairs to be done.

148/09 Betsys Pad Drain

Members were advised that there had been a response from the IDB that was not too helpful. The Chairman will shortly contact the area Access Officer to ask his advice on the way forward.

149/09 DATE OF NEXT MEETING

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 29th September 2009, commencing at 7.00pm in the Emneth Central Hall.

There being no other business to discuss the Chairman closed the meeting at 8.45pm

CHAIRMAN

Dated 29th September 2009