

## 28/08

### Minutes of an Ordinary Meeting of the Parish Council of Emneth that took place on Tuesday 26<sup>th</sup> August 2008 in the Central Hall

The meeting commenced at 7.00pm.

- 139/08 PRESENT** were Councillors Mr R Waterfield (Chairman), Mrs O Graham, Mrs Y Howard, Mr M Wiles, Mr S Curtis, Mr R Towler. Mrs G Harper, Mr N Terrington, Mr F Blake, Mr M White, Mr A Green and the Clerk Mrs M Sawyer. Two PCSO's and Ms A Haines, Emergency Planning Manager of the Borough council and an associate were present for part of the meeting.
- 140/08 APOLOGIES** for absence were received from Parish Councillor Mr J McCourt, Borough Councillor Mr C Crofts and County Councillor Mr H Humphrey.
- 141/08 COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2001**  
None declared.
- 142/08 MINUTES** of the Ordinary Parish Council Meeting held on Tuesday 29<sup>th</sup> July 2008 had previously been distributed to all councillors with copies being made available for public perusal at the post office and the Central Hall notice board. They were taken as read and signed by the Chairman as a true record. At this point the Chairman suspended Standing Orders to introduce Ms Alison Haines who spoke to councillors of the need to produce a Parish Emergency Plan so that the Borough Council and the emergency services knew who to call on for help and premises that could be used if evacuation of any families became necessary. She circulated an example of the format that the plan should take and told councillors that she would readily help with forming the plan if needed. The Chairman thanked her and said that the matter would be formally discussed by members at a future meeting. The Chairman re-instated Standing Orders at 7.20pm.
- 143/08 REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.**  
**CAG/LAG Meetings** - The Chairman reported on the latest meeting.  
**Crime Statistics August 08** were circulated. Councillor M White told PCSO Ebbage that he was not satisfied with the way recent complaints of anti-social behaviour on Hagbeach Hall Close had been dealt with. PCSO Millburn explained how calls to the police authority were dealt with. She said it was essential for victims to phone in the complaint themselves as it was possible that third party reports could be given a lower priority. She went on to say that she had little knowledge of the alleged events at Hagbeach Hall Close and she would investigate. Councillor Mrs G Harper asked her if she had any knowledge of the action being taken following her reports of drug dealing in the village. She replied that sometimes investigations of that sort took some while to come to a conclusion as lengthy observations were needed to ensure a result. She informed members that the authority had a mobile unit that visited villages to educate young people about drugs, sex, etc, and a visit could be arranged if required by contacting the Youth Service.
- 144/08 CHAIRMAN'S CORRESPONDENCE**  
**Electoral Registration** - The Chairman reported that he had received posters reminding parishioners of the need to complete and return forms for the 2009 Electoral Roll. These have been displayed in the post office and Central Hall.  
**Mayoress' Reception Members** were advised that new Mayoress' reception was on 11<sup>th</sup> September if anyone wished to attend to let him know.  
**Press Reports** It was agreed that reports of parish council meetings should be sent to the Wisbech Standard with a request that they be published. They Clerk agreed to do this.  
**Delivery of Prescriptions** Council received a report that the delivery of medications to the parish from the Upwell Health Centre had become erratic and unreliable.

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**MISCELLANEOUS CORRESPONDENCE RECEIVED****The following items were dealt with at the meeting:**

- **Road Safety** – A letter from Christopher Fraser MP advising that the Petition on road safety had been presented to parliament on 17<sup>th</sup> July 2008.

**The following items are in circulation:**

- Downham Market LAG Meeting Minutes
- SA Road Safety Meeting Minutes
- Sports Council directory
- Health Information

146/08

**FINANCIAL MATTERS****a) Balance of Accounts**

Members were advised that the balance on all accounts at today's date was £72,420.95 Bank Statements were made available for perusal.

**b) Cash received since last meeting:**

- i) M J Coates – memorial fees – John James Lee - £160.00
- ii) A Clingo – purchase of ashes plot – Walter William Strickle - £60.00
- iii) Mr & Mrs A Thorpe – reserved ashes plot - £60.00
- iv) Mrs S Haynes – reserved ashes plot - £60.00

**c) The following invoices were approved for payment:**

- i) MHB Services Ltd – footway lights maintenance contract – August/September - £84.02 per month
- ii) CGM – grass cutting - £487.64
- iii) Eon – unmetered supply – August - £131.74
- iv) Mrs M Sawyer – salary & expenses – August - £478.41
- v) Mrs J Eady – salary – August - £137.28.
- vi) Mr R Waterfield – reimbursement of purchase of bin liners for road sweeper- £19.42
- vii) Mr D Melton – groundsman salary - August - £46.00

**d) Grant to Youth Club**

The Chairman proposed that a grant be made to the Youth Club to pay for ten weeks hire of the Central Hall at £20 per week. This was unanimously agreed and the Hall Booking Secretary will be asked to submit an invoice to the Parish Council.

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**PLANNING MATTERS****1 Application 08/01638/O - 51 The Wroe – residential development – Mr J Goodale**

At the request of the Planning Officer and on receipt of additional information this application was subjected to further discussion. In view of this information – that the development is a 'greenfield' site and not a 'brownfield site, as believed, members voted to withdraw their previous support.

**2 The following Planning Applications were discussed and determined:**

- a) **08/01805/F** - land r/o 2 Hawthorn Road (amended) - construction of three loose boxes and tack room and paddock fencing with gates – Mr W Harris – application supported.
- b) **08/01835/F & 08/01837/LB** – The Great Barn, Meadowgate Lane – Mr N Baines - retention of new access drive, gates and walls/fences – application supported.
- c) **08/01977/F** – 58 Gaultree Square – rebuild rear kitchen/diner area and utility room with additional bedroom above new dining area – Mr J Goodale – application supported.

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- 147/08     **PLANNING MATTERS (contd)**  
3            **The following decisions by the Planning authority on applications previously determined were noted:**  
a)         **08/01301/F** – Rose tree Cottage, Chapel Lane – first floor extension to dwelling – Mr T Walsh - permission granted  
b)         **08/01555/F** – 14 Gaultree Square – first floor extension to dwelling – Mr K Moore – permission granted.
- 4            **Application 08/00789/O** – land west of 73 Lady's Drove – construction of detached dwelling – members noted the Chairman's submission to the Appeal Officer in support of the Parish Council's recommendation that this application be refused.
- 148/08     **HIGHWAY MATTERS**  
**New matters reported:**
- **Potholes & Hedges** – despite several requests to the Highways Department no improvements have been made. It was confirmed that the Highways Officer has still not contacted the Chairman. He will try to contact him by telephone to request a visit to inspect all of the outstanding problems.
- 149/08     **PLAYING FIELD MATTERS**  
**SKATE**  
The representative member reported that it had been decided to opt for a smaller ramp that could be enlarged in the future. This way there was a better chance of securing funding.  
**Yearly Grant**  
The Chairman reported that a meeting with representatives had taken place and it had been agreed that no extra funding was needed during this financial year. There is to be another meeting in November to decide on the level needed for 2009/2010 so that this can be budgeted for in the Precept for that year.  
**Play Area Improvements**  
It was agreed that the Chairman should further the concept of a partnership between the Playing Field Committee and Parish Council to move plans for the much needed improvements forward.  
**Pest Control**  
The Chairman reported that he had been unable to get anyone to tackle the mole problem on the football pitches. The Clerk produced advertising literature sent to her by a King's Lynn Company called Pestforce. The Chairman agreed to contact them to arrange a site meeting.
- 150/08     **FOOTWAY LIGHTING MATTERS**  
**Outages** - None reported.
- 151/08     **AGRICULTURAL HOLDINGS MATTERS**  
**Hungate Road Holdings**  
Council received a report that Mr P Lankfer had agreed to farm the land free of charge for one year and after that to leave it in a good condition. He has agreed to spray the land as soon as adjoining land has been harvested. It was agreed that the dyke crossing the land should be filled in. Councillor White confirmed that there was never any water in the dyke and it would not take a lot to in-fill. Enquiries will be made for suitable material. It was also agreed that the track crossing the land should be ploughed to make the field more rentable.

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**152/08 STRUCTURAL REVIEW OF NORFOLK & SUFFOLK**

Council received reports from the delegates who had attended the various meetings organised locally to put forward the options made available by the Boundary Commission. It was agreed that representatives would attend a meeting to discuss the proposals at NRCC Offices, East Dereham on Wednesday 10<sup>th</sup> September 2008. After that time the parish council's response would be prepared. In the meantime the Clerk will enquire if the Borough Council can offer any assistance.

**153/08 CEMETERY MATTERS**

**1 Working Party Report**

Council received a report that all netting had been removed. This was being kept safe in case people tending the respective graves wanted to collect it. It was reported that there had been two objections and these had been dealt with.

**Cemetery Extension**

Council received a report that Councillor Crofts had contacted the clerk with the name of the Borough Council Officer responsible for rural cemeteries and a response from him was awaited.

**154/08 PARISH COUNCIL WEBSITE**

Members were advised that the cost of setting up the website and maintaining it for the first year would be £300 and thereafter £150 per year.

Council received the report that the website had been designed and would soon be ready to launch. Members were asked for permission to publish their names on the site. A signed document was prepared.

**155/08 CONFERENCES/SEMINARS/ETC**

**Members were advised of the following:**

- Boundary Proposals for Norfolk & Suffolk Unitary Authorities - 10<sup>th</sup> September 2008 at NRCC East Dereham commencing at 6.30pm. Councillors, O Graham, Y Howard and R Waterfield to attend.

**156/08 DATE OF NEXT MEETING**

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 30<sup>th</sup> September 2008, commencing at 7.00pm in the Emneth Central Hall.

There being no other business to discuss the Chairman closed the meeting at 9.35pm

*R Waterfield*

**CHAIRMAN**

**Dated 30<sup>th</sup> September 2008**