

## **Meeting Minutes of Emneth Parish Council**

Thursday 28<sup>th</sup> April 2022 at 7pm held at Emneth Central Hall (draft)

Parish Councillors present: Michael Pearson, Roland Fry, Mike Wiles, Julian McCourt, Brenda Poole, Lloyd Groves (Chairman), Mick White, Phil Leakey and Yvonne Howard. Also present: Kate Bennett (Parish Clerk), Chris Crofts (Borough Council), Colin Rose (Borough Council) and three members of the public

Apologies: Councillor Purchase, Councillor Curtis, Councillor Finnis, Harry Humphrey and County Councillor Dawson

### **1 Welcome**

The Chairman welcomed everyone to the meeting.

### **2 To receive apologies for absence**

Apologies for this month's meeting were received as listed above and approved.

### **3 Members' Declarations of Interests in items on the agenda and any dispensations required considered**

No declarations of interests were given and no dispensations were required for any Member attending this month's meeting.

### **4 Open Forum for Public Participation: 15 minutes**

A resident of Outwell was present to provide further information on an Upwell to Wisbech tram memento for the parish. Concerns were raised relating to sufficient parking space at the proposed location as the proposal is on a busy stretch of road and on a bend. It was agreed that once a detailed plan was submitted to the Parish Council for consideration this would be considered further.

Two members of the public left the meeting.

### **5 To approve the Minutes of the meeting held on 29<sup>th</sup> March 2022**

It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

### **6 Clerk to provide an update on matters not included on this month's Agenda**

- a) Installation of the new bus shelter opposite Elmfield Drive will commence early May 2022.
- b) Four small signs have been purchased; x1 for the cemetery and x3 for the former canal land towpath.

### **7 Finance**

- a) It was resolved to approve all outstanding payments per the April Payments List (available with these Minutes).
- b) Income since the last meeting was noted at £44,388.73: £39,000.00 annual precept from the Borough Council, £4,139.35 annual Vat refund from HMRC and £1,249.38 community infrastructure levy receipts from the Borough Council.
- c) It was resolved with all in favour to approve expenditure of £1,350.00 to CGM Group to fell tree T10 sycamore in the churchyard and remove all of G4 mixed species.
- d) Following a request from Elm Parish Council for tree work to be carried out along the towpath, quotes have now been sought and received and can be compared with Elm's quotes and works awarded to the most competitive contractor and the costs split 50 / 50 between Emneth and Elm Parish Councils.

- e) The parish council's bank balances at 25<sup>th</sup> April 2022 were noted at: Community Account £88,452.84 and the Savings Account at £35,737.80.

## 8 Planning

- a) To consider planning applications since last meeting;

**Planning Application 1:** 22/00588/F WeBuyAnyCar.com car collection point pod at WM Morrisons, The Peel Centre, Elm High Road, Emneth; it was resolved to object to this application on the grounds of lack of amenity space for the supermarket.

**Planning Application 2:** 22/00089/F Construction of extension to new swimming pool and enclosure at Grange Farm, 120 Hungate Road, Emneth; it was resolved with all in favour to support this application.

**Planning Application 3:** 22/00495/O Residential development at Pal-Mar, Chapel Lane, Emneth; it was resolved to object to this application based on over-intensive development for the site.

**Planning Application 4:** 22/00616/F Single storey extension to dwelling at 45 Fendyke Road, Emneth; it was resolved to support this application.

**Planning Application 5:** 22/00589/A advertisement consent for x4 fascia signs, x3 hoarding at WM Morrisons, The Peel Centre, Elm High Road, Emneth; it was resolved to approve this application.

**Planning Application 6:** 21/00310/F proposed single storey side extension to accommodate Tea Rooms at The Queens Head, 33 Gaultree Square, Emneth; it was resolved with all in favour to support this application.

**Planning Application 7:** Construction of temporary construction access road to serve approved development of 117 houses at Land East of 11 to 37 Elm High Road, Emneth (to provide a wheel wash facility for the lorries and to erect panelling); it was resolved with all in favour to support this application.

To note any planning decisions/appeal notifications since last meeting

- Planning application 22/00038/F 49A The Wroe, Emneth, first floor side extension and retrospective rear extension: permitted.
- Planning application 22/00112/F 49 Fendyke Road, Emneth, mobile home / static caravan in garden: permitted.

Details on all planning applications can be viewed on the Borough Council's planning portal by visiting <https://online.west-norfolk.gov.uk/online-applications/>

## 9 To discuss Parish matters

- a) Upwell to Wisbech tram memento: it was resolved to request a detailed plan of the proposal as there were concerns over the suitability of the location relating to parking / access / egress. Once a Plan has been considered the Parish Council will then decide if they feel they can support the project and whether or not to pay for planning application fees and make a further donation towards the memento installation for Emneth.

- b) An update on plans for the village Jubilee celebrations was provided:
- Mugs for the children have been ordered, paid for and are due to be delivered mid-May
  - Road closure for part of Gaultree Square for the street party on Friday 3<sup>rd</sup> June has been organized and paid for with Norfolk County Council and some music for the afternoon has been organized
  - Deposit paid for the marquee on the playing field on Saturday 4<sup>th</sup> June 2020 and a BBQ, band and disco have been booked
  - Eight tug of war teams have signed up
  - There will be some stalls in Cental Hall car park
  - Fireworks booked

10 **To note general correspondence;** all correspondence received by the Clerk since last meeting has either been dealt with under a separate item on this agenda or dealt with outside of this meeting over the course of the last month.

**11 Cemetery Issues**

a) There was a report of a lot of unwanted flowers from graves being dumped at the entrance to the cemetery; Clerk is arranging for another sign to be erected to remind cemetery users to use the large bin at the front of the church for their unwanted flower tributes.

12 **Allotment Land issues;** no report.

**13 To discuss Central Hall issues**

a) Batteries to enable the fitting of the CCTV cameras to the rear of the hall have now been delivered and Councillor Groves has agreed to fit as soon as possible.

**14 To discuss Playing Field issues**

a) The request from the Playing Field Committee for funding of £4,000.00 for a further set of goal posts was considered. It was resolved, in the first instance, for Councillor White to speak with a company in the village who have, in the past, supplied a set of goal posts to another parish, and to ask if they could do the same for Emneth in a bid to try and save a bit of money; this will be discussed again next month.

15 **To discuss Norfolk County Council issues including highways;** no report

**16 To receive a report from County Council**

- Clerk to investigate the feasibility of speed bumps for The Wroe / Hollycroft Road.

**17 To receive a report from the Borough Council**

- Borough Councillor Crofts had provided a report at the Annual Parish Meeting prior to this meeting (see separate Minutes) but he had been asked to report, on behalf of a resident of Outwell who cycles to work in Wisbech everyday, that he was finding the new gates / stile fitted at the former canal towpath by Elm Parish Council very difficult to navigate with his bicycle and it was noted that pushchair users are also finding it frustrating; noted.

**18 To note any communications from the Police since last meeting**

- a) The next Safer Neighbourhood Action Panel meeting is 20<sup>th</sup> July 2022.
- b) Community Engagement Officer for Emneth is Paula Gilluley [paula.gilluley@norfolk.police.uk](mailto:paula.gilluley@norfolk.police.uk)
- c) Residents are encouraged to report any anti-social behaviour issues on the Police 101 non-urgent number.

**19 Items for the next meeting agenda**

- To elect a Chairman for 2022 / 2023
- To approve the 2021 / 2022 Accounts
- To further discuss an Upwell to Wisbech Tram Memento for Emneth
- To further discuss Jubilee Celebrations for the village in June 2022
- To appoint a parish council representative for Police issues
- To appoint a Line Manager for Jean Eady / Litter Picker
- To discuss the provision of a further set of goal posts for the Playing Field
- To note the condition of the bus stop at The Peel Centre, Elm High Road
- To receive a quote to remove two self-set Walnut trees, and seven ash, elder and buddleias in the churchyard

**20 To consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed; no report**

**21 Date of Next Meeting**

The next meeting will be the Annual Meeting to be held on Tuesday 31<sup>st</sup> May 2022 at 6.30pm in the Committee Room at Central Hall.

Meeting closed at 8.30pm

Chairman's signature .....

**Emneth Parish Council**  
**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
19 Clerk Salary	15/04/2022		Unity Current Account		Salary	Kate Bennett	X	719.44		719.44
14 Miscellaneous	16/04/2022		Unity Current Account		Expenses	PromoParrot.com	S	1,178.48	235.70	1,414.18
15 Parks and Open Spaces	20/04/2022		Unity Current Account		Open spaces	A1 Signs	S	28.00	5.60	33.60
20 Litter Picker	28/04/2022		Unity Current Account		Salary	Jean Eady	X	308.40		308.40
16 Stationery	29/04/2022		Unity Current Account		Stationery	John E Wright & Co. Ltd.	S	39.48	7.90	47.38
18 Clerk Salary	29/04/2022		Unity Current Account		Salary	Kate Bennett	X			
8 Subscriptions	29/04/2022		Unity Current Account		Expenses	Norfolk Association of Local C	Z	464.63		464.63
9 Payroll	29/04/2022		Unity Current Account		Payroll	Advanced Payroll Services	Z	15.00		15.00
11 Website	29/04/2022		Unity Current Account		Expenses	Emneth Design PC Repair Se	Z	28.50		28.50
13 Village Hall Hire	29/04/2022		Unity Current Account		Expenses	Emneth Central Hall	Z	52.50		52.50
17 Parks and Open Spaces	29/04/2022		Unity Current Account		Open spaces	Norfolk County Council	Z	22.00		22.00
7 Parks and Open Spaces	29/04/2022		Unity Current Account		Open spaces	Dan Finnis	E	19.24		19.24
2 Energy (electricity)	29/04/2022		Unity Current Account		Street lights	npower business solutions	L	44.58	2.23	46.81
1 Expenses	29/04/2022		Unity Current Account		Expenses	Kate Bennett	S	83.96	1.33	85.29
3 Playing Field	29/04/2022		Unity Current Account		Playing Field	CGM Group	S	785.98	157.20	943.18
4 Playing Field	29/04/2022		Unity Current Account		Playing Field	CGM Group	S	105.00	21.00	126.00
5 Street light maintenance	29/04/2022		Unity Current Account		Street lights	UK Power Networks	S	403.00	80.60	483.60
6 British Telecom	29/04/2022		Unity Current Account		Telecoms	British Telecom	S	37.45	7.49	44.94
10 Cemetery and Churchyard	29/04/2022		Unity Current Account		Refuse collection	Veolia Ltd.	S	146.60	29.32	175.92
12 Street light maintenance	29/04/2022		Unity Current Account		Street lights	Westcotec Ltd.	S	87.66	17.53	105.19
21 Playing Field Caretaker	30/04/2022		Unity Current Account		Salary	Nicola Lane	X	254.80		254.80
<b>Total</b>								<b>4,824.70</b>	<b>565.90</b>	<b>5,390.60</b>