



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 30th April 2019 at 6.30pm, Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Wiles, Councillor Graham, Councillor Howard, Councillor Harper, Councillor White, Councillor Oliver, Councillor McCourt, Councillor Groves, Councillor Towler, County Councillor Humphrey

Apologies: Borough Councillor Crofts, Councillor Curtis

Parish Clerk: Kate Bennett (email: emnethparishcouncil@hotmail.co.uk Mobile: 07825 634 672)

Public: 1

MINUTES

1 Welcome

a) The Chairman welcomed everyone to the meeting.

2 Apologies for absence

a) Apologies were given as above and approved.

3 Declarations of Pecuniary Interest

a) Councillor Howard declared an interest in Item 14a) on this month's agenda; *Cemetery issues to approve expenditure on works to trees.*

4 Minutes

a) It was resolved to accept the Minutes of the last meeting as a true record and these were signed by the Chairman.

5 Public Forum¹

There was no need to suspend the meeting to hold a Public Forum.

6 Reports

6.1 Police Report; the monthly newsletter had been circulated.

6.2 Borough Council Report; no report.

6.3 County Councillor Report; nothing further to report since providing a detailed report one week ago at the Parish Assembly.

6.4 Parish Councillor Reports/Correspondence

a) It was resolved to approve expenditure of £150.00 to arrange for full insurance cover for the replacement of the war memorial (if ever necessary); it is currently only covered for basic vandalism/clear up. The memorial will be insured for £30,000.00.

b) Clerk's holiday dates noted.

c) The report from the Parish Assembly of 23rd April 2019 was signed as a true record of the meeting.

7 Finance

a. It was resolved, with all in favour, to approve the payments list since last meeting.

Payments - April 2019					
Payee	Goods/Services	VAT	TOTAL	dd/chq	Supplier/Service
Salaries	1,366.92	0.00	1,366.92	DD	Salaries
Kate Bennett	200.00	0.00	200.00	103137	Contribution towards new hard drive for Clerk
Kate Bennett Expenses	159.73	15.21	174.94	103137	Mileage, postage, stationery plus £57.04 owed due to pay increase
Jean Eady	0.00	4.49	4.49	103138	50 hours plus £27.00 new litter picker
Nicola Lane	0.00	0.00	0.00	103139	55 hours
HM Revenue and Customs	205.80	0.00	205.80	103140	PAYE
Westcotec	87.66	17.53	105.19	103141	April street light maintenance
British Telecom	70.00	20.40	90.40	103142	Phone services
E.on	56.77	2.84	59.61	103143	March energy charges
Emneth Central Hall	60.00	0.00	60.00	103144	Hall hire from December to March 2019
Veolia	96.88	19.38	116.26	103145	Trade waste collection from the church
Kings Lynn IDB	303.53	0.00	303.53	103146	Drainage rates
NorfolkALC	442.94	0.00	442.94	103147	Annual subscription fee
RW Waterfield	150.00	0.00	150.00	103148	Annual Chairman's allowance
Terry Wiles	260.00	0.00	260.00	10149	£180 Highways (Elmside), £80 Playing Field (side of bowls hedge)
	3,460.23	79.85	3,540.08		

¹ The Public Forum is 15 minutes.

*salaries reported together (data protection).

- b. Income since the last meeting was noted at £260.00 from the cemetery.
- c. It was noted and approved that as of 1st April 2019 any members of staff paid at the National Living Wage rate will benefit from the increase to £8.21/hour and per the guidelines from the National Association of Local Councils the Clerk's pay scale has also increased accordingly.

8. Planning Applications

a) To receive and consider *Planning Applications and Decisions* since the last meeting

Planning Application 18/02117/RMM (as amended) - Residential development of 44 dwellings at Land West of Playing Field, Hungate Road; it was resolved to make no further comments to this application.

Planning Application 19/00579/F – to install thermosiphon solar hot water system, fitted to the side of the house at Holly Cottage, 28 Hollycroft Road; it was resolved to recommend refusal to this application as it is totally out of character with the street scene.

b) Decisions made by the Borough Council since last meeting; no report.

9 General Correspondence; no report.

10 Borough Council of King's Lynn and West Norfolk Issues

- a) It was noted that Emneth Parish Council had an *uncontested* election and now carries three vacancies which can be filled by co-option. Any residents interested in becoming a local councillor should contact the Clerk at emnethparishcouncil@hotmail.co.uk or mobile 07825 634 672.

11 Norfolk County Council issues; no report.

12 Norfolk County Council Highways Issues

- a) Correspondence relating to the Wisbech Access Strategy (Preferred Short-Term Projects) was considered and discussed; namely the scheme to possibly relocate the A47/Elm High Road Roundabout (Scheme EH3B). Clerk to request further clarification on the scheme.
- b) It was noted that a new dog waste bin has been fitted at Meadowgate Lane and a further one will be installed at Elmside.
- c) It was noted that the overgrown poplar trees at The Wroe have now been cut back.

13 Playing Field issues

- a) Approval had been given to the Playing Field Committee to arrange to have the pyracantha cut back away from the footpath to the pavilion and the parish council to pay the bill.

14 Cemetery Issues

- a) It was resolved with all in favour to approve expenditure of £3180 + VAT for works to the high-risk trees in the churchyard per the health and safety report from CGM Group. Works will be done once permission has been sought from the Diocese.

15 Agenda Items for the next meeting

- Future burial ground for the parish – June Agenda.

16 Date of Next Meeting

- a) The next meeting will be the Annual General Meeting on Tuesday 21st May 2019 at 6.30pm at Emneth Central Hall.

Meeting closed at 7.10pm

Chairman's signature