



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 25th April 2017 at 6.30pm at Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Oliver, Councillor Howard, Councillor Fleet, Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Groves, Councillor White, Councillor Harper

Apologies: Borough Councillor Crofts, Councillor Towler, Councillor McCourt, County Cllr. Humphrey

Parish Clerk: Kate Bennett

Public: 4

MINUTES

1 Apologies for absence

1.1 Apologies were given as above and accepted.

2 Declarations of Pecuniary Interest

2.1 Councillor Howard declared an interest in Item 7.1 and Item 15.3 on this month's agenda.

3 Minutes

3.1 It was resolved to accept the Minutes of the Ordinary Meeting of Tuesday 28th March 2017 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum¹

The meeting was not suspended to hold a Public Forum as only one member of the public wished to address councillors concerning **Planning Application 16/02135/F, Residential Development consisting of four x1 bedroom retirement bungalows at Rear of 22 Gaultree Square, Emneth** and it was agreed to discuss this under Item 7.1 on the agenda.

5 Reports

5.1 Police Report

5.1.1 A *Rural Brainstorming Event* led by the Police and Crime Commissioner on Tuesday 2nd May 2017 at Snettisham Park Visitor Centre at 7.15pm was noted.

5.1.2 The March Newsletter including crime updates for the locality had been received and circulated.

5.2 Borough Councillor Report

No report.

5.3 County Councillor Report

No report.

5.4 Parish Councillor Reports/Correspondence

5.4.1 It was resolved to approve the new pay scale for the Clerk as of 1st April 2017 per NorfolkALC's recommendation of April 2016².

5.4.2 The report from the Parish Assembly of 18th April 2017 was circulated.

¹ The Public Forum is 15 minutes.

² Local Government Act 1972, Section 100A(4), the detail of discussions is not for publication.

6 Finance

6.1 It was resolved, with all in favour, to approve the list of payments for the month.

Payments - April 2017					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett*	1,092.10	0.00	1,092.10	d/d	Monthly salary
Kate Bennett Expenses	67.72	9.30	77.02	102815	Stamps, mileage, photocopying
Jean Eady*	0.00	0.00	0.00	102816	39 hours
Nicola Lane*	0.00	0.00	0.00	102817	44 hours
HM Revenue and Customs	125.40	0.00	125.40	102818	
Westcotec	87.66	17.53	105.19	102819	April street light maintenance
E.on	153.09	30.62	183.71	102820	March energy charges
Norfolk ALC	416.92	0.00	416.92	102821	2017-18 annual subscription
Kings Lynn Internal Drainage Board	291.74	0.00	291.74	102822	2017-18 Drainage rates
CGM	45.00	9.00	54.00	102823	Apply fungicide to hardstanding areas in churchyard and cemetery
Glazewing	111.96	22.39	134.35	102824	x5 weeks of emptying two bins
Emneth Central Hall	13.56	0.00	13.56	102825	Insurance premium for stored equipment
Emneth Methodist Church	12.00	0.00	12.00	102826	Hire of meeting room for Parish Assembly 18 April 2017
	2,417.15	88.84	2,505.99		

*salaries shown together

6.2 Income since the last meeting was noted at £895.00.

7 Planning Applications

7.1 To receive and consider Planning Applications and Decisions since the last meeting

- Planning Application 16/02135/F, Residential Development consisting of four x1 bedroom retirement bungalows at Rear of 22 Gaultree Square, Emneth. Amended details to the development were outlined by a member of the public present and it was resolved with 6 in favour, 1 against and 3 abstentions to recommend *approval* to the application with a comment to confirm that this type of housing is needed in the parish to serve a need in the community.
- **Planning Application 17/00679/F**, Removal of Condition 3 attached to Planning Permission 15/01771/F, Proposed two storey house at Three Lakes Nurseries, Meadowgate Lane, Emneth. It was resolved with all in favour to recommend *refusal* to this application. The parish council wished to see the occupation of the dwelling continue to be tied to agriculture in the locality with concerns that the removal of this could set a precedent in the parish.
- **Planning Application 17/00680/RM**, Reserved Matters Application for Residential development plots 1 & 2 at Land North of 86 Hollycroft Road, Emneth. It was resolved with all in favour to recommend *approval* to this application.
- **Planning Application 17/00729/O**, Residential development (7 dwellings) at Land to the West of Kirklea, 56 Church Road, Emneth. It was resolved with 9 in favour and 1 abstention to declare an interest in this application and make no comment.
- **Town & Country Planning Regulations 2012, 2/TPO/00560**, Land to the rear of Blenheim, 141 Elm High Road, Emneth. Tree Preservation Order, removed. Noted.

Decisions

- **Planning application 17/00380/F**, Extension and alterations to dwelling at 150 Church Road, Emneth – application approved by the Borough Council.

7.2 A discussion took place regarding the feasibility of the parish council creating a *Neighbourhood Plan* for the parish. It was resolved to not take this any further at this stage.

8 General Correspondence

8.1 Correspondence from a parishioner regarding the possible installation of a footpath at the Thatchwood Avenue corner was noted and it was resolved to forward this on to Norfolk County Council Highways for their comment.

9 Borough Council of King's Lynn and West Norfolk Issues

No report.

10 Norfolk County Council issues

10.1 Clerk to follow up with County Councillor Humphrey the condition of the bus shelter at Elm High Road outside Morrisons.

11 Norfolk County Council Highways Issues

11.1 It was resolved to reconsider the possible purchase of Upwell Parish Council's share of the SAM2 camera until next month when further information will be available.

12 Footway Lighting issues

No report.

13 Playing Field issues

No report.

14 Agricultural Holdings

No report.

15 Cemetery Issues

15.1 Correspondence from a parishioner was noted following the Clerk's letter to them to request objects be moved from their grave for returfing. Clerk to action.

15.2 It was resolved with all in favour to move into a *closed session*, to exclude the public from the meeting, to provide councillors with an update on the purchase of land for future burial ground for the parish.

Councillor Howard left the meeting.

15.3 The Chairman updated councillors with the current situation regarding the planning application that has now been submitted.

16 Date of Next Meeting

16.1 The next meeting will be the Annual General Meeting on Tuesday 30th May 2017 at 6.30pm at Central Hall.

Meeting closed at 7.40pm

Chairman's signature

³ Local Government Act 1972 Sec.100A(4), the detail of discussions made is not for publication.