

**Minutes of Emneth Parish Council meeting held on Tuesday 30<sup>th</sup> April 2013 @ Emneth Central Hall, Emneth @ 7.00pm.**

In attendance: Cllr. R. Waterfield (in the Chair), Cllr. Terrington, Cllr. Wiles, Cllr. Fleet, Cllr. Towler, Cllr. Curtis, Cllr. White, Cllr. Howard, Cllr. Oliver, Cllr. Harper, County Cllr. Humphrey.

Apologies: Cllr. McCourt, Cllr. Graham.

Parish Clerk: Kate Bennett

Public Miss. Vanessa White & PCSO Esther Bortz

**612. Apologies & Reasons for absence**

612.1 There were apologies for absence as listed above.

**613. Declarations of Pecuniary Interest**

613.1 Cllr. White declared an interest in Item 6 Planning – Planning app 13/00586/F.

**614. Minutes**

614.1 The minutes of the meeting of the Full Council held on Tuesday 26<sup>th</sup> March 2013 were agreed and signed as a true record by the Chairman.

**The meeting was adjourned for the public session.**

Miss. White was present to observe only. She did not wish to address the council.

**615. Reports**

615.1 **Police Report** – nothing to report at this stage of the meeting.

615.2 **Borough Councillor Report** – nothing to report this month.

615.3 **County Councillor Report** – Cllr. Humphrey reported that the BC is managing to make savings currently estimated at £750,000. There have been some teething problems with the new refuse collection system by Kier but these are starting to be ironed out. Currently 200 tonnes of food waste has been collected to be sent away for composting. The BC receive a credit from NCC for every tonne collected.

615.4 **Parish Councillor Reports/Correspondence.**

615.4.1 Cllr. Waterfield had attended a forum in Norwich on the Norfolk Film Archive which will hopefully provide a database of digitally recorded minutes etc. for all to access.

615.4.2 The Minutes from the Planning Meeting held on Tuesday 16<sup>th</sup> April 2013 were accepted as a true record of the meeting.

615.4.3 The Minutes from the Joint Meeting of Parish Councils held in Upwell on Monday 22<sup>nd</sup> April are not yet available. Cllr. Waterfield was unable to attend but expressed an interest in an agenda item for the next meeting on Permitted Development Rights and the potential implications these could have on neighbouring properties and the wider community.

615.4.4 The Minutes from the Annual Parish Assembly held on Tuesday 23<sup>rd</sup> April 2013 were received.

615.4.5 Information from Upwell PC regarding a joint Health & Safety Training Course for park keepers and village hall cleaners was noted and details to be passed on to the Playing Field Committee.

PCSO Esther Bortz joined the meeting at 7.10pm. She reported that there had been 30+ reported burglaries in the West Norfolk area so far this year, a particularly high number. Scrap metal and catalytic converters continue to be stolen as well as heating oil & diesel. She reminded Council that 'Tank Packs' are available from Norfolk Constabulary which give advice on suitable alarms for oil tanks and provide stickers etc. to put on your tank. PCSO Bortz left the meeting.

**616. Finance**

616.1

<b>Accounts for Payment April 2013</b>						
<b>No.</b>	<b>Name</b>	<b>Chq No.</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
1	Westcotec	102287	Street lighting maintenance - April 2013	£74.50	£14.90	£89.40
2	E.on	102288	Street lighting March 2013	£141.73	£28.35	£170.08
3	Nicola Lane	102289	18th March-14th April 32 hours	*	*	*
4	EPFC	102290	Quarterly grant - 1st installment	£750.00	£0.00	£750.00
5	BCKLWN	102291	Annual charge x2 bins hire & waste removal	£1,335.90	£0.00	£1,335.90
6	BCKLWN	102292	Annual charge for dog waste bin collection	£321.60	£64.32	£385.92
7	Citizens Advice Bureau	102293	Jan, Feb & March 2013 advice sessions	£85.50	£0.00	£85.50
8	Kate Bennett	102294	Postage, mileage	£40.69	£4.42	£45.11
9	CGM	102295	Litter pick Bus shelter & Betsy Pad 5th/18th March	£57.50	£11.50	£69.00
			Litter pick bus shelter & Betsy Pad 25 Jan,4/18th Feb	£86.25	£17.25	£103.50
			Litter pick bus shelter & Betsy Pad 9th jan	£28.75	£5.75	£34.50
			Litter pick bus shelter & betsy pad 20/29th November	£57.50	£11.50	£69.00
			Mow churchyard 3/18th October & Litter pick bus shelter 2/15 & 31 October & strim bus shelter & betsy pad 15 October	£354.75	£70.95	£425.70
				£584.75	£116.95	£701.70
10	Jean Eady	102296	27 March to 30 April 30 Hours	*£383.78	£0.00	£383.78
11	BCKLWN	102297	Yearly contribution to maintenance of BCKLWN car park in Upwell	192.14	0	192.14
	*Salaries shown together for data protection					

All were in favour to pay this month's invoices.

616.2 All were in favour to pay the invoice to BCKLWN for the annual contribution to the maintenance of the BCKLWN car park in Upwell

616.3 Income received for the month was noted.

King Memorials	Cemetery	£60.00
Tony Clingo	Cemetery	£575.00
BCKLWN	Precept	£28,000
Hanchetts	Cemetery	£160.00
Coates	Cemetery	£320.00

616.4 Internal audit date by Mrs. Bateman on Tuesday 21<sup>st</sup> May was noted.

## **617. Planning**

617.1 To receive Planning Applications/Decisions.

<p><b>Planning app 13/00501/F</b> – Demolition of the existing unauthorised frontage building, erection of a part single storey and part two storey extension and retention of unauthorised extension/elevations to the rear, including the single storey conservatory @ 87 Elm High Road, Emneth.</p> <p>On a proposal by Cllr. Harper, seconded by Cllr. Terrington approval was recommended for this application. All were in favour.</p>	<p><b>Planning app 13/00586/F</b> – Removal of condition 3 to Planning app 12/01544/F, Build a bungalow at Land North of 54 Elmside, Emneth.</p> <p>Cllr. White explained that Condition 3 of the planning consent was making it impossible to get a mortgage on the property as the restriction was too restrictive stipulating that the occupation of the dwelling be related to the White Lightning Pyrotechnics business. At 7.29pm Cllr. White left the meeting.</p>
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	<p>Cllr. Terrington proposed that further clarification be sought regarding the stringency of the condition. Cllr. Howard seconded the proposal. 6 were against, 2 in favour. The motion was lost.</p> <p>Cllr. Harper proposed approval to removing condition 3 from the planning consent, Cllr. Curtis seconded the proposal. 6 were in favour, 2 against. The motion was passed.</p> <p>Cllr. White was invited back into the room.</p>
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617.2 An email from Merv Broughton, Planning Officer at BCKLWN re Planning apps 13/00518/F, 13/00520/F and 13/00494/CU at 32 Hawthorn Road was noted.

**618. Correspondence**

618.1 A letter from Hungate Rovers FC to the PC requesting use of a marquee again this year for their Sixes Weekend was noted. It was agreed to authorise a payment of £100 to the Wisbech Tourism Group for the hire of their marquee – Cllr. Waterfield will action.

618.2 An email from the 1<sup>st</sup> Fenland Scout Group was noted.

618.3 An email from Westcotec promoting their services was noted.

618.4 An email from Gemma Clark of the Chalk Rivers Project was noted.

618.5 A letter from K&M Lighting Services re funding ideas for the replacement of street lights following the NCC Parish Partnership initiative was noted.

618.6 It was agreed to renew membership to NorfolkALC for 2013/14 at a cost of £373.80.

618.7 The Came & Co. Spring 2013 newsletter was noted..

**619. Borough Council of KL & WN issues.**

619.1 Emails from Hayley Kurt re caddy liners were noted. The Spar Shop is stocking liners for the caddies.

**620. Norfolk County Council issues.**

620.1 It was agreed that Highways could remove their fence around the corner of Hollycroft Road as it was agreed that it is in a poor state of repair. Clerk to investigate the possibility of putting reflector posts up around the corner.

620.2 An email from NCC regarding Trading Standards and underage alcohol sales was noted.

620.3 Cllr. Curtis reported the lack of highway at the bottom of Hawthorn Road on the rhs by the new development. He believes between 3/4ft of highways land has been encroached upon. Clerk to action.

**621. Footway Lighting issues.**

621.1 Cllr. Curtis reported 3 day burners at the B&Q roundabout.

**622. Playing Field issues.**

622.1 An email from Stuart Kierman regarding improvements to the car park was noted. It was confirmed that it would be fine to drain storm water into the inspection chamber at the front of the car park which gives access to the pipe where the dyke was filled.

622.2 An email from Norse regarding the condition of the height restrictor at the playing field car park was noted and forwarded on to the Playing Field Committee.

**623. Cemetery issues.**

623.1 Cllr. Howard left the meeting. Council were advised that Mr. Maxey had had a preliminary meeting with Mr & Mrs Howard and will be progressing the matter. Clerk to send Mr. Maxey a plan of the cemetery.

**624. Agricultural holdings.**

624.1 Cllr. Terrington reported that when Mr. Lankfer drains his allotment land he will need caps on his drains.

**625. Date of Next Meeting.**

625.1 The next meeting will take place on Tuesday 28<sup>th</sup> May 2013 @ 7.00pm – this will be the AGM.

Meeting closed at 8.13pm

Chairman's signature -----