

**Page 67**

Minutes of Emneth Parish Council meeting held at on Tuesday 26<sup>th</sup> April 2011 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair)

Cllrs: - Mr S Curtis, Mrs O. Graham, Mrs G. Harper,  
Mrs Y Howard, Mr J. McCourt, Mr N Terrington, Mr R.Towler,  
Mr M. White & Mr M Wiles.

Parish Clerk: Mrs M. Meyrick  
County & Borough Councillor: Cllr H. Humphrey  
Norfolk Constabulary: PCSO Watson

Public: 2

**263. Apologies & Reasons for Absence**

- 263.1. Cllr Green.
- 263.2. Cllr Fleet – work commitments.
- 263.3. Cllr Crofts – Attending another meeting.

**264. Declarations of Interest**

264.1. Cllr McCourt declared a prejudicial interest on item 268.1 - planning application 11/00526/F as he is a neighbour of the applicant.

**265. Minutes**

265.1. The minutes of the Parish Meeting of the Council held on Tuesday 29<sup>th</sup> March 2011 amendments: - page 60, item 247.3 – remove Cllr Symington, item 250.1, 1<sup>st</sup> line – take out Chief, page 61, item 250.4.2, 4<sup>th</sup> line – replace who with which, page 63, item 251.9 – replace fees with rules & regulations, page 66, item 260.3 – insert seat after Harry Palmer and item 260.5 – replace tree with bush - subject to these amendments the minutes were agreed and signed as a true record by the Chairman.

The meeting was adjourned at 7.13pm  
The meeting was re-convened at 7.33pm

**266. Reports.**

266.1. Police Reports – Since the 29<sup>th</sup> March there have been 45 calls which included: - road traffic collision, complaint against the police, rowdy nuisance, suspicious circumstances, anti-social behaviour, concern for safety etc.

266.2. Borough Councillor Reports – At the last full council meeting it was agreed to set aside up to £150,000 for legal costs in relation to the King’s Lynn incinerator. The council will find out first if a judicial review will succeed before pursuing.

Chairman’s Signature \_\_\_\_\_

**Page 68**

266.3. County Councillor Reports – County is seeking support for a bid against other local authorities across the UK for a share of a £530 million Broadband Delivery funding pot. This will invest in making superfast broadband available in areas with no or poor access across the country.

266.4. Parish Councillor Reports/Correspondence – Cllr Graham read out a letter to the Council expressing her dismay in the outburst of Cllr Howard to the Chairman at the last meeting.

Cllr Howard requested it be recorded that she had put the late Mr Derek Melton’s name forward to the Parish Council to nominate him for the recent Mayor’s Unsung Heroes Award.

**267. Finance**

267.1. Finances since last meeting.

<b>Accounts for payment April 2011</b>						
<b>NO</b>	<b>Name</b>	<b>Chq No</b>	<b>Description</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
50	Audax Design	102033	2nd Stage - Play Area Project	1500.00	0	1500.00
51	Mrs J Eady	102034	Salary	142.32	0	142.32
52	Mr Bailey	102035	Salary – Apr	150.00	0	150.00
53	Mrs M Meyrick	S/O	Salary - Apr	508.20	0	508.20
54	Mrs M Meyrick	102036	Expenses	39.15	0	39.15
55	E-on	102037	Street Light Electric – Mar	112.32	22.46	134.78
56	CGM	102038	Litter Picking	88.25	17.65	105.90
57	MHB Services	102039	Street Light Maint. – Apr	76.96	15.39	92.35
58	Mr R Waterfield	102040	Reimburse - Refuse Sacks	13.21	2.64	15.85
59	BCKLWN	102050	Cemetery Waste Removal	1214.30	0	1214.30
60	NALC	102051	Membership	357.71	0	357.71
61	Norfolk RCC	102052	Membership	15	0	15.00
62	Macmillan Cancer Care	102053	S137 Grant	50.00	0	50.00
63	Emneth Homewatch	102054	S137 Grant	100.00	0	100.00
<b>Total</b>				<b>4367.42</b>	<b>58.14</b>	<b>4425.56</b>

**It was agreed to pay the accounts for April as listed.**

267.2. Income received & outstanding accounts.

**Income Received**

<b>Name</b>	<b>Description</b>	<b>Amount</b>
AR Clingo	Burial Fees	50.00
Mr Cutchey	Agricultural Rent	266.22

Chairman’s Signature \_\_\_\_\_

<b>Page 69</b>		
Borough Council	Precept	26000.00
Richard King	Memorial Fee	40.00
MJ Coates	Memorial Fee	40.00
<b>Total</b>		<b>26396.22</b>

### Invoices Produced

Name	Description	Amount
AR Clingo	Burial Fees	25.00
GH Linnell Outstanding	Memorial Fees	160.00
W Bailey & Son Outstanding	Ashes Fee	25.00
<b>Total</b>		<b>210.00</b>

There was a discussion relating to the outstanding fee from GH Linnell. The Clerk reported that it was established that double fees were due as the person lived outside of the parish.

**It was agreed that the debt is with GH Linnell and for the Clerk to write to them to inform them the fee is due for payment.**

267.3. Report of receipts & payments for the year –The Clerk gave each Councillor a copy of the receipts and payments for the year as well as a budget comparison. The Clerk reported that the reports are not finalised yet due to not having all the bank statements, some had not been received since the changeover of signatories. The statements have been requested but Barclays say it could take up to 5 weeks due to the bank holidays. Internet banking for administration purposes only was discussed; this will enable the Clerk to look at the bank accounts and download statements but not to be able to make payments etc. Cllr Howard proposed for the Clerk to set up administration internet banking.

**It was agreed for the Clerk to organise internet banking for administration purposes only for the Council's bank accounts.**

267.4. Grant request from Tony Lucas EAST Community First Responder – This was brought forward from the last meeting. To enable the Council to give an informed decision it was thought prudent to defer a decision to allow the Council to digest the financial information they had been given. There was also a question raised concerning the amount of volunteers Mr Lucas has recruited.

**It was agreed to defer a decision for a grant till the next meeting and for the Clerk to contact Mr Lucas requesting an update for the next meeting.**

267.5. Notice of audit for accounts to the 31<sup>st</sup> March 2011 was received. The Annual Return has to be approved by the Council by the 30<sup>th</sup> June and submitted to Mazars by the 4<sup>th</sup> July.

Chairman's Signature \_\_\_\_\_

**Page 70**

267.6. Literature regarding a consultation on the Future of Audit was received from Norfolk ALC. There followed a discussion.

**It was agreed to put forward Option 1 on the Future of Audit consultation.**

267.7. A renewal quote for insurance from Came & Co was received. The quote for the year starting on the 1<sup>st</sup> June is £1180.94 which is £14.06 cheaper than last year.

**It was agreed to renew the Council's insurance policy with Came & Co at a cost of £1180.94.**

**268. Planning**

268.1 Planning Applications.

**11/00448/F** – Removal of former Chapel (presently stores for building company) to provide 3 bedroom property with off road parking - 138 Elm High Road

**It was agreed to SUPPORT this application**

**11/00526/F** - Variation of conditions 6,7,8,9,10 AND 11 of planning permission 09/01163/O - 3 The Wroe.

**Emneth Parish Council is unable to make a decision in support or object to this application as they are unable to see what the variations are. They are aware of the conditions from the original application but have not had the information to give details of the variations.**

**Cllr McCourt refrained from taking part in this discussion due to his declaration of interest.**

268.2. Late Planning Applications – There were none received.

268.3. Planning Decisions.

**11/00148/F** – Permission granted for extension – Walnut Tree Farm, Fendyke Road

**11/00203/F** – Permission granted for new domestic vehicle access to farm barn – 78 Gaultree Square

268.4. Late correspondence – A copy of the Licence Application for Elm High Road by Morrisons Stores.

**It was agreed to support the licence application made by Morrisons Stores.**

**269. Council's view on the Proposed Incinerator in King's Lynn**

269.1. Cllr Towler requested this item be placed on the agenda for discussion. There was a lengthy discussion concerning this issue especially after the result of the referendum by the Borough. There are consultations to take place when the planning application is submitted for approval.

**It was agreed to place this on a future agenda for discussion.**

Chairman's Signature \_\_\_\_\_

**Page 71**

**270. General correspondence.**

270.1. A thank you letter was received from Norfolk Age UK for their recent grant.

270.2. The March edition of the Norfolk Link was received. This edition covers issues such as a financial update, energy performance certificates, PAYE for employers.

**271. Borough Council of KL & WN issues.**

276.1. An e-mail was received from the Street Naming department relating to Elmfield Drive. They want clarification of which village it is situated in.

**It was agreed for Cllr Waterfield to respond directly with the Street Naming department informing them that Elmfield Drive is in Emneth.**

**272. Norfolk County Council issues.**

272.1. There was no late correspondence.

**273. Playing Field issues.**

273.1. Details of a consultation regarding the Future of the Pavilion were received. There were 4 options that are being consulted on which include: -

1. Do nothing
2. Demolish
3. Invite expressions of interest from other PF users/other local voluntary bodies
4. Feasibility study for teen facilities

**It was agreed to support options 3 & 4 of the consultation.**

**274. Footway Lighting issues.**

274.1. The give way light sign on the corner of Gaultree is flashing but not every night.

**275. Cemetery issues.**

275.1. Idea of a soil enclosure at the Churchyard was brought up at the last meeting. At the moment any soil that is removed from burials is placed in the Churchyard. An enclosed area that could house a small skip could be placed in the Churchyard which would be locked and would only be accessible by grave diggers. It was pointed out that this was just an idea, discussions and permission would need to be arranged with the Church if the Council would consider pursuing this further.

**It was agreed to place this on the next agenda for discussion.**

**276. Royal Celebrations for 2012.**

276.1. This is on-going and will be placed on the next agenda.

**277. Date of Next Meeting**

277.1. 17<sup>th</sup> May 2011

Chairman's Signature \_\_\_\_\_

**Page 72**

**278. Admission to Meetings Act (PUBLIC BODIES) 1960 – following the exclusion of the public and press:**

278.1. Staffing issues – It was reported that the caretaker, Mr Bailey has resigned. A replacement caretaker was discussed.

**It was agreed to employ Mrs P. Melton on a trial basis of 6 months till the end of October.**

Meeting closed at 9.36p.m. Chairman's Signature \_\_\_\_\_

**Notes from Public Session**

There was concern expressed from a resident relating to the byway from Elmside along behind the bungalows as there has been anti-social behaviour occurring. Children have been going through gaps in hedges along this area. There have also been attempts at fly-tipping but the resident has been leaving his hedge to grow out to try and stop vehicle access.

There was some confusion as to the designation of the byway and some thought it was classified as a village green. The idea of placing bollards at either end to prevent vehicle access was suggested. The designation of the area would need to be confirmed. PCSO Watson advised residents to phone in every incident to the police. She explained that she was the only PCSO on duty to cover 48 villages.

Chairman's Signature \_\_\_\_\_