

EMNETH PARISH COUNCIL

Your Ref:
Our Ref:

Parish Clerk:
Mrs M R Sawyer
Dairy Farm House
46 Tottenhill Row
King's Lynn
PE33 0RQ
Tel: 01553 810625

18th May 2009

To All Parishioners

You are hereby invited to attend the Annual Meeting of the Parish Council to be held in the Emneth Central Hall on Tuesday 26th May 2009 commencing at 7.00pm

M R Sawyer

AGENDA

- 1 To Receive and Accept Apologies for Absence
- 2 To Receive and Record Councillors' Declarations of Interest in Items Appearing on the Agenda as Required by the Parish Council's Code of Conduct.
- 3 To Approve and Adopt the Minutes of the Ordinary Meeting held on Tuesday 28th April 2009.
- 4 To Receive Nominations & Elect the Following Officers:
 - Chairman of the Council
 - Vice-Chairman
 - Responsible Financial Officer
 - Internal Monitoring Officer
 - S17 Law & Order Representative
- 5 To Receive a Report from the Parish/Police Liaison Officer if Present. To Deal with any other Police Matters
 - Provision of bicycles for PCSO's
 - Crime Statistics
 - Report from last SNT meeting
- 6 To Note Correspondence Received by the Chairman and Action and Necessary
- 7 To Note Miscellaneous Correspondence Received and Action as Necessary.
 - CPRE -Fly Tipping & Litter Problems
 - To Receive feedback from Circulated mail
- 8 To Deal with Financial Matters
 - a To Note Present Bank Balance
 - b To Note Monies received since last meeting
 - c To Approve Payment of the following Invoices;
 - (i) MHB Services - footway lights maintenance contract for month May/June - £882.24 per month
 - (ii) Country Grounds Maintenance -work carried out in cemetery - £327.24
 - (iii) Eon Energy - unmetered supply -May - £129.17
 - (iv) Clerk's Salary & Expenses to date
 - iv) Mr D Melton - salary & expenses to date.
 - v) Mrs J Eady - roadsweeper - salary.
 - vi) All other invoices received up to and including 26th May 2009
 - d Update on Precept Error

Agenda 26th May 2009

- 9 Note and Approve Financial Statements for year Ending 31st March 2009
- 10 To Deal with Planning Matters
 - 1 To discuss & determine the following planning applications:
 - a) Westfields Guest House, Elm High Road – retrospective application for retention of shed – Mr M Stratton
 - b) land north east of 7 Outwell Road – construction of dwelling – Mr C Matthews
 - 2 To discuss & determine all Planning Applications received up to and including 26th May 2009
 - 3 To Note Planning Authority Decisions on Applications Previously Dealt With
 - 4 To Receive Update on e-consultation
 - 5 To Deal with any Other Planning Matters
- 11 To Deal With Highway Matters
 - a) To Note progress on matters Previously reported
 - b) To Receive Member's Reports.
 - c) To Consider Proposed 50mph Speed & Traffic Order - To Discuss Playing Field Matters
 - To Receive Representative Member's Report
 - Any Other Matters
- 12 To Deal With Footway Lighting Matters
 - To Receive Notice of Outages
- 13 To Deal With Agricultural Holdings Matters
- 14 To Deal With Cemetery Matters
- 15 Meetings Conferences, Training, etc
 - Norfolk Planning Conference – Swaffham – 18th June 2009
- 16 To Confirm Date of the Next Ordinary Meeting 30th June 2009 commencing at 7.00pm in the Central Hall.