

# EMNETH PARISH COUNCIL

Your Ref:  
Our Ref:

Parish Clerk:  
Mrs M R Sawyer  
Dairy Farm House  
46 Tottenhill Row  
King's Lynn  
PE33 0RQ  
Tel: 01553 810625

29<sup>th</sup> November 2010

## To All Parishioners

You are hereby invited to attend an Ordinary Meeting of the Parish Council to be held in the Emneth Central Hall on Tuesday 7<sup>th</sup> December 2010 commencing at 7.00pm  
During the meeting there will be time allowed for parishioners to put their concerns to Council.

M R Sawyer

## AGENDA

- 1 To Receive and Accept Apologies for Absence
- 2 To Receive and Record Councillors' Declarations of Interest in Items Appearing on the Agenda as Required by the Parish Council's Code of Conduct, 2007
- 3 To Approve and Adopt the Minutes of the Ordinary Parish Council Meeting held on Tuesday 26<sup>th</sup> October 2010 and the closed meeting that took place on Tuesday 2<sup>nd</sup> November 2010
- 4 To Receive a Report from the Parish/Police Liaison Officer if Present. To Deal with any other Police Matters
- 5 To Note Correspondence Received by the Chairman and Action as necessary
- 6 To Note Miscellaneous Correspondence Received and Action as Necessary.
  - Fenland CAB and Annual Report
  - Letter from MP re visit to Parish Council Meeting
  - To Receive feedback from Circulated mail
- 7 To Deal with Financial Matters
  - a To Note Present Bank Balance
  - b To Note Monies received since last meeting
  - c To confirm payment already made to Paul Downham for work on playing field - £396.00 - previously approved.
  - d To Approve Payment of the following Invoices;
    - (i) MHB Services - footway lights maintenance contract for month November/December- £90.43 per month
    - (ii) Country Grounds Maintenance - grass cutting - £668.70
    - (iii) Eon Energy - unmetered supply - October - £131.98
    - (iv) Clerk's Salary & Expenses to date
    - (v) Mrs J Eady - roadsweeper - salary to date
    - (vi) Mr B Bailey - salary to date
    - (vii) All other invoices received up to and including 7<sup>th</sup> December 2010
  - e To receive a Report from Finance/Budget Panel and to Discuss Recommendations for Precept 2011
- 8 To Deal with Planning Matters
  - 1 To discuss & determine all planning applications received up to and including 7<sup>th</sup> December 2010:
  - 2 To Note Planning Authority Decisions on Applications Previously Dealt With
  - 3 To Deal with any Other Planning Matters
  - 4 To Note Dates of forthcoming Planning Training Sessions

**Agenda 7<sup>th</sup> December 2010**

- 9 To Deal With Highway Matters
  - a) To Note progress on matters Previously reported
  - b) To Receive Member's Reports.
  
- 10 To Discuss Playing Field Matters
  - To Receive Representative Member's Report
  - To Clarify procedures for Ordering Services and goods required by Playing field Committee (Marquee)
  - To Note Field Maintenance Contract charges for next year.(NORSE)
  - Any Other Matters
  
- 11 To Deal With Footway Lighting Matters
  - To Receive Notice of Outages
  
- 12 To Deal With Agricultural Holdings Matters
  - Outstanding Rents
  
- 13 To Deal With Cemetery Matters
  - Working Party Report
  - To Note new Maintenance contract prices
  - To Note & Respond to correspondence regarding War Memorial
  
- 14 To Note Correspondence from Land Registry and Decide on Action to be Taken
  
- 15 Meetings Conferences, Training, etc
  
- 16 Consultation Documents in Circulation
  
- 17 To Confirm Date of the Next Ordinary Meeting January 2011 commencing at 7.00pm in the Central Hall.