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Minutes of Emneth Parish Council meeting held at on Tuesday 25th October 2011 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair)

Cllrs: - Mr S. Curtis, Mr J. Fleet, Mrs O. Graham, Mrs G. Harper, Mrs Y Howard,
Mr J. McCourt, Mr P. Oliver, Mr N Terrington, Mr R. Towler, Mr M Wiles
& Mr M. White.

Parish Clerk: Mrs M. Meyrick

Norfolk Constabulary: PCSO Ross

Public: 2

360. Apologies & Reasons for Absence

360.1. Cllr Humphrey – attendance at another meeting.

361. Declarations of Interest

361.1. Cllr White declared a prejudicial interest on item 365, planning application 01633.

362. Minutes

362.1. The minutes of the meeting of the Council held on Tuesday 27th September 2011 were agreed and signed as a true record by the Chairman.

There was no public session as there was no public in attendance.

363. Reports.

363.1. Police Reports – From the 20th September to the 25th October there has been 3 incidents, 2 of which were at the playing field. There was a theft reported from the cemetery, items removed from a headstone. Cllr Terrington requested PCSO Ross look into the issue that was reported at the last meeting of cones placed on the highway on Chapel Lane.

363.4. Parish Councillor Reports/Correspondence – Cllr Graham reported on the recent training event attended by a number of Councillors which was very informative. One of the items highlighted was of the use of e-mails and for Councillors to be aware that under the Freedom of Information Act the public can request copies of e-mails. It was advised to delete e-mails every 6-12 months. Due to the riots in the summer it is likely that insurance costs will be increased by 15% next year.

At this point in the meeting it was agreed to bring item 6 of the agenda forward for discussion.

364. Suspension of Standing Orders

364.1. The Council were asked to re-consider the decision that was made relating to planning at the last meeting. The following information was given to each councillor with the agenda prior to the meeting. After seeking guidance from the SLCC - it is considered best practice not to have late applications on the agenda. The last two applications on the previous month's agenda were late applications. There were also problems with the internet connection which meant the Council were not able to see any plans. For this reason both of the planning applications discussed at the end have been placed back on the agenda to allow you, if the Council wish to consider them. There followed a lengthy discussion. Cllr Curtis proposed and Cllr Harper seconded to suspend standing orders and to re-consider the late planning applications from the last meeting. Cllr Terrington proposed for the vote to be recorded.

It was agreed for the vote to suspend standing orders be recorded.

Chairman's Signature _____

It was agreed to suspend standing orders to allow planning applications 11/01385/F and 11/01633/O to be re-considered. The votes were recorded as follows: -
Councillors: - Curtis, Fleet, Graham, Harper, Howard, McCourt, Oliver, Towler, Waterfield, Wiles & White voted to suspend standing orders.
Cllr Terrington abstained from voting on this item.

365. Late Planning Applications from Previous Meeting.

365.1. Planning Applications

<p>11/01385/F - Erection of dwelling, provision of two parking spaces, new access and turning area - Land Adjacent To 16 Elm High Road</p> <p>Cllr Graham proposed and Cllr Curtis seconded to Support this application.</p> <p>It was agreed to Support this application.</p>	<p>11/01633/O – Construction of bungalow – Land north of Whiteacres, 54 Elmside.</p> <p>Cllr White left the meeting while this item was discussed.</p> <p>Cllr Graham proposed and Cllr Curtis seconded to Support this application.</p> <p>It was agreed to Support this application with 4 abstentions. The votes were recorded as follows: - Councillors: - Curtis, Fleet, Harper, Howard Oliver, Towler & Wiles voted to support this application. Councillors: - Graham, McCourt, Terrington & Waterfield abstained from voting.</p>
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365.2. Cllr Curtis proposed and Cllr Harper seconded for the Council to resume its Standing Order.

It was agreed for the Council to go back into Standing Orders from this point.

366. Finance

366.1. Finances since last meeting.

NO	Name	Chq No	Description	Net	VAT	Total
126,127,128	Various	102106 107 & S/O	Salaries	829.21	0	829.21
129	Mrs Meyrick	102108	Expenses	72.46	0.00	72.46
130	MHB Services Ltd	102109	Street Light Maint - Oct-Nov	76.96	15.39	92.35
131	CGM Ltd	102110	Play Area Project	15000.00	3000.00	18000.00
132	CGM Ltd	102110	Cemetery Extra Maint	217.85	54.30	272.15
133	Mrs Graham	102111	Re-imburse - Printing	62.00	0.00	62.00
134	NPTP	102112	Councillor Training	37.50	0.00	37.50
135	Mr S. Ross	102113	Materials -Bench Maint	157.87	0.00	157.87
136	E-on	102114	Street Light Electric Sept	138.72	27.74	166.46
Total				16592.57	3097.43	19690.00

It was agreed to pay the accounts for October as listed.

366.2. Income received & outstanding accounts.

Income Received

Name	Description	Amount
King	Cemetery Fee	80.00

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Hanchets	Cemetery Fee	320.00
Coates	Cemetery Fee	160.00
Clingo	Cemetery Fee	1350.00
Bailey	Cemetery Fee	100.00
Total		2010.00

Invoices Outstanding - There were no invoices outstanding.

366.3. A grant request was received from Vitalise which gives breaks to disabled people, this is a yearly request.

It was agreed not to give a grant to Vitalise as the present time.

366.4. A grant request was received from the Norfolk Accident Rescue Service, this is a yearly request. Cllr Graham proposed and Cllr White seconded to grant £25.

It was agreed to grant £25 to the Norfolk Accident Rescue Service.

366.5. Quarterly accounts – Councillors were given a set of accounts which are for the 1st quarter and takes you to the 30th June 2011. The Clerk is waiting for 2 bank statements to finalise the 2nd quarter to the 30th September. Once these have been received the accounts will be passed to the internal auditor for his 6 monthly review and will be reported at your December meeting. Once the 6 monthly reports are produced it would be the ideal time for the finance committee to meet to discuss the budget for the next financial year.

366.6. Quotes were received for essential cemetery work from CGM Ltd for 3 separate projects for the churchyard and cemetery. These are: -

- Reduce the bush at the entrance to churchyard - £225.00.
 - Cut the perimeter hedge in old cemetery – £375.00.
 - Raise low crowns of 5 oak trees, fell 1 dead conifer in new cemetery - £106.
- Total Cost = £706

Cllr Graham proposed and Cllr Howard seconded to accept the quotes as detailed.

It was agreed to accept the 3 quotes from CGM Ltd for projects as listed above.

366.7. A request was received from Upwell regarding an addition to the Annual Maintenance Fund of Upwell Health Centre car park. This relates to the gritting of the car park in the winter months. Upwell Parish Council and Upwell Health Centre has been trying to get the Borough Council to do this but have been unable to persuade them to spend any maintenance fund on this. They have agreed however to purchase/install 2 x 340 litre grit bins and to fill them initially but in future that will not be the case. The cost of filling 1 bin is approx. £60 and will need filling approx. 3 times per year. Each contributor is being asked to put extra towards the fund to do this, for Emneth this will be an extra £25 bringing the total to £225. Cllr McCourt proposed and Cllr Curtis seconded to accept the £25 increase on the car park maintenance.

It was agreed to accept the additional cost of £25 to the maintenance of Upwell Health Centre to accommodate grit bins which brings the annual cost to £225.

367. Reports Continued from item 362.

367.1. Borough Councillor Reports – Cllr Croft reported that the Borough is currently looking at the LDF site specific which is up to 2026. It is most important that Parish Councils speak on behalf of the village. The Parish Council is encouraged to look to see if there are any other parcels of land that should be

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considered. Due to climate change there is a lot of comments relating to flood risk. To take away employment areas for housing will not be looked at favourably. The Parish Council's comments will carry a lot of weight. The issue of street name and numbering was brought up at the last council meeting. The Wisbech Road & Outwell Road split was going along well; there were 3 replies in favour and none against. Affected residents were contacted and asked for their views which as stated some were received. It was taken that if no replies were received then residents were happy with the proposal. Since then Royal Mail say they have received complaints and then did not want to go ahead with the proposal, it is not known how far Royal Mail consulted.

366.2. County Councillor Reports – There was no report.

368. Planning

368.1. Planning Applications

11/01706/CU - The Blacksmiths Arms, 106 Elm High Road - Change of use from flat over public house into bed and breakfast rooms. Cllr Graham proposed and Cllr Harper seconded to support this application.

It was agreed to **Support** this application.

368.2. Planning Decision.

11/01205/A – Advert consent permitted – Morrisons Supermarket, Elm High Road.

368.3. LDF Site Specific consultation – A discussion took place and it was proposed by Cllr Waterfield to hold a separate meeting to discuss this in full.

It was agreed to hold a meeting to discuss the LDF Site Specific consultation.

368.4. Details of a Parish Council Update – Planning Scheme of Delegation were received. This relates to parish council call-in rights. The ability to call in applications remains the same with the changes being: -

Parish Councils continue to object to a subsequent reserved matters application on the same grounds as when it was in outline & when Parish Councils continue to object to an approved application on the same grounds as previously, where there has been no change in circumstances. The Borough will be happy to go over these changes in the training updates in the New Year. If any Councillor wishes to attend the borough is to be informed by the 30th November.

368.5. Details of a Verification of Property Address – Llex, 3 Fendyke Road, Emneth was received.

369. General correspondence.

369.1. The October Norfolk Branch SLCC newsletter was received.

369.2. Details of Norfolk ALC & SLCC Autumn Seminar were received. This is planned for the 17th November to be held at the Sandringham Visitor Centre at a cost of £35.

It was agreed for the Chairman and the Clerk to attend this event.

369.3. A request was received from Mike Knights regarding the incinerator campaign. This is a request for a contribution toward legal costs that may be incurred if the request for a judicial review is unsuccessful. The 5th December is the date the High Court has set to hear the arguments for and against Judicial Review. Cllr Waterfield proposed and Cllr Curtis seconded not to give any funds.

It was agreed not to set aside any funds for the legal costs of the incinerator campaign.

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369.4. Details of a Wash Estuary Project Conference set for the 29th November were received. This will take place at Market House, Long Sutton. The conference will focus on the work of the estuary project and coastal management. If anyone wishes to attend to let the Clerk know by the 6th November.

369.5. Details of a Public Consultation regarding the Grant Wind Farm at Sutton Bridge on the 10th November were received. This will take place at Wiggshall St Germans Village Hall 1.30pm-3.30pm.

369.6. The Norfolk RCC October newsletter was received.

369.7. An invitation was received to the CAB AGM on 8th November at Wisbech Town Hall at 7.30pm. Unfortunately there would be no one available to attend this event.

369.8. Cllr Howard reported on the recent police e-mail that was circulated that asked people to respond to a consultation. Cllr Howard had responded but was disappointed to see that only 3 people in the county had responded so far.

370. Borough Council of KL & WN issues.

370.1. There was no correspondence received.

371. Norfolk County Council issues.

371.1. An invitation was received to attend a consultation regarding small schools in Norfolk on the 2nd November. This will take place at the Ecotech Centre in Swaffham between 6.30pm-8.30pm. They want to talk to people who have an interest in small schools to see if and how they need to review their policies. If anyone wishes to attend to please inform the Clerk as soon as possible.

371.2. Correspondence was received regarding an update on highway services. NCC is looking at parish councils taking on road sign cleaning activities under a voluntary or paid agreement. If the Parish Council is interested to contact Andy Wallace for more information.

It was agreed for the Clerk to Highways to find out more information and what is involved.

371.3. The hedge by Conrad House on the other side of the drain has still not been done. The Clerk will check with Andy Wallace for an update.

372. Footway Lighting issues.

372.1. There were no issues reported.

373. Playing Field issues.

373.1. It was reported that vandalism has occurred at the playing field at the installation of the new play area. It is expected that the play area will be completed by the 25th November.

373.2. A new caretaker for the playing field has been found. This will be placed on the December agenda for agreement.

373.3. Dog bins will be installed in the near future.

374. Cemetery issues.

374.1. Cllr Graham and the Clerk have met recently to carry out an inspection of the cemetery. The Clerk is in the process of writing to a number of families concerning memorials in the cemetery. It is planned that these meetings will take place on a regular basis.

374.2. A quote was received to deal with the other side of the dyke at the entrance to the Cemetery. There followed a discussion and it was proposed by Cllr Terrington and seconded by Cllr McCourt to leave this project to the spring.

It was agreed to put this project on hold until the spring.

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375. Royal Celebrations for 2012.

375.1. Cllr Waterfield reported that a large number of responses have been received which included a good number of volunteers as well as sponsors for the event. The next meeting is on the 1st November at 7pm.

376. Date of Next Meeting

376.1. The next meeting will take place on the 6th December 2011.

Meeting closed at 9.08p.m.

Chairman's Signature_____