

# EMNETH PARISH COUNCIL

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## **Minutes of an Ordinary Meeting of Emneth Parish Council held on Tuesday 31<sup>st</sup> March 2015 at 7.00pm at Emneth Central Hall**

**In attendance:** Cllr. Waterfield (Chair), Cllr. Wiles, Cllr. Curtis, Cllr. Howard, Cllr. Fleet, Cllr. Terrington, Cllr. Harper, Cllr. Towler, Cllr. White, Cllr. McCourt, Cllr. Oliver  
**Apologies:** County Cllr. Humphrey, Borough Cllr. Crofts, Cllr, Graham  
**Parish Clerk:** Kate Bennett  
**Public:** 1

### **1. Apologies for absence**

1.1 Apologies were given for absence as listed above and accepted.

### **2. Declarations of Pecuniary Interest**

2.1 There were no declarations of pecuniary interest made on this month's agenda.

### **3. Minutes**

3.1 The Minutes of the Ordinary Meeting held on Tuesday 24<sup>th</sup> February 2015 were agreed and signed as a true record of the meeting by the Chairman.

The meeting was adjourned to allow the member of the public to address the Council.

A representative from the Methodist Church reported on their current activities with updating the kitchen and providing disabled access to the toilets from the inside of the building without having to take members outside. Mr. Thompson was requesting any available funding from the Parish Council to assist with this project. On a proposal from Cllr. White, seconded by Cllr. Curtis with all in favour it was proposed to make a donation to the Methodist Church, the amount to be agreed at next month's meeting.

Mr. Thompson wished to stay to attend the rest of the meeting to observe only.

### **4. Reports**

4.1 **Police Report** – No report.

4.2 **Borough Councillor Report** – No report.

4.3 **County Councillor Report** – No report.

4.4 **Parish Councillor Reports/Correspondence** –

4.4.1 The Minutes of the last Joint Council Meeting held in Emneth on 10<sup>th</sup> March 2015 were circulated and the next meeting date of Tuesday 14<sup>th</sup> July at Marshland St. James was noted.

4.4.2 The closing date of 9<sup>th</sup> April at 4pm for the return of Nomination Packs for re-election was noted.

4.4.3 Invitations to the Parish Assembly on Tuesday 21<sup>st</sup> April at 6.30pm had been sent out.

4.4.4. The reply from the Board of Governors at Emneth Primary School & Emneth Nursery School re Federation was read out to all councillors and noted.

### **5. Finance**

5. All were in favour to pay this month's list of payments.

Emneth Parish Council					
Payments for March 2015 Authorisation					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett*	931.68	0.00	931.68	d/d	Monthly salary
Kate Bennett Expenses	84.91	4.11	89.02	102522	stationery, postage, mileage
Nicola Lane*	0.00	0.00	0.00	102523	44 hours
Jean Eady*	0.00	0.00	0.00	102524	31 hours 25 Feb to 31 Mar inc.
HMRC	40.20	0.00	40.20	102525	Eady PAYE
NorfolkALC	381.34	0.00	381.34	102526	Annual subscription
E.on	128.43	25.69	154.12	102527	February street lighting
EPFC	750.00	0.00	750.00	102528	4th quarterly grant instalment
BCKLWN	383.75	76.75	460.50	102529	Collection & disposal of dog waste (£1.25 per empty) - 7 bins
Westcotec	74.50	14.90	89.40	102530	March maintenance
	<b>2,774.81</b>	<b>121.45</b>	<b>2,896.26</b>		
*salaries shown together re data protection					

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5.2 Income for the month was noted – £1034.00

**6. Planning**

6.1 To receive Planning Applications/Decisions

- The upgrade to existing Telecoms equipment at Emneth Top Fruits, 215 Outwell Road, Emneth – x1 antenna to be replaced with x3 antenna on 3 support poles on one new head frame was noted.
- It was noted that Planning app 14/01635/O x3 dwellings at 56 Elm High Road, Emneth was to be considered at the DCB on 30 March based on EPC's refusal of over intensive development and a subsequent site visit to be made on 02 April.
- An email from Chris Dawson was noted regarding the discharge of planning app 14/01332/F 7 Gaultree Square, Emneth reference the fencing. A copy of a letter sent to the Village Hall Committee regarding the fencing was read out and noted.
- It was noted that Planning app 15/00174/F Double garage & hobby room at 39A Church Road, Emneth had been approved by the BCKLWN.
- It was noted that Planning app 15/00032/F Extension to retail shop & revised off road parking had been approved by the BCKLWN.
- On a proposal from Cllr. Curtis, seconded by Cllr. Harper with all in favour it was agreed to approve **Planning app 15/00415/F** Proposed new vehicular access, car port and boundary fencing at 5 Gaultree Square, Emneth

**7. General Correspondence**

7.1 Three pieces of correspondence were noted.

**8. Borough Council of KL&WN issues**

8.1 No report.

**9. Norfolk County Council issues**

9.1 It was noted that the joint bid for a SAM2 sign via the 2015/16 NCC Parish Partnership Scheme has been successful. Await an invoice from Upwell Parish Council for £588.33.

**10. Norfolk County Council Highways Issues**

10.1 Clerk to ask Martin Edmunds for a letter to confirm that the Parish Council are within their remit to flail the hedges at Elmside.

10.2 Anglian Water have been notified of the broken manhole cover in the road outside the village hall.

10.3 Clerk to investigate the fly tipping at the junction of Elmside with Hollycroft Road.

10.4 Clerk to report x3 pot holes outside 207 Outwell Road.

**11. Footway Lighting issues**

11.1. No report.

**12. Playing Field issues**

12.1 No report.

**13. Cemetery issues**

13.1 A quote from CGM for the re-turfing of several graves is awaited.

**14. Agricultural holdings**

14.1 Mr. Lankfer has been advised that his rent will rise to £91.16 per acre this year in line with the Mr. R Hill.

14.2 Cllr. Waterfield to liaise with John Maxey to ascertain a fair rent to enable the Parish Council to negotiate a further 3 year tenancy with Mr. Lankfer from Michelmas 2015.

**15. Date of Next Meeting**

15.1 The next meeting will be the Parish Assembly on Tuesday 21<sup>st</sup> April 2015 at 6.30pm. The ordinary meeting will be held on Tuesday 28<sup>th</sup> April 2015 at 7.00pm.

Meeting closed at 7.50pm

Chairman's signature -----