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Minutes of Emneth Parish Council meeting held at on Tuesday 28th June 2011 in Emneth Central Hall, Emneth at 7.00pm.

In attendance: Cllr R. Waterfield (in the Chair)

Cllrs: - Mr S Curtis, Mr J. Fleet, Mrs G. Harper, Mrs Y Howard,
Mr J. McCourt, Mr P. Oliver, Mr N Terrington, Mr R.Towler, & Mr M Wiles.

Parish Clerk: Mrs M. Meyrick
Norfolk Constabulary: PCSO Millburn

Public: 1

302. Apologies & Reasons for Absence

- 302.1. Cllr Graham.
- 302.2. Cllr White.
- 302.3. Cllr Humphrey.
- 302.4. Cllr Chris Crofts

303. Declarations of Interest

- 303.1. There were no declarations of interest.

304. Minutes

- 304.1. The minutes of the Annual Parish Meeting held on Tuesday 17th May 2011 were agreed and signed as a true record by the Chairman.
- 304.2. The minutes of the Ordinary Meeting of the Council held on Tuesday 17th May 2011- amendment – page 79, item 299.2, 3rd line should read ‘but there was not enough time’ subject to this amendment the minutes were agreed and signed as a true record by the Chairman.

305. Reports.

- 305.1. Police Report – SNAP meetings have changed, the Borough Council has taken on the arranging of the meetings which will take place on the 1st Wednesday of the every even month at Downham Market Town Hall, the next meeting will be on the 3rd August. The priorities that are in place at the moment will continue until August. The stealing of oil and scrap metal is still an issue, if anyone has any information to pass it onto the police. A number of young people have been spoken to and their names have been put into the system for incidents occurring in the Lady Drove area. All reports of incidents must go through the 0845 number or they will not be logged into the system. Cllr Harper reported of a motor bike constantly doing wheelies in the village. PCSO Millburn informed the Council that this must be reported with the time, date and vehicle number.

The meeting was adjourned at 7.18pm for the public session.
The meeting was re-convened at 7.30pm.

Chairman’s Signature_____

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306. Finance

306.1. Finances since last meeting.

Accounts for payment June 2011						
NO	Name	Chq No	Description	Net	VAT	Total
78	Norse	102064	Grounds Maintenance - 6 months	1284.65	256.93	1541.58
79	Norse	102064	Grounds Maintenance - 6 months	1066.38	213.28	1279.66
80	BCKLWN	102065	Dog Waste Removal - Jan - Mar 11	58.76	11.75	70.51
90	EON	102066	Street Light Electricity May	138.72	27.74	166.46
91	Drainage Board	102067	Drainage Rates	285.99	0.00	285.99
92	CGM	102068	Grounds Maintenance	368.50	73.7	442.20
93	Royal Marquees	102069	Hire of Marquee - Football Club	395	0.00	395.00
94	MHB Services	102070	Street Light Maintenance June/Jul	76.96	15.39	92.35
95	Mrs Meyrick	102071	Expenses	42.20	0.00	42.20
96 & 97	Mrs Meyrick	S/O & 102072	Salaries	656.45	0.00	656.45
98	NPTP	102073	Training	53.33	0.00	53.33
99	Mrs Howard	102074	Petrol Expenses	9.84	0.00	9.84
Total				5937.34	598.79	6536.13

It was agreed to pay the accounts for June as listed.

306.2. Income received & outstanding accounts.

Income Received

Name	Description	Amount
WWG West	Burial Fee	600.00
Dignity Funerals	Memorial Fee	25.00
Barnes	Burial Fee	575.00
Coates	Burial Fee	160.00
Clingo	Memorial Fee	25.00
Anglia Memorials	Memorial Fee	80.00
Total		1385.00

Invoices Outstanding

Name	Description	Amount
GH Linnell Outstanding	Memorial Fees	160.00
WWG West - current	Burial Fee	550.00
Total		710.00

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The Clerk reported that an e-mail was received from GH Linnell requesting the Council to pursue the payment of the outstanding amount direct to the family. They have contacted the family several times concerning this.

It was agreed for the Clerk to write direct to the family requesting payment of overdue cemetery fees.

306.3. Grant request from Tony Lucas EEAST Community First Responder. The Clerk reported that she had not had a response to her e-mails following the last meeting from Mr Lucas. Cllr Howard had received an e-mail informing her that the East Anglia Ambulance Service now runs this service and they do not require any contribution from the community. It was suggested to contact them and they will put the Council in touch with the person dealing with the Emneth area. Cllr Towler proposed and Cllr Wiles seconded to put this on hold indefinitely.

It was agreed for the Clerk to contact the East Anglia Ambulance Service to find out more information. It was also agreed to put this on hold indefinitely.

306.4. Draft financial regulations – Each Councillor was given a copy of the draft financial regulations at a previous meeting. It was proposed by Cllr McCourt to adopt the finance regulations.

It was unanimously agreed to adopt the Financial Regulations as supplied.

307. Planning

307.1 Late Planning Applications.

F/02003/11/CC – Partial demolition, refurbishment & extensions to create 2 storey main entrance, reception & hall; single storey classrooms; hydrotherapy suite; erection of a Life Skills Centre; alterations to existing access; car park & new drop area & pedestrian access – Meadowgate School, Meadowgate Lane, Wisbech.

This application can be viewed via www.cambridgeshire.gov.uk/environment/planning/applications

It was agreed to SUPPORT this planning application

307.2. Planning Decisions.

11/00526/F – Permission granted for Variations of conditions 6,7,8,9 & 11 of planning permission 09/00163/O to allow the demolition of storage buildings & removal of hard standing to enable contamination investigations to be undertaken – 3 The Wroe.	11/00448/F – Permission granted - Removal of former Chapel (presently stores for building company) to provide 3 bedroom property with off road parking – 138 Elm High Road
10/02053/F – Permission granted – Alterations and extension to dwelling – Leighcote, 5 Elmfield Drive	

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307.3. Late Planning Decisions.

11/00709/F – Planning permission granted for extension to dwelling – 48 Hollycroft Road.

307.4. Notification of a change of Property Address which relates to Outwell Road, Emneth and Wisbech Road, Outwell was received.

308. Update re: Initial Training for Councillors

308.1. The Clerk has been in contact with Upwell Parish Council who are keen to set this up along with Christchurch and Nordelph. The earliest a training session can be organised is in September so the Clerk has asked the other councils if there are any dates they cannot do. Once this has been received a date will be booked. This will allow each council to have 5 councillors attend the training at a cost of £37.50 each.

309. General correspondence.

309.1. A thank you letter from Hungate Rovers Youth F.C was received. This was for the hire of the marquee which the Council agreed to pay for.

309.2. A copy of a letter sent to Jade House Take-Away was received. A letter was sent to the takeaway from the Council's volunteer litter picker Rex Eady. It relates to the amount of forks that are picked up off the floor from customers. The takeaway was asked to put the forks under the counter and hand out on request to help with keeping Emneth tidy.

309.3. An invitation was received from the University of East Anglia, Green Community Challenge Event on the 16th July. This is an event to help communities lower their energy costs and reduce their carbon footprint. There is help with solar, wind and biomass electricity generation, home insulation & energy saving as well as government funding and incentives. There was not Councillors able to attend this event.

309.4. Details of a Norfolk Older People's Day 2011 was received. The 1st October is Older People's Day. The organisation is asking the parish council to get involved by organising events.

309.5. A circular letter from Norse was received introducing their new fencing section.

309.6. An e-mail was received from Mike Knights regarding the Proposed Kings Lynn Incinerator – This was e-mailed to Councillors prior to the meeting and copies were made available for councillors at the meeting.

Late correspondence

309.7. A copy of the Clerks & Councillors Direct Newsletter was received.

309.8. A copy of Norfolk Link – May newsletter was received.

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309.9. Nomination of Officers form for Norfolk ALC AGM 2011 was received. There was no names put forward from the Council.

309.10. Details of the Norfolk ALC Summer Picnic & Sustainability Event 27th July was received. There was no Councillors able to attend this event.

310. Borough Council of KL & WN issues.

310.1. A letter was received from Cllr Nick Daubney re: Proposed Kings Lynn Incinerator. Two letters have now been received asking the council to write to Caroline Spelman MP, Secretary of State of the Dept. for Environment, Food and Rural Affairs to advise her of the views of the parish council. There was a lengthy discussion on this issue. Cllr Terrington proposed to write asking for the payment of the PFI funding to be withheld until more information is available.

There were 2 votes for, 5 against and 3 abstentions to send a letter requesting the PFI to be withheld, the proposal was lost.

The Parish Council are split at the present time on the issue of the proposed incinerator, therefore no response is to be made.

311. Norfolk County Council issues.

311.1. A request has been received regarding a Pedestrian Crossing on the A1101. This is a request from Maureen Robertson who lives on Elmfield Drive. The area already has signs that ask people to be cautious as it is a high risk accident area. Mrs Robertson is putting together a petition asking people to support the installation of a crossing. She has already approached Norfolk County Council who advised her to contact her local council as well to get your support. Cllr Waterfield proposed to support this request

It was unanimously agreed to support Mrs Robertson's request for a reduction in the speed limit of 40mph to 30mph and for a pedestrian crossing on the A1101 in an appropriate area near Chapel Lane.

311.2. Details of a consultation regarding the Norfolk Minerals & Waste Site Specific was received. This consultation runs from the 20th June to the 15th August.

Late correspondence

311.3. A letter was received from the Planning Services Manager regarding the planning application for the proposed power and recycling plant at Saddlebow. This was to inform the Council that the planning has been received by Norfolk County Council.

311.4. A flyer regarding the Diamond Jubilee celebrations 2012 which stated that if advice was needed when organising an event to contact NCC.

312. Playing Field issues.

312.1. Update on the play area project – It is expected to hear the result of the Big Lottery Fund application in week commencing 11th July. Assuming it is successful the committee will want to

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formally appoint successful tenderers and place firm orders as soon as possible in order to achieve an Autumn completion. The Parish Council is the Accountable Body for this project and it would be helpful if the Chairman of the Parish Council could be given authority to agree all necessary actions that become due, including issuing of cheques for payments that become due between meetings. Following this report a brief discussion took place. Cllr McCourt proposed and Cllr Harper seconded for the Finance committee members to sign cheques in between meetings.

It was agreed for the Finance Committee members to have delegated authority to sign cheques outside of a meeting when the need arises. It was also agreed for the Finance Committee to deal with any necessary actions that become due outside of a meeting.

312.2. Proposals for capital projects – site fencing & CCTV.

It was agreed to place this on the next agenda for discussion.

312.3. Representative of the Playing Field Committee.

It was agreed to place this on the next agenda for discussion.

313. Footway Lighting issues.

313.1. There was none reported.

314. Cemetery issues.

314.1. The Clerk supplied photographs of a soil enclosure in Swaffham cemetery as an example for the Emneth cemetery. There followed a discussion whereby Cllr Curtis proposed and Cllr McCourt seconded for the dyke to be piped and then for it to be used to carry the excess soil from graves.

It was agreed for the dyke in between the Cemetery and the Churchyard to be piped and then to be used to carry the excess soil from graves. It was also agreed for Cllr Waterfield to follow up this arrangement for this to be carried out.

315. Royal Celebrations for 2012.

315.1. A meeting was held last week to discuss the event proposals with interested parties. Cllr McCourt has sent a letter to the Chairman with some ideas and what the Gaultree Inn are prepared to do. The event is to take place on between 2nd – 5th June 2012. The setting up will take place on the Sunday, the event on the Monday and removal of equipment and clear-up to take place on the Tuesday. The general consensus was for a mug to be given out to each child from the village in the age range of 0-16, the school has agreed to hold a competition to come up with the winning design. The next meeting is planned for the 20th July at 7pm.

316. Date of Next Meeting

316.1. 26th July 2011

Chairman's Signature _____

Meeting closed at 9.30p.m.

Notes from the public session

Mrs Robertson – requested the Council’s support in her bid for a pedestrian crossing and to reduce the speed limit on the A1122 near Chapel Lane. It was reported that there has been a number of accidents in this area and there is concern for the safety of pedestrians crossing the road safely especially children who have to catch the school bus.

The Parish Council agreed to support Mrs Roberson’s request for a pedestrian crossing and to reduce the speed limit from 40mph to 30mph and for the Clerk to Norfolk County Council Highways department.

Chairman’s Signature_____