



Draft Minutes of an Ordinary Meeting of Emneth Parish Council, Tuesday 28 February 2017 at 6.30pm at Emneth Central Hall

In attendance: Councillor Waterfield (Chair), Councillor Towler, Councillor Oliver, Councillor Howard, Councillor Fleet, Councillor Wiles, Councillor Graham, Councillor Curtis, Councillor Groves, Councillor McCourt, Councillor White, Borough Councillor Crofts, County Councillor Humphrey

Apologies: Councillor Harper

Parish Clerk: Kate Bennett

Public: 1

MINUTES

1 Apologies for absence

1.1 Apologies were given as above and accepted.

2 Declarations of Pecuniary Interest

2.1 Councillor Howard declared an interest in Item 15.4 on this month's agenda. She will leave the meeting before discussions on this topic commence.

3 Minutes

3.1 It was resolved to accept the Minutes of the Ordinary Meeting of Tuesday 31 January 2017 as a true record of the meeting. These were signed by the Chairman.

4 Public Forum

The member of public present did not wish to address the Council. He was present to observe only.

5 Reports

5.1 Police Report

5.1.1 The first monthly Newsletter from the Community Engagement Officer at the Borough Council of King's Lynn & West Norfolk had been received and previously circulated.

5.1.2 The latest *Safer Neighbourhood Panel Meeting Minutes* of 1st February had been received and circulated.

5.1.3 Councillor Waterfield will attend a meeting with Inspector Cant at Downham Market Police Station on Tuesday 7 March at 7pm to discuss local policing issues.

5.1.4 It was noted that the Police had been called twice this month to the Spar Shop and a youth had been arrested charged with carrying an offensive weapon.

5.1.5 It was noted that cars along The Wroe had been vandalised this month also.

5.2 Borough Councillor Report

5.2.1 *The Local Development Framework* team has been renamed the *Local Plan Group*. The group is responsible for creating planning policies to the year 2036.

5.2.2 The Government is encouraging parish councils to develop their own Neighbourhood Plan. Clerk to arrange for Alex Fradley from the Borough to attend the next council meeting to advise.

5.2.3 The *Community Infrastructure levy* came into operation on 15 February 2017 at the Borough Council. This is a levy charged on most new development in the Borough. The money raised from the levy is to be used to pay for infrastructure required to support development within parishes. Parish Councils will receive 15% of receipts that arise from development in their parish, capped at £100 per council tax dwelling per year. If a parish has a Neighbourhood Plan the amount passed on

will be 25% with no cap. Monies received via the CIL have to be spent within a 5 year period or they will be returned to the Borough Council. Monies must be spent on infrastructure.

5.2.4 Custom and Self-Build development is being encouraged. The Borough is currently looking for sustainable sites (it should be noted that these do not have to be within the designated development area of a village/town). The Borough has put forward a couple of sites that they own, one in Stoke Ferry and another in Hunstanton.

5.2.5 Borough Council tax will increase by £4.00 per Band D property.

5.3 County Councillor Report

5.3.1 County Council Tax will increase next year by 1.8% and a 6% increase will be ring-fenced for *Adult Social Services* over the next *three* years. Both *Adult Social Services* and *Children's Services* were well over budget last year but their deficits have been cancelled and they will start from scratch next year, both working hard to remain within their own budgets for 2017/18.

5.4 Parish Councillor Reports/Correspondence

5.4.1 The SAM2 sign has been at Fendyke Road for a period of two weeks this month. Data is currently being retrieved.

6 Finance

6.1 It was resolved, with all in favour, to approve the list of payments for the month.

Payments - February 2017					
Payee	Goods/ Services	VAT	TOTAL	dd/chq	Supplier/Service
Kate Bennett*	932.20	0.00	932.20	d/d	46 hours
Kate Bennett Expenses	39.66	5.84	45.50	102791	Stamps, mileage, photocopying
Jean Eady*	0.00	0.00	0.00	102792	40.5 hours
Nicola Lane*	0.00	0.00	0.00	102793	33 hours - w/c 6 Feb to w/c 20 Feb
HMRC	148.80	0.00	148.80	102794	
Westcotec	87.66	17.53	105.19	102795	February maintenance
E.on	153.09	30.62	183.71	102796	January energy
Glazewing	80.00	16.00	96.00	102797	05/01/17 to 25/01/17 (4 weeks)
Norfolk Age UK	50.00	0.00	50.00	102798	Donation agreed last month
Upwell Parish Council	21.92	0.00	21.92	102799	Annual contribution to the filling of grit bins at BCKLWN car park, Townley Close, Upwell (Health Centre)
	1,513.33	69.99	1,583.32		

*salaries shown together

6.2 Income since the last meeting was noted at £40.00.

7 Planning Applications

7.1 To receive and consider Planning Applications and Decisions since the last meeting

7.1.1. **Application for a Premises Licence** at Emneth Village Stores, 22 Gaultree Square, Emneth. It was resolved with all in favour to recommend *refusal* to this application in the interests of prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

7.1.2. **Application 17/00177/F** 4 dwellings and associated access and parking site at adjacent to The Forge, Hungate Road, Emneth. It was resolved to recommend *approval* to this application with 10 in favour, 1 abstention.

7.2 Decisions

- **Appeal** by Mr. Phillip Jones ref Land South of 62 Outwell Road Emneth for 4 building plots for 2-storey detached dwellings – appeal *dismissed*.
- **Appeal** by Mrs C Sidgwick ref 93 Elmside, Emneth for the construction of one dwelling – appeal *dismissed*.
- **Planning Application 16/02108/F**, Land W of 118 Church Road, Emneth for new dwelling and detached garage – *approved*.
- **Planning Application 16/02112/F**, Dial House, 269 Wisbech Road for extension and alterations to Grade II Listed house and attached cottage – *approved*.
- **Planning Application 16/02049/F**, Walnut House, Fendyke Road, Emneth for Sand School with floodlights - *approved*.
- **Planning Application 16/02107/F**, Land W of 118 Church Road, Emneth for dwelling and integral garage and temporary retention of static caravan – *approved*.
- **Planning Application 16/01716/CU**, 106 Elm High Road, Emneth for change of use of ground floor from pub to restaurant and takeaway and first floor from bed and breakfast to residential – *approved*.
- **Planning Application 16/02172/F**, WM Morrisons Service Station, 40 Elm High Road, Emneth for side extension to existing kiosk to provide additional retail space – *approved*.
- **Planning Application 16/02187/RM**, Plot 3, Land to North of 86 Hollycroft Road, Emneth – *approved*.

8 General Correspondence

No report.

9 Borough Council of King's Lynn and West Norfolk Issues

9.1 It was noted that the *Community Infrastructure Levy* commenced on 15 February 2017.

9.2 It was noted that discounts relating to empty, unfurnished and uninhabitable properties have been reduced to encourage owners of empty properties to bring them back into use. Therefore the parish's tax base has changed from 822.4 to 826.4 so a Band D charge reduces from £37.51 to £37.32.

10 Norfolk County Council issues

No report.

11 Norfolk County Council Highways Issues

11.1 Clerk to report to Anglian Water the sunken grill in the road outside Concorde Auto Centre, Elm High Road again.

11.2 Clerk to report some overgrown trees along the Hungate overhanging the road. Exact location to be advised.

12 Footway Lighting issues

12.1 Clerk to report lamp out at the junction of Elmside and The Wroe.

13 Playing Field issues

13.1 It was noted that the car park is in need of repair again.

13.2 The poplars need lopping.

14 Agricultural Holdings

14.1 The security camera at the Ladys Drove allotments gateway has been installed.

15 Cemetery Issues

15.1 The stonemason from Coates in Wisbech had visited the memorial and felt all it needs is a warm bucket of water and sponge to gently clean the green algae off. He considered it would be a waste of parish council funds to pay someone to do it. Councillor Waterfield agreed to action.

It should be recorded that the war memorial was originally paid for by subscriptions/donations when it was erected in May 1920.

15.2 It was resolved with all in favour to approve expenditure of £45.00 to County Grounds Maintenance to build up and make safe grave space J23.

15.3 It was resolved with all in favour to move into a *closed session*¹ for the discussion of future burial ground for the parish.

15.4 Further information had been received from the vendor's consultant requesting confirmation from the parish council of their preferred access to the proposed new burial ground. It was resolved with all in favour to confirm this to John Maxey.

16 Date of Next Meeting

16.1 The next meeting will be on Tuesday 28 March 2017 at 6.30pm.

Meeting closed at 8.05pm

Chairman's signature

DRAFT

¹ Public Bodies (Admission to Meetings) Act 1960, s. 1(2)