

**Minutes of an Ordinary Meeting of the Parish Council of Emneth that took place on Tuesday 31<sup>st</sup> August 2010 in the Central Hall**

The meeting commenced at 7.00pm.

- 137/10**      **PRESENT** were Councillors Mr R Waterfield (Chairman), Mr M Wiles, Mr R Towler, Mrs Y Howard, Mr S Curtis, Mrs O Graham, Mr N Terrington, Mr M White, Mr A Green, Mrs G Harper, Mr J Fleet, Mr J McCourt, County/Borough Councillor Mr H Humphrey, Borough Councillor Mr C Crofts and the Clerk Mrs M Sawyer.
- 138/10**      **APOLOGIES** for absence.  
None received.
- 139/10**      **COUNCILLORS' DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AS REQUIRED BY THE PARISH COUNCIL'S CODE OF CONDUCT 2007**  
None declared.
- 140/10**      **MINUTES** of the Ordinary Parish Council Meeting held on Tuesday 27<sup>th</sup> July 2010 had previously been distributed to all Councillors with copies being made available for public perusal at the post office, the Central Hall notice board and the parish council website. They were taken as read and after striking paragraph one of Minute 125/10 were signed by the Chairman as a true record.
- 141/10**      **REPORT OF PARISH/POLICE LIAISON OFFICER & OTHER POLICE MATTERS.**  
There was no police officer present.  
**SNAP Meetings**  
Timetable of meetings during 2010/2011 to be placed on notice boards.
- 142/10**      **CHAIRMAN'S CORRESPONDENCE**  
The Chairman read out a letter he had received from Councillor N Terrington challenging the accuracy of paragraph 1 of Minute 125/10. After discussion it was agreed to delete the paragraph as being irrelevant to Councillor Terrington's request at the time. The Chairman read out a letter he had received from Councillor Mrs Y Howard that had been held over from the previous meeting. In the letter Councillor Howard expressed concerns that comments she had made at an earlier meeting had become public knowledge resulting in a parishioner visiting her home and verbally attacking her. She maintained that it had to be a member of the council who had passed her comments to the parishioner concerned.  
The meeting was suspended between 7.40pm and 7.42pm to permit a parishioner to speak to Council.  
After much discussion on the matter and upon hearing confirmation from the said parishioner that it was not a councillor who had informed him, she agreed to apologise.  
**Buckingham Palace Garden Party**  
The Chairman reported that he had received an application form to enter the lottery for tickets to the yearly Garden Party. He reported that he had enquired if the Vice Chairman or another councillor could be nominated but he had been told that it was for the Chairman only.
- 143/10**      **MISCELLANEOUS CORRESPONDENCE RECEIVED**  
i)      **Change of Licensee** - notice that wef 1<sup>st</sup> September 2010 there would be a new tenant of The Queen's Head Public House.  
ii)      **MP Newsletter** - a copy was distributed to all Members.

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**FINANCIAL MATTERS**

- a) Members were advised that the balance of all accounts on 27<sup>th</sup> July 2010 was £74498.87 of which £50,599.67 was the Claude Coates Fund.
- b) **Cash received since the last Meeting:**
- i) EDF Energy – refund of overcharge for replacement light installation - £582.80
  - ii) M Coates – memorial fees - £160.00 in respect of the late Barbara Spencer
  - iii) A Clingo – interment fees - £60.00 in respect of the late Derrick Melton
  - iv) Dignity Funerals – ashes (2<sup>nd</sup>) interment fees – £25.00 – in respect of the late Walter Odhams
- c) **The following invoices were approved for payment:**
- i) MHB Services - £84.02 monthly maintenance August/September
  - ii) CGM – grass cutting at playing field – £91.65
  - iii) E.On – unmetered supply for month of July 2010 - £131.98
  - iv) BCKLWN – waste disposal – dog bins – 6 months charge - £153.05
  - v) Mrs E Bateman – Internal Audit fees - £45.00
  - vi) Bowser Ollard & Bentley – advice and documentation re illegal trespassers - £1247.85
  - vii) Mrs M Sawyer – salary & expenses for August 2010 - £577.64
  - viii) Mr B Bailey – groundsman salary – August - £177.00
  - ix) Mrs J Eady – salary & expenses – August – £191.40
  - x) Mrs J Eady – re-imburse cost of Littapicka - £19.95

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**PLANNING MATTERS**

- 1 **The following planning applications were discussed and determined:**
- a) **10/01478/F** – 33 Hollycroft Road – extension to existing bungalow to form en-suite – Mr T Wiles – supported.
  - b) **10/01413/F** – Grange Farm 120 Hungate Road – proposed front extension and double garage including various internal alterations – Mrs L Ryan – supported.
  - c) **10/01418/EXF** – 25A Church Road – extension of time for implementation of planning permission previously granted – Mr M Pearson – supported.
- 2 **The following Planning Authority Decisions were noted:**
- a) **10/00893/RM** – 3 The Wroe – construction of 6 dwellings - Approved
  - b) **10/01089/F** 2 Orchard Gardens – erection of open timber framed car port and wood store – approved.
  - c) **03/2501/F** – Elme Hall Hotel – approval of non-material amendments **to** previously approved application.

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**HIGHWAY MATTERS**

It was confirmed that all matters reported at the last meeting have been dealt with as appropriate.

**Hungate Road**

Efforts to identify the landowner on-going.

**New Matters Reported to be dealt with as appropriate:**

Overgrown trees and grass reported in various places.

**Hollycroft Road**

Carriageway cracking and subsiding opposite the school.

**Hungate Road Footpath**

Members were advised that NCC Highways had agreed to undertake a usage survey of the road from The Lovells to the playing field entrance. The Clerk reported that at this time the date of the survey had not been decided but it would probably be during the next school holiday period.

**Parked Vehicles**

There was discussion regarding the danger of vehicles being parked at night close to junctions. It was agreed that this was a police matter to be taken to the next SNAP meeting.

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**147/10 PLAYING FIELD MATTERS**

Council received a report from the Representative Member with update on current initiatives. The Chairman brought Members up to date with the travellers camping on the playing field. It was agreed that the entrance to the field must be made more secure to prevent any future occurrences of this sort and the Chairman was authorised to instruct a contractor to put the work in hand as soon as possible. A quotation of £750.00 –plus VAT received from a company specialised in clearing litter and associated rubbish left behind by trespassers was approved. Members were brought up to date with the handling of the anti-social behaviour problems with the Borough council ASBO Officer and the police becoming involved. The Representative Member was asked to pass on Council's thanks for their help in dealing with these recent problems.

**148/10 FOOTWAY LIGHTING MATTERS**

**Outages** – Light opposite the Central Hall reported OUT

**New Installation**

It was reported that claims for recompense had been sent the Brett's Transport and NCC respectively

**149/10 AGRICULTURAL HOLDINGS MATTERS**

Nothing to report.

**150/10 CEMETERY MATTERS**

**Cemetery Extension**

Nothing new to report at this time.

**Exhumation Request**

Nothing new to report at this time.

**Groundworks**

It was agreed to ask the contractors to dig up and turf the small pathway to the left as suggested following a recent inspection. It is envisaged that this will provide at least ten more burial plots.

**151/10 PARISHIONER PARTICIPATION – COUNCIILLOR N TERRINGTON**

Councillor Terrington proposed 'That the Council introduce a period at each meeting when parishioners can raise concerns'. After discussion it was agreed to allow a period at the commencement of each meeting on the understanding that it was only for parishioners to identify their concern and there would be no other discussion at that time.

**152/10 MEETINGS/SEMINARS/CONFERENCES/ETC**

**Training for Clerks and Councillors** at South Wootton 22/29<sup>th</sup> September 2010.

Lead up to the Election 2011 at South Wootton – 24<sup>th</sup> November 2010

**NALC AGM** – Narborough Village Hall – 11<sup>th</sup> September 2010

**Re-Cycling Plant**

**153/10 CONSULTATION DOCUMENTS**

**Council Tax Referendums**

All members without an internet connection had received a full copy of the consultation document. Those with an internet connection had been provided with a link to the on-line document. The Chairman and Clerk will formulate Council's response.

**King's Lynn & West Norfolk LDF – Core strategy Focused Changes.**

In circulation.

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**DATE OF NEXT MEETING**

The date of the next Ordinary Parish Council Meeting was confirmed as being Tuesday 28<sup>th</sup> September 2010, commencing at 7.00pm in the Emneth Central Hall.

There being no other business to discuss the Chairman closed the meeting at 9.30pm

**CHAIRMAN**

**Dated 28<sup>th</sup> September 2010**