

# Emneth Parish Council Meeting Notice & Agenda | 2021

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Published 22<sup>nd</sup> September 2021

Notice is given for the next parish council meeting which is due to be held on Tuesday 28<sup>th</sup> September 2021 at 6.30pm in the Committee Room at Central Hall, Gaultree Square, Emneth

All councillors are summoned to attend the next meeting of the parish council; this is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting. *Kate Bennett, 22<sup>nd</sup> September 2021*

## Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda and to consider any requests for dispensations<sup>1</sup>
- 4 Open Forum for public participation (15 minutes)
- 5 To approve the Minutes of the meeting held on 31<sup>st</sup> August 2021
- 6 Clerk to provide an update on matters not included on this month's Agenda, if necessary
- 7 Finance
  - a) To approve any outstanding payments since last meeting
  - b) To note any income received since last meeting
  - c) Councillors to propose any items for consideration for the 2022/23 Budget
  - d) To confirm date for a Finance Meeting to consider 2022/23 Budget figures
  - e) To note current bank balances
- 8 Planning
  - a) To consider any planning applications since last meeting:  
**Planning Application 1:** 21/01569/F proposed change of use from a hotel to a large HMO<sup>2</sup> (Sui Generis<sup>3</sup>) at Elme Hall Hotel, 69 Elm High Road, Emneth  
**Planning Application 2:** 21/01770/F proposed conservatory to rear of existing dwelling at The Arches, 15 Church Road, Emneth  
**Planning Application 3:** 21/01774/F proposed extension to outbuilding to provide indoor swimming pool, construction of new 4-bay garage with games room above and new outdoor tennis court at The Old Vicarage, 76 Church Road, Emneth
  - b) To note any planning decisions and/or appeal notifications since last meeting
  - c) To provide an update on a Neighbourhood Plan for the parish
- 9 To discuss cemetery/churchyard issues since last meeting
  - a) Clerk to provide a general update on maintenance at the churchyard/cemetery and the repairs required to the bench
  - b) To provide an update on a columbarium wall for the cemetery
- 10 To discuss Village Hall issues
  - a) To provide an update with the installation of CCTV for the front and rear at the village hall

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<sup>1</sup> A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

<sup>2</sup> House in Multiple Occupation

<sup>3</sup> Of its own kind, independent legal classification, peculiar to itself

- 11 To discuss any Parish Council Allotment Land issues
- 12 To discuss Norfolk County Council issues including highways
- 13 To receive a report from the County Councillor
- 14 To receive a report from the Borough Councillor
- 15 To note any communications from the Police since last meeting
- 16 To propose any items for the next agenda
- 17 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- 18 To provide an update on the breach of planning permission by a caravan at the parish council land along the former canal towpath
- 19 To note date of the next parish council meeting; Tuesday 26<sup>th</sup> October 2021 at Emneth Central Hall