

Meeting Notice and Agenda (published 20th May 2021)

The Annual Meeting of Emneth Parish Council

Thursday 27th May 2021 at 6.30pm at Emneth Central Hall

All councillors are summoned to attend the next meeting of the parish council

This is an open meeting and the press and public are both welcome

There is an Open Forum for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The press and public are not permitted to take part in the debates during the meeting.

Kate Bennett - 20th May 2021

AGENDA

1. To elect a Chairman for 2021-2022
2. Chairman to sign a declaration of acceptance of office and code of conduct form
3. To elect a Vice-Chairman for 2021-2022
4. Vice- Chairman to sign a declaration of acceptance of office and code of conduct form
5. To receive apologies for absence and consider their approval
6. Members Code of Conduct: Members are reminded of the need to consider their Register of Interests information and update if necessary with the Clerk
7. To declare any pecuniary interests in any items on the agenda and consider any written requests for dispensations¹
8. Open Forum for public participation (fifteen minutes only)
9. To note the parish council currently has two vacancies and to thank both ex Councillor Harper and ex Councillor Wiles for their support over the years
10. To approve the Minutes of the last meeting held on 27th April 2021
11. To consider and approve the 2020-2021 End of Year Accounts as prepared by the Clerk
12. To consider and complete Section 1 of the Annual Governance and Accountability Return 2020-2021
13. To approve Section 2 of the Annual Governance and Accountability Return 2020-2021: Accounting Statements

¹ A dispensation form should be requested from the Clerk before the meeting dates to be considered by Full Council prior to the start of the next meeting

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14. To review Council Governance for 2021-2022
 - a. To consider the current Standing Orders and Financial Regulations and approve them as fit for purpose for 2021-2022
 - b. To approve the Asset Register for 2021-2022
 - c. To consider the annual parish council insurance renewal details for 2021-2022
15. To receive & consider nominations for Working Parties: a) Finance and b) Cemetery
16. To receive & consider nominations for representatives on outside bodies: a) Emneth Central Hall Management Committee and b) the Playing Field Committee
17. To approve any payments since last meeting
18. To note income since last meeting
19. Planning
20. Agricultural Allotment issues
21. Correspondence
 - a. Email from Emneth Central Hall Management Committee enquiring about the installation date of CCTV for the village hall car park front and rear
 - b. Email from the Friends of Elm and Emneth Towpath requesting permission to install two noticeboards at the towpath and plant some daffodil bulbs
22. Playing Field issues
 - a. To discuss the annual £3,000.00 donation to the Playing Field Committee
23. Items for the next agenda
24. To consider excluding the public and the press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed (if necessary)
25. To approve a contract for the Playing Field Caretaker
26. To note the date of the next parish council meeting - Tuesday 29th June 2021 at 6.30pm at Central Hall