

Emneth Parish Council Meeting Notice & Agenda | 2023

Published 25th January 2023

Notice is given for the next parish council meeting which is due to be held on Tuesday 31st January 2023 at 6.30pm at Central Hall, Gaultree Square, Emneth

All councillors are summoned to attend this meeting of the parish council; it is an open meeting and the Press and Public are all welcome.

There is an Open Forum of fifteen minutes for public participation at every meeting when members of the public are invited to address Council Members relating to council matters. The Press and Public are not permitted to take part in the debates during the meeting.

For the purpose of the Minutes, meetings may be recorded. Once the Minutes have been approved, the recording will be deleted.

Kate Bennett / Parish Clerk

Agenda

- 1 Welcome and open from the Chairman
- 2 To consider and approve any apologies for absence
- 3 To declare pecuniary interests for any item on the agenda & consider requests for dispensations¹
- 4 Open Forum for public participation (15 minutes)
- 5 To approve the Minutes of the meeting held on 29th November 2022
- 6 To discuss Playing Field issues
- 7 To receive a report from our Norfolk County Councillor
- 8 To receive a report from our Borough Councillor
- 9 Clerk to provide an update on any matters not included on this month's Agenda, if necessary
- 10 Finance
 - a) To resolve to approve all outstanding payments since last meeting
 - b) To note any income received since last meeting
 - c) To discuss options for payroll service / provision from 1st April 2023
 - d) To sign a letter to the bank to increase the limit on the corporate card to £1,000.00
 - e) To note current bank balances and two councillors to consider the bank statements
- 11 Planning
 - a) To consider any planning applications since last meeting
 - b) To note any planning decisions and/or appeal notifications since last meeting
- 12 Parish matters
 - a) To consider any issues relating to the former canal towpath (Councillor Wiles) and to discuss a request to create two composting bins
- 13 To note general correspondence received since last meeting
- 14 To discuss cemetery/churchyard issues
 - a) To consider a quote received to i) cut one side of a hedge in the churchyard and b) to cut / spray ivy along church wall and in parts of the churchyard
- 15 To discuss Allotment Land issues
- 16 To discuss Central Hall issues
 - a) To discuss the monitoring of the CCTV (Councillor Fry)

¹ A dispensation form should be requested from the Clerk before the meeting date and will be considered by Full Council at the meeting.

- 17 To discuss Norfolk County Council issues including highways
 - a) To note correspondence received relating to highway improvements at the A47 / Elm High Road junction / roundabout
- 18 To note any communications from the Police
- 19 To propose any items for the next agenda
- 20 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
 - a) To consider / resolve to approve the new local government pay scales effective from 1st April 2022 and to note / resolve to approve one extra day annual leave effective from 1st April 2023
- 21 To note date of the next parish council meeting; Tuesday 28th February 2023 at Emneth Central Hall